



Livermore Area  
Recreation and Park District  
*An independent special district*

## LIVERMORE AREA RECREATION AND PARK DISTRICT

### SPECIAL MEETING

### MINUTES

**TUESDAY, JUNE 9, 2020**

3:30 P.M.

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

DIRECTORS PRESENT: Directors Faltings, Furst, Pierpont, Wilson and Chair Palajac

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mat Fuzie, Patricia Lord, Jeffrey Schneider, Jill Kirk, Fred Haldeman, Allie Ikeda, David Weisgerber, Joseph Benjamin, Julie Dreher, Linda VanBuskirk, Lynn Loucks, Megan O'Connor, Megan Shannon, Michelle Newbould, Nancy Blair, Natalie Kaaiawahia, Sandra Kaya, Stacey Kenison, Vicki Wiedenfeld, Rod Attebery

MEMBERS OF THE PUBLIC: Tony Kukulich

- 1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**  
Chair Palajac called the meeting to order at 3:30 p.m. All Directors were present, via Zoom. Director Pierpont led the Pledge of Allegiance.
- 2. PUBLIC COMMENT:** There were no public comments.
- 3. PRESENTATION**  
General Manger Mathew Fuzie gave a presentation to the Board regarding LARPD's Response to COVID-19.

**4. CONSENT ITEMS (Motion)**

- 4.1 Approval of the Minutes of the Special Board Meeting of May 13, 2020
- 4.2 General Manager’s Monthly Update to the Board – June 2020

Moved by Director Faltings, seconded by Director Furst, approved the Consent Agenda, by the following roll call vote:

AYES: *Directors Faltings, Furst, Pierpont, Wilson,  
and Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**5. CONSENT AGENDA RESOLUTIONS**

**5.1 DISTRICT ELECTION**

Director Furst asked to pull the item for clarification to the staff report and draft resolution. He advised that the Board made a decision three years ago revising the policy for collection of costs of handling candidates’ statements for Board elections, to the effect that candidates pay \$500 and the District pays the remainder of the cost, if any. That language should be captured in the current resolution at paragraph 7.

Moved by Director Wilson, seconded by Director Faltings, adopted Resolution No. 2687, calling for the District’s election on November 3, 2020 and requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 3, 2020, with revisions to paragraph 7 as discussed, by the following roll call vote:

AYES: *Directors Pierpont, Wilson, Faltings, Furst,  
and Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**6. DISCUSSION AND ACTION ITEMS**

**6.1 DISCUSSION AND CONSIDERATION OF AMENDMENTS TO ORDINANCE NO. 8 – DISTRICT RULES AND REGULATIONS**

The Board considered the introduction of amended Ordinance No. 8. Assistant General Manager Patricia Lord presented the staff report which highlighted the need to amend the District’s Ordinance No. 8 – Rules & Regulations Governing Conduct on Use of Parks and Other District Facilities at Chapter 300-Access: Section 301-Hours of Operation. She explained that current hours of operation have raised concerns over safety, vandalism and unwanted activities with park use after dark and inconsistent practices within the park system. The proposed amendment states at §301(a) that “. . . hours of operation shall be Sunrise to one half (1/2) hour after Sunset, except for lighted sports facilities that are permitted for use up until 10:30 PM.”

The proposed amendments to Ordinance No. 8 were reviewed and recommended by the Facilities committee at its May 7, 2020 meeting. Staff recommended that the Board conduct a public hearing and consider adopting amended Ordinance No. 8 at its next meeting scheduled on June 24, 2020.

Chair Palajac opened public comment. No public comments were received. Public comment was closed.

Moved by Director Wilson, seconded by Director Pierpont, waived the introduction and the first reading, and instructed Staff to publish a Notice of Hearing indicating that amendments to Ordinance No. 8 will be considered by the Board at its next meeting on June 24, 2020, by the following roll call vote:

AYES: *Directors Wilson, Pierpont, Furst, Faltings,  
and Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

## **6.2 PRELIMINARY FISCAL YEAR 2020-21 OPERATING BUDGET**

The Board reviewed and considered the adoption of a resolution approving the District's Preliminary Fiscal Year 2020-21 Operating Budget. Administrative Services Manager Jeffrey Schneider gave a presentation to the Board on the Preliminary Operating Budget entitled "Preliminary Financial Plans and Assumptions for FY20-21" which was discussed in detail with the Board at its Special Meeting: Board Budget Workshop on June 9, 2020.

Staff recommends approval of the Preliminary Operating Budget as presented. ASM Schneider also suggested quarterly updates with a new set of forecasts to operate against, due to COVID-19 uncertainty.

Board members commended Staff for their efforts in producing a complete and excellent budget presentation.

Chair Palajac opened public comment. No public comments were received. Public comment was closed.

Chair Palajac stated that Items 6.2 and 6.3 should be taken together. They were both discussed during this presentation by ASM Schneider and at the previously held Special Meeting: Board Budget Workshop.

Moved by Director Pierpont, seconded by Director Furst, adopted Resolution No. 2688, approving the District's Preliminary FY 2020-21 Operating Budget, by the following roll call vote:

AYES: *Directors Furst, Pierpont, Wilson, Faltings, and  
Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**6.3 PRELIMINARY FISCAL YEAR 2020-23 CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

As mentioned in Item 6.2 above, Chair Palajac stated that Items 6.2 and 6.3 should be taken together. The items were both discussed during the presentation by ASM Schneider and at the previously held Special Meeting: Board Budget Workshop.

Moved by Director Pierpont, seconded by Director Furst, adopted Resolution No. 2689, approving the District's Preliminary FY 2020-23 Capital Improvement Plan (CIP) Budget, by the following roll call vote:

AYES: *Directors Furst, Pierpont, Wilson, Faltings,  
and Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**6.4 REVISION TO BOARD MEETING SCHEDULE FOR REMAINDER OF 2020**

The Board reviewed and discussed revising the 2020 Board Meeting Schedule as adopted by the Board on December 11, 2019. Due to the COVID-19 pandemic and resultant shelter-in-place orders, the District has opted to hold its board meetings via Zoom teleconferences during business hours. These may continue for the remainder of the year.

GM Fuzie added that while holding board meetings virtually has been a challenge, it has been convenient having staff attend these meetings during working hours to be available to work directly with the Board on issues.

Chair Palajac confirmed that the Board consensus is to continue to hold normally scheduled board meetings on Wednesdays as originally listed, but changing the meeting time to 2:00 p.m. via Zoom teleconference for as long as the pandemic continues. Board members expressed a desire to maintain the three Public Meetings in Parks at the scheduled time of 6:00 p.m. Those meetings may need to be canceled at a later date, according to Alameda County Health Officer orders.

Moved by Director Furst, seconded by Director Wilson, approved revisions to the 2020 Board Meeting Schedule for the remainder of 2020, in accordance with the Alameda County Health Officer orders, holding regular board meetings at 2:00 p.m. via virtual online meetings, but keeping the Public Meetings in Parks as listed, by the following roll call vote:

AYES: *Directors Wilson, Furst, Pierpont, Faltings,  
and Chair Palajac*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**6.5 TRI-VALLEY COMMUNITY TELEVISION RECORDING OF BOARD MEETINGS**

The Board reviewed and considered video production services provided to LARPD by Tri-Valley Community Television during the COVID-19 pandemic and shelter-in-place order. AGM Patricia Lord presented the staff report. Due to the Alameda County Health Officer order to shelter-in-place, LARPD offices have been closed to the public, and board meetings have been conducted via Zoom since March 25, 2020.

Chair Palajac opened public comment. No public comments were received. Public comment was closed.

The Board consensus was that, given the economic and financial situation the District is facing during the COVID-19 pandemic, it is appropriate during this time to cancel the contract with the option to reconsider services once normal business and live board meetings can resume.

**6.6 BOARD LETTER IN SUPPORT OF H.R. 7073**

The Board reviewed and considered a draft letter of support for H.R. 7073, suggested by California Special Districts Association (CSDA). H.R. 7073 is the Special Districts Provide Essential Services Act, which would bring much-needed relief resources to special districts in our community, throughout California, and across the nation.

Moved by Director Furst, seconded by Director Faltings, adopted Resolution No. 2690, approving the submittal of a letter in support of H.R. 7073, with revisions as discussed, by the following roll call vote:

AYES:	<i>Directors Wilson, Pierpont, Faltings, Furst, and Chair Palajac</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>None</i>

**7. INFORMATIONAL ITEMS (No Action Required):** None

**8. COMMITTEE REPORTS**

- a) Directors Faltings and Pierpont reported on the May 18, 2020 Finance Committee meeting.
- b) Director Furst reported on the June 4, 2020 Facilities Committee meeting.
- c) Director Furst reported on the May 21, 2020 Program Committee meeting.
- d) Director Furst reported on the June 3, 2020 Livermore Chamber of Commerce Business Alliance meeting.
- e) Director Furst reported on the May 19, 2020 LARPD Foundation meeting, which he attended on behalf of Director Faltings.
- f) Chair Palajac reported on the May 12, 2020 Intergovernmental Liaison Committee meeting between LARPD and East Bay Regional Park District. This meeting was also reported on by Director Pierpont during the Special Board of Directors Meeting on May 13, 2020.

- g) Director Wilson reported on the June 3, 2020 Livermore Cultural Arts Council meeting.
- h) Chair Palajac reported on the June 19, 2020 Livermore Downtown, Inc. meeting.
- i) Chair Palajac reported on the May 28-29, 2020 CARPD virtual event.

**9. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- a) Director Faltings suggested that when the Ravenswood historic program is brought before the Program Committee, that Staff reach out to Conni Naylor, the current president of the Ravenswood Progress League, to invite her to join the conversation.

**10. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Fuzie made the following announcements:

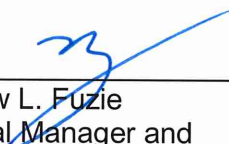
- a) The Sprinklers in the Park program was tested at Almond Park on Friday, June 5<sup>th</sup>. Parents in attendance were able to give feedback to staff by way of a survey.
  - Director Wilson asked that this be discussed at the Program Committee.
- b) Staff and Board members have been working incredibly hard on staying diligent during this pandemic. Kudos to all!

**11. ADJOURNMENT:** The meeting was adjourned at 5:26 p.m.

APPROVED,

  
\_\_\_\_\_  
Jan Palajac  
Chair, Board of Directors

ATTEST:

  
\_\_\_\_\_  
Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors