



LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

WEDNESDAY, AUGUST 9, 2017

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING
7:00 P.M.

DIRECTORS PRESENT: Directors Faltings, Furst, Palajac, Pierpont and Chair Wilson

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Bruce Aizawa, Tim Barry, Julie Dreher, Sandra Kaya, John Lawrence, Patricia Lord, Jeffrey Schneider and Monica Streeter

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**
Chair Wilson called the meeting to order at 7:01 p.m. All Directors were present.
2. **PUBLIC COMMENT**
Chair Wilson opened public comment. No public comment. Closed public comment.
3. **CONSENT AGENDA**
 - 3.1 **BOARD MINUTES**
 - 3.1.1 Regular Meeting of July 26, 2017.
 - 3.2 **COMMUNICATIONS**
 - 3.2.1 General Manager's Monthly Report (71/1).

Moved by Director Furst, seconded by Director Pierpont, approved the Consent Agenda by the following voice vote:

AYES: *Pierpont, Faltings, Palajac, Furst and Chair Wilson*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

4. **CONSENT AGENDA RESOLUTIONS**
None.

5. BIDS AND PUBLIC HEARINGS

5.1 PUBLIC HEARING: FISCAL YEAR 2017-2018 FINAL OPERATING BUDGET

Chair Wilson stated that the Fiscal Year 2017-2018 Preliminary Operating Budget was adopted on June 14, 2017. Staff will present the recommended Final Operating Budget, and a public hearing will be held to receive public comment.

Finance Manager Jeffrey Schneider presented the proposed final budget. He introduced Julie Dreher, Finance Technician and thanked her for her assistance during the budget development process. Mr. Schneider reported that the budget is balanced at the same amount as was presented in the preliminary budget. He said that, a few months ago, a surplus was identified and critical, one-time projects were identified, which staff could work on in FY 16-17. The District, he stated, has benefited from the economic recovery. For FY 17-18, the operating revenue total is \$21,093,793, with earned income making up 47.90% and property taxes comprising 43.24%. Mr. Schneider discussed the reserve fund balance.

Director Furst asked about the goals of the Total Fund Balance Reserves. Mr. Schneider discussed the goals of the reserves and said that the reason for the decrease in CIP reserves is that we expect significant expenditures.

Mr. Schneider said that, the next time he delivers a detailed budget book, he will highlight some data that, hopefully, will be helpful to those reviewing it. He explained some of the budget changes.

Chair Wilson opened public comment. No public comment. Closed public comment.

Director Furst said that it can be difficult to figure out the trends. Referring to page 44 of the budget - facility use and rentals, he asked about the dramatic changes in party rentals. Mr. Schneider responded that pool parties were changed to another budget unit. General Manager Tim Barry said that, in the future, if an item is moved to another unit, a note will be made to that effect. Assistant General Manager John Lawrence said that there are now two tents at the RLCC Aquatics Center; they are for party rentals, which have been very popular.

Moved by Director Faltings, seconded by Director Palajac, adopted Resolution No. 2594, adopting the Final Operating Budget for Fiscal Year 2017-2018, by the following roll call vote:

| | |
|--------------|--|
| AYES: | <i>Faltings, Palajac, Furst, Pierpont and Chair Wilson</i> |
| NOES: | <i>None</i> |
| ABSTENTIONS: | <i>None</i> |
| ABSENT: | <i>None</i> |

5.2 PUBLIC HEARING: FISCAL YEARS 2017-2020 FINAL CAPITAL IMPROVEMENT PLAN BUDGET

Chair Wilson stated that the Fiscal Years 2017-2020 Preliminary Capital Improvement Plan Budget was adopted on June 28, 2017. Staff will present the recommended Final Capital Improvement Plan Budget, and a public hearing will be held to receive public comment.

GM Barry reported that the total CIP budget for the three-year planning horizon is \$18,351,191 for Priority A and B projects. The asset renovation and replacement, as highlighted by the new Asset Management Study, will be addressed. GM Barry said that, for FY 18-19, projects include the RLCC Aquatics Pool Deck Repair and the new Sunset Park Playground.

Chair Wilson opened public comment. No public comment. Closed public comment.

Moved by Director Palajac, seconded by Director Furst, adopted Resolution No. 2595, adopting the Final Capital Improvement Plan Budget for Fiscal Years 2017- 2020, by the following roll call vote:

| | |
|--------------|--|
| AYES: | <i>Palajac, Furst, Pierpont, Faltings and Chair Wilson</i> |
| NOES: | <i>None</i> |
| ABSTENTIONS: | <i>None</i> |
| ABSENT: | <i>None</i> |

6. OLD BUSINESS

6.1 REVISION TO POLICY FOR COLLECTION OF COSTS OF HANDLING CANDIDATES' STATEMENTS

Chair Wilson stated that the Board will consider revising the current Policy for Collection of Costs of Handling Candidates' Statements for Board elections.

GM Barry introduced Legal Counsel Monica Streeter. Ms. Streeter reported that there is no standard for how other agencies handle the costs of candidates' statements.

Director Furst asked who decided on which agencies to include when reviewing the candidate costs. GM Barry said that he had noticed that a couple of Livermore agencies were not included in the survey, so he obtained additional information. He said that the City of Livermore collects a deposit and, after all of the costs are identified, the candidates receive a refund or an invoice for the difference; it ends up being about \$500 per candidate. Livermore Valley Joint Unified School District, GM Barry said, does not get involved in the costs of candidates' statements, so the County sets a payment level and collects the funds directly from the candidates.

Chair Wilson stated that it cost her about \$1,800 in the last election.

Director Faltings said that we do not want the process to be cost prohibitive for anyone; it should be open to everyone; she has always paid about \$500. Director Faltings said that she would like it to be predictable, so potential candidates know what they are getting into. She suggested that the candidate pay a portion of the fees and the District pay the balance.

Director Pierpont said he agrees that there are a lot of people who may be valuable to the District, but might be discouraged by \$1,800. He said it is important to him that the voting public have as much information as possible about candidates, so a policy that encourages information to be made public is worthwhile.

Director Furst said that only candidates that put in a candidate statement will be billed. He said he thinks the cost needs to be predictable, and he suggested that candidates pay \$500 for the candidate statement and the District pay the remainder.

Director Palajac said she was surprised to be asked to pay for a candidate statement. She believes it is fair for the candidate to pay \$500 for the candidate statement or that the District pay for the whole expense.

Chair Wilson said that potential candidates probably have contact with staff and staff should make the process and cost clear about the candidate statement.

Chair Wilson opened public comment. No public comment. Closed public comment.

Moved by Director Furst, seconded by Director Faltings, adopted Resolution No. 2596, revising the Policy for Collection of Costs of Handling Candidates' Statements for Board elections, to the effect that candidates pay \$500 and the District pays the remainder of the cost, if any, by the following roll call vote:

| | |
|--------------|--|
| AYES: | <i>Palajac, Furst, Pierpont, Faltings and Chair Wilson</i> |
| NOES: | <i>None</i> |
| ABSTENTIONS: | <i>None</i> |
| ABSENT: | <i>None</i> |

7. NEW BUSINESS

None.

8. COMMITTEE REPORTS

Chair Wilson reported on the August 2 Livermore Cultural Arts Council meeting.

9. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

1) Director Faltings said that the Ice Cream Social at Ravenswood Historic Site will be held next Sunday from 12-4:00 p.m.

2) Chair Wilson said that she is on Assemblywoman Catharine Baker's Environmental Advisory Council, and she received a copy of a letter written by Ms. Baker and signed by many Assemblymembers, asking that National Monuments be retained.

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Barry made the following announcements:

- 1) AGM Lawrence will be retiring at the end of this month.
- 2) Final game of the Little League World Series took place, and it was a great series.
- 3) Board Meetings in the park have been well-received by the public. The next meeting will be August 16th at Almond Park.
- 4) Springtown Open Space Conceptual Plan is moving along; we held a public meeting and the consultant is now forming a single preferred plan to bring to the Board. We think that we will be able to do that in October.

11. ADJOURNMENT

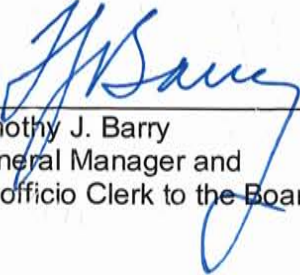
Meeting adjourned at 8:01 p.m.

APPROVED,



Beth Wilson
Chair, Board of Directors

ATTEST:



Timothy J. Barry
General Manager and
Ex-officio Clerk to the Board of Directors