

## Q & A

# Hanging Art Exhibit

Robert Livermore Community Center  
4444 East Ave, Livermore, CA 94550

- 1. Who May Exhibit?**
  - a. Non-commercial groups
  - b. Those groups based in Livermore or serving primarily Livermore residents receive priority
  - c. Groups which have exhibited less than four weeks in the previous twelve months receive priority
  - d. Artists must exhibit their own work
- 2. What Does It Cost?**
  - a. LARPD does not charge to use the exhibit space
- 3. How Often and for How Long Can Space Be Reserved?**
  - a. Exhibits are reserved for one month at a time
  - b. No more than once in a twelve month period
  - c. No more than twelve months in advance
  - d. Groups that have not used the space in the past twelve months get priority
- 4. What Spaces Are Available?**
  - a. This exhibit space is restricted to hanging art only
  - b. Two 16' walls and two 7' wall insets are equipped with a Cobra and Steel Cable hanging system. The walls are located off the main lobby in the Community Building at the Robert Livermore Community Center, 4444 East Ave., Livermore, CA
  - c. Entire space selected must be utilized
- 5. What Fixtures Are Provided?**
  - a. Cobra and Steel Cable with self locking hook display system
- 6. May We Bring Other Display Fixtures?**
  - a. No, only the provided hanging system can be used
- 7. How to Reserve the gallery space**
  - a. Submit an Exhibit Space request application available at [http://www.larpd.dst.ca.us/rlc/Exhibit\\_Application.pdf](http://www.larpd.dst.ca.us/rlc/Exhibit_Application.pdf)
  - b. Or contact Moe Kline at [mkline@larpd.org](mailto:mkline@larpd.org)

## **8. What Are the Exhibit Standards?**

- a. All items displayed in the gallery must be stabilized (frames must be substantial enough) so they can be installed using LARPD's Cobra and Steel Cable display system.
- b. Lettering on all signs and labels should be of high quality, neat and clear
- c. Labels must be mounted on the item being exhibited rather than the wall
- d. Prices of items for sale and contact information for purchase may be listed on a single sheet
- e. Exhibits may not be changed after installation
- f. Exhibitor should provide a full list of items to be displayed including monetary value when the exhibit is installed; this should include contact information about the exhibitors
- g. LARPD accepts no responsibility for the preservation, protection, possible damage or theft of any item displayed or exhibited

## **9. When and How Are Exhibits Installed?**

- a. Exhibitors are entirely responsible for installing their displays
- b. Exhibitors must provide all necessary equipment including ladders for display installation
- c. Exhibitors must install the entire display on the same day, at the same time
- d. When possible, exhibits should be installed Mon. thru Fri. between 5 PM to 9 PM approx.
- e. Exhibits should be installed on the first workday of the month
- f. Exhibits should be removed on the last workday of the month

**Please view links below for more details on LARPD public art exhibits:**

**Policy:** [http://www.larpd.dst.ca.us/rlc/LARPD\\_Public\\_Exhibit\\_Policy.pdf](http://www.larpd.dst.ca.us/rlc/LARPD_Public_Exhibit_Policy.pdf)

**Application to display art:** [http://www.larpd.dst.ca.us/rlc/Exhibit\\_Application.pdf](http://www.larpd.dst.ca.us/rlc/Exhibit_Application.pdf)

**Request for reconsideration of an art exhibit:**

[http://www.larpd.dst.ca.us/rlc/reconsideration\\_form-hanging\\_art.pdf](http://www.larpd.dst.ca.us/rlc/reconsideration_form-hanging_art.pdf)

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