

LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

WEDNESDAY, APRIL 26, 2017

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA
REGULAR MEETING
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont and Vice Chair Faltings

DIRECTORS ABSENT: Chair Wilson

STAFF MEMBERS PRESENT: Tim Barry, Denise Deprato, Sandra Kaya, Jill Kirk, Patricia Lord, John Lawrence, Monica Streefer

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Vice Chair Faltings called the meeting to order at 7:03 p.m. All Directors were present except for Chair Wilson.

2. PRESENTATION

2.1 DISTRICT VOLUNTEERS

Division Manager-Youth & Senior Services, Jill Kirk and Division Manager-Recreation, Patricia Lord gave a presentation on District volunteers.

Directors asked about the process to apply and qualify as a volunteer. Directors also asked about how the District publicizes volunteer opportunities (high schools, brochure, flyers, through programs, Farmers Market booth and word of mouth). Directors thanked the Open Space volunteers for attending the meeting and for their service.

3. PUBLIC COMMENT

None.

4. CONSENT AGENDA

4.1 BOARD MINUTES

4.1.1 Regular Meeting of April 12, 2017.

4.2 COMMUNICATIONS

None.

Moved by Director Furst, seconded by Director Palajac, approved the Consent Agenda, by the following voice vote:

AYES: *Pierpont, Palajac, Furst and Vice Chair Faltings*

NOES: *None*

ABSTENTIONS: *None*

ABSENT: *Wilson*

5. CONSENT AGENDA RESOLUTIONS

None.

6. BIDS AND PUBLIC HEARINGS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 CLASSIFICATION STUDY PHASE I

Human Resources Manager Denise Deprato provided a history of the classification study and said that the intent of the study is to streamline the language of job descriptions, provide consistency, and provide the job functions and body of work performed by staff. There are 65 classifications that will be reviewed. She described the phases involved and the proposed changes.

Director Palajac asked if the job descriptions will be reviewed consistently. Ms. Deprato replied that the classification system should be reviewed every five years or as needed. There will be a plan to review them to see if any changes are needed, Ms. Deprato said.

Vice Chair Faltings asked how much time will be needed to work on the classification system. Ms. Deprato said that the new system should be simpler and less time consuming.

Moved by Director Pierpont, seconded by Director Furst, adopted Resolution No. 2577, approving revised and new Aquatics and Recreation classifications, effective July 2, 2017, and authorizing the General Manager to make administrative adjustments/corrections to all classifications, by the following roll call vote:

AYES:	<i>Pierpont, Palajac, Furst and Vice Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>Wilson</i>

9. COMMITTEE REPORTS

Director Pierpont reported on his attendance at the April 18 Community Gardens meeting, during which the status of the gardens, procedures and the waiting list were discussed. He said that they will start using social media to assist with communications. General Manager Barry said that the District is still looking at potential sites for another community garden.

Director Furst reported on the April 24 Personnel Committee meeting, during which the next phase of the job classification study was discussed.

Director Palajac reported on the April 18 Livermore Downtown Inc. meeting. They provided a recap of the marathon and runs; they will make a few minor changes for next year. She said that Streetfest will be the first weekend in May, and she encouraged everyone to go.

Director Faltings reported on her participation in interviews for the Youth Commission on April 20. There was a seat open for an adult. They interviewed two people.

Director Furst said that he and Director Pierpont attended an Open Space Master Plan overview meeting regarding the three conceptual plans that the consultants will be presenting soon. The public meeting will be tomorrow evening at Croce Elementary School, at 6:30 p.m.; it is an opportunity to view the conceptual drawings and provide feedback.

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

1) Director Pierpont reported on his attendance at the California Trails & Greenways Conference in Monterey. He spent a lot of time in classes about partnerships and the trend of using social media and technology to do a better job of managing resources and to enhance visitor experiences.

2) Director Palajac reported on her attendance at the Special District Leadership Academy. She said it was very informative; she said she learned that LARPD was one of the few districts that had earned the Transparency Certificate of Excellence. She also learned how important it is to have a job classification study, something on which LARPD is currently working.

3) Director Furst reported on his attendance at the Trails Conference in Monterey. He attended a session on pocket trails, which was about how very short trails can improve connectivity and have a big impact on residents.

11. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Barry made the following announcements:

- 1) This weekend, there will be a trail building effort in Sycamore Grove Park on Friday, Saturday and Sunday, coordinated by Volunteers for Outdoor California and LARPD. Those interested in volunteering may visit the V-O-Cal website.
- 2) The Springtown Open Space Master Plan has been in process and the public meeting will be tomorrow night at 6:30 p.m. at Croce Elementary School on Scenic Avenue. The conceptual designs will be presented and they will get more public feedback on the designs. After that, the consultants will put together a recommended plan for the Board and City Council to consider. The designs will also be put on the LARPD website on May 1 and LARPD invites receive feedback via email. Director Furst said that the consultants will identify funding sources for the recommended project.
- 3) The new summer brochure is out and people can sign up for activities for themselves or their family members.
- 4) The winter storms have resulted in some damage, especially in our open space parks, where the waterways were impacted. We are asking the public to bear with us as we make plans for repairs and securing funding.

12. ADJOURNMENT

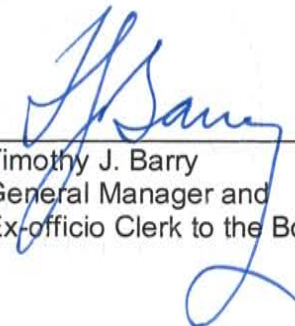
Meeting adjourned at 7:43 p.m.

APPROVED,



Maryalice Faltings
Vice Chair, Board of Directors

ATTEST:



Timothy J. Barry
General Manager and
Ex-officio Clerk to the Board of Directors