

2022 FACILITIES COMMITTEE AGENDA ITEM RECAP

MONTH	TOPIC	ACTION
JANUARY	NO MEETING	
FEBRUARY	Patterson Ranch Trail Building Dates	Community Services Manager (CSM) Jill Kirk reported that there is one more trail building date planned for 2/5/22. There was subsequent discussion by the Committee regarding signage, notification to Zone 7 and plans for opening the trail.
	Covered Arena Update: (Status, Costs for Upgrades/Repair, Timeline)	Staff were asked to report back to the Facilities Committee with a plan for the covered arena and cost estimates, by April.
	Update on the Master Lease with the City: (Progress and Timeline)	GM Fuzie explained that the Master Property Agreement will be simplified, that it will be in perpetuity with a wind down period, to be reviewed periodically (likely every 10 years). Staff to update the Master Property Agreement with the COL prior to the end of June, before the new City Manager takes office.
	Discussion: Developing the "Springtown Golf Course" Area	This is owned by the City of Livermore. Director Palajac commented that we did this for COL as a Conceptual Plan not as a Master Plan. If they (COL) want the District to move forward with anything, they need to tell us and identify the funding source.
	Ranger Buildings at Sycamore Grove Park	We are using the Cross house and Wetmore buildings. Ledford house will be removed; we will be working on a site plan for that. Director Furst requested to add the standing agenda item "CIP Updates".
MARCH	Proposed 4th of July Celebration at Robertson Park (Discussion)	Staff were requested to look at various options for LARPD-hosted activities and ideas for a more community-based future 4th of July celebration and to put together a team to discuss further with the COL.
	Ordinance 8 Revisions	Committee to review State Park ordinances and discuss this topic again at the next Facilities meeting.
	Mid-Year Budget Review - CIP Update	Discussion only.
	CIP Updates – Current Projects	Parks and Facilities Manager Fred Haldeman updated the Committee on the status of Project Evaluation Forms (PEF's).
	Plan for Covered Arena/Cost Estimates	The consensus was that it should be maintained to a community standard; if anyone wants to rent it for higher level use, the onus will be on the renting party to make it usable for that purpose.
APRIL	Ordinance 8 Revisions	The Committee recommended this item to be added as an agenda item at the upcoming Board Retreat to further discuss revisions to Ordinance 8, level of enforcement for staff and enforcement options.
	Planning for Future Trails and Trail Connectors	The Committee also requested that staff research and provide information on several specific trail connectors and report back. <ul style="list-style-type: none"> • Patterson Ranch Trail: Staff will comprise an operational plan and present it to Zone 7 to move forward.
	Potential Acquisition of Property Near Garaventa Wetlands (Discussion)	GM Fuzie to express LARPD's interest in the property to city of Livermore.
	Directors' Reports or Announcements	The Committee requested that staff research who owns the hill behind Cayetano Park and to determine if it is currently available for acquisition.

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MAY	Patterson Ranch Trail Status	Committee discussed next steps.
	Bothwell Building	The Bothwell building is quite old, and in different states of disrepair. Maintenance there is in an amount contrary to a good business model. The current renter is subleasing to others for use of the building.
	Drought Policy for LARPD Parks and Buildings	The Committee agreed that as we come into budget season, putting a line item into the budget for drought projects would be a good idea.
	CIP Budget Review through FY 23/24	Chair Furst asked to have this kept on as a standing agenda item, but change the title to "CIP Budget Review" .
	Planning for Future Trails and Trail Connectors	Chair Furst asked to have this listed as a standing item each month so that we may talk freely about trails and trail connectors.
	Directors' and/or General Manager's Reports or Announcements	GM Fuzie announced the Master Property Agreement came back to LARPD from the COL. The intent is to have a broad agreement that has no sunset and has a dissolution clause. Site-specific agreements will be separate.
JUNE	Planning for Future Trails and Trail Connectors	Staff were asked to request and schedule regular monthly meetings with COL/Andy Ross to get consistent monthly updates and clarification on trails/connectors. GM Fuzie to compose a draft job description for an entry level park planner for the Personnel Committee to review.
	Horseshoe Pits	Staff will review other existing locations with horseshoe pits and playgrounds, to determine potential alternate sites for relocating the horseshoe pits and playground, once removed. Use this as a location for the Board of Directors - Meeting in Parks this summer.
JULY	Planning for Future Trails and Trail Connectors (Standing Item)	Director Palajac asked if the park planner position is still under consideration. GM Fuzie responded that the position is in the development stage.
	Update on Patterson Trail / Zone 7 Meeting	GM Fuzie was asked to revisit the discussion with Zone 7 GM Pryor to ensure fencing is necessary and required.
	CIP Updates (Standing Item)	Discussion only
	Bothwell Building/Update on Appraisal	GM Fuzie reported the 5-year lease agreement for the Bothwell Building is expired. Parks & Facilities Manager Fred Haldeman is getting an appraisal of building replacement and lease value.
	Public Meetings in the Park	There will be a Board of Directors Public Meeting in the Park held on Wednesday, July 20, 2022 at 6:00 p.m. at Mocho Park. All are welcome to attend.
	Midway School	Committee members agreed, if the COL wants to move forward with this, they should outline the segment of the park they want to use for this purpose and advise the LARPD accordingly. Staff were asked to discuss this suggestion with the COL and come back to the Committee with an updated proposal.
AUGUST	Planning for Future Trails and Trail Connectors (Standing Item)	There were no new updates on this item. GM Fuzie will review the T15 (Vineyard) trail issue with staff and bring back to a future meeting for discussion.

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	CIP Updates (Standing Item)	Director Palajac requested that staff follow up with O'Dell Engineering regarding the Rodeo Stadium Infrastructure Improvements project to ask their assessment of why bids came in higher.
	Future Movies in the Park (Discussion)	Community Services Manager (CSM) Jill Kirk shared that we had a very successful movie in the park a few months ago. The COL Library wants us to partner with them over at the May Nissen library. The next movie event is scheduled for September. There will be 3 more over the next 12 months.
	Lap Swim (Discussion)	Staff have done an exceptional job programming both the Robert Livermore Aquatics Center (RLAC) and May Nissen pools. More people are interested and attending lap swim. Due to increased programming, fewer lanes are available at the RLAC, but several are available over at May Nissen.
	Directors' and/or General Manager's Reports or Announcements	Director Furst asked GM Fuzie to give an update on the potential Park Planner position next month.
SEPTEMBER	Planning for Future Trails and Trail Connectors (Standing Item)	Master Property Agreement: The City of Livermore (COL) has returned a redlined version of the document back to LARPD staff for further review. •Update on Holmes Street Undercrossing: This issue remains in the hands of the COL.
	CIP Updates (Standing Item)	Discussion ensued on maintenance of various parks, including Lester J Knotts; limited availability and use of AB1600 funds and availability of other funds for deferred maintenance.
	Futsal	Discussion ensued as to level of community interest, past discussion of considering the addition of one at Bill Payne Park, the costs and feasibility of renting a warehouse for this purpose and the possibility of partnering with the School District to use one of their existing facilities.
	Patterson Ranch Trail	Quotes for fencing are \$55k for total amount plus additional costs for a new pump system and trough. Zone 7 owns the property and are currently leasing it to Mr. Banke.
	Update on Fixed Asset Appraisal	PFM Haldeman met with Alliant, took tour of the Bothwell Building and RLCC. They updated the values on RLCC. Finance Officer Julie Dreher has reviewed APN information.
	Directors' and/or General Manager's Reports or Announcements	GM Fuzie announced that Altamont Wind LLC is working on a project east of Brushy Peak. We were asked to allow the California Indian Water Commission access to Brushy Peak for tribal purposes. Brushy Peak is protected as it is part of the Indigenous Peoples' creation story
OCTOBER	Use of the Merritt Building and Little House on Trevarno Road	The Merritt Building is a huge resource center for staff. Executive Assistant (EA) Linda VanBuskirk was asked to schedule an appointment for next week for a tour of the buildings for Director Furst and Director Palajac.
	Future of the Bothwell Building (Discussion)	Director Furst requested that staff continue to involve the Facilities Committee at every stage of this discussion.
	Best Use of Facilities at the RLCC (Discussion)	The Committee requested that staff report back to both the Facilities Committee and the Finance Committee regarding best practices and costs. GM Fuzie and EA VanBuskirk were asked to draft a tentative schedule for the 2023 Board Retreat.

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	Exploration of Use of the Altamont Landfill Open Space Committee Money to Improve the Springtown Open Space	Director Furst will request to add this topic to the next ALOSC meeting agenda and will determine what requirements there are for obtaining money from them. He will report back on this issue at the next Facilities Committee meeting. ☐
	Planning for Future Trails and Trail Connectors (Standing Item)	GM Fuzie received a concept map for the Foley Road realignment. He emphasized; this was a concept only. This was reported on at the previous meeting.
	CIP Updates (Standing Item)	Discussion only.
	Directors' and/or General Manager's Reports or Announcements	Director Palajac asked GM Fuzie for an update from the recent Tri Valley Hazard Mitigation Plan Steering Committee meeting. Director Palajac asked if organized runs on our paved trails require a permit and what the requirements are to permanently mark on the trail. Add to agenda for next month's committee meeting, look at permit requirements for paved trails.
NOVEMBER	East Bay Community Energy (EBCE) Presentation and Discussion	Staff requested a recommendation from Committee to bring this forward to the Board. Action: The Facilities Committee approved bringing this forward to the full Board when ready to do so.
	Update on Exploration of Use of the Altamont Landfill Open Space Committee Money to Improve the Springtown Open Space	Director Furst will follow up with the ALOSC to determine whether this should be added as an agenda item for their next meeting or if they can confirm requirements and any restrictions on use of funds.
	Patterson Ranch Trail	Committee members expressed concerns about the costs involved and with spending public funds for unnecessary fencing. They discussed other options to explore if Zone 7 is willing to sell the land at the conclusion of the lease to Mr. Banke. GM Fuzie will continue the discussion with Zone 7.
	Programming of Community Events at RLCC (Discussion)	Staff are in the beginning stages of discussion.
	Planning for Future Trails and Trail Connectors (Standing Item)	Refer to the November 2022 GM Monthly Update on Issues and Projects.
	CIP Updates (Standing Item)	Discussion only.
	Directors' and/or General Manager's Reports or Announcements	Director Palajac requested to add Progress on the Covered Arena (Discussion Item) to next Facilities agenda, and an item from the LCAC for the December LARPD Board meeting. GM Fuzie shared that he recently attended a meeting to discuss fire safety in the Sycamore/Open Space area. Moving forward, we will be participating in fire management and prescribed fire management in this area. This will include fire safety training and prescribed fire management grants from CalFire and LPPD.
DECEMBER	List of Projects for the LARPD Foundation	This item will be placed on an upcoming 2023 Facilities Committee agenda for continued discussion and review.
	Cal Water Well	This was a discussion only and no Committee action was taken.

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	Rodeo Grounds/Progress on Covered Arena	Update on the canopy: Staff are currently working with a project manager to get proposals to complete the work by the end of December before our current permit expires. Covered Arena: Currently, we are allowing groups to reserve and use the facility as is, the user has to do set up and cleanup. We are not allowing drop-ins at all.
	Patterson Ranch Trail – Letter to Zone 7	GM Fuzie will make a phone call in the next week or so and send a follow up email to continue the discussion with Zone 7.
	Permit Requirements for Paved Trails	Staff were asked to carry this item over to the January Facilities Committee meeting, renamed as “Permit Requirements for Use of Trails”.
	Planning for Future Trails and Trail Connectors (Standing Item)	When there is any movement or change on this topic, updates will be brought back to the Facilities Committee.
	CIP Updates (Standing Item)	Parks and Facilities Manager (PFM) Fred Haldeman is putting together a proposal to bring to the Facilities Committee in the near future to discuss a potential playground replacement program.
	Directors’ and/or General Manager’s Reports or Announcements	Director Furst shared that Supervisor Haubert is interested in a partnership between the City of Livermore (COL), Alameda County (ACO) and LARPD to establish a warming center. The Veteran’s Memorial Building was suggested for the location of the warming center as there is very little programming in that building.