

LIVERMORE AREA RECREATION AND PARK DISTRICT

PROGRAM COMMITTEE

**DRAFT** MINUTES

Wednesday, February 17, 2021  
3:30 PM

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Program Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

Committee Members Present: Jan Palajac, David Furst

LARPD Staff Present: Mathew Fuzie, Allie Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Joseph Benjamin, Linda Van Buskirk, Nancy Blair, Natalie Kaaiawahia, Robert Sanchez, Patrick Lucky, Vicki Wiedenfeld

Others Present: None

COMMITTEE CHAIR: PALAJAC

COMMITTEE MEMBER: FURST

1. **Call to Order:** Committee Chair Palajac called the meeting to order at 3:30 p.m.
2. **Public Comment:** There were no comments from the public.
3. **Approval of the Minutes of the Program Committee on January 20, 2021:**  
The minutes of January 20, 2021 were approved as submitted by unanimous vote.
4. **Review of the Function of the Program Committee:**  
Executive Assistant Linda VanBuskirk shared her screen with a view of LARPD Board Policy No. 4060 "Committees of the Board of Directors." The Committee and staff reviewed the policy as it pertains to the Program Committee, and discussed ways to clarify the function of the Program Committee.

No Committee action was taken; however Committee members suggested GM Fuzie make edits to the policy [*remove mundane detail, elevate to level of higher directional setting, review of new programs or controversial concepts; begin process of Master Fee*]

*Schedule*], then bring recommended changes back to the Program Committee for review and potential recommendation to the full Board.

**5. 2020 Program Committee Meetings in Review + Future Program Agenda Items:**

EA VanBuskirk shared her screen with a view of the Program Committee's Topics Discussed in 2020. The Committee and staff reviewed items presented to the Committee during COVID-19 and discussed potential future items for review. The focus will be on bringing programs back in a creative and improved manner, and programmatic prioritization. Many programs will continue to be COVID-driven in 2021.

No Committee action was taken.

**6. Camp Shelly Status:**

Committee Chair Palajac inquired about the current status of Camp Shelly. Community Services Manager Jill Kirk reported that Camp Shelly is subject to several jurisdictions, i.e. U.S. Forest Service, California State Parks and Eldorado County. Research indicated that at this time access to the State Parks system is as follows:

- Campground sites are reopening for existing reservation holders.
- Other state campground sites will be reopened for new reservations using a phased approach starting January 28.
- Not all campground sites are open to the public due to the pandemic, wildfire impacts and other issues.
- Group campsites remain closed.

LARPD remains in "wait and see" mode regarding individual camp sites. We will not be able to provide group camping at all this season. GM Fuzie added that the Forest Service has inquired if LARPD will rent them camp spaces for some of their seasonal employees. This will be a good source of revenue in lieu of opening up to the public.

No Committee action was taken.

**7. Ravenswood Progress League/Livermore Heritage Guild:**

Committee Chair Palajac inquired about the current status of the Ravenswood Progress League (RPL). GM Fuzie explained that several months ago the RPL president came to him asking for his assistance as they had lost their nonprofit status. Since that time, they have suggested disbanding and becoming a sub-organization of the LARPD Foundation. Community Outreach Supervisor David Weisgerber added that they have been speaking with Foundation president Steve Goodman about the possibility of rolling their volunteer work into the Foundation's volunteer program. This has not yet been finalized.

The Livermore Heritage Guild currently shares office space with the Livermore Art Association Gallery and Livermore Downtown, Inc., at the Carnegie Library Building on Third Street. Their facilities are closed during the 2020-2021 pandemic. LARPD is not currently receiving rental payments.

**8. Story Walks (NRPA article about partnering with library):**

Committee Chair Palajac expressed interest in this topic after reading an article on the NRPA website about a program being offered as a partnership between a recreation and park district and its local library to encourage kids to be outside and to read. She inquired if this is something LARPD has considered and if we have a relationship with our local libraries. CSM Kirk responded that LARPD runs a program similar to this called the Reading Rangers at the Rincon Library. The group also discussed the Summer Reading Program.

In response to a question from Committee Member Furst, EA Van Buskirk sent an email to Committee members and staff with background information on the Reading Rangers program that was presented to the full board at its July 10, 2019 meeting, along with a copy of the PowerPoint presentation.

**9. Programmatic Prioritization:**

The Committee and staff held a brief discussion regarding how to strategically reopen programs with essential services in a fiscally responsible manner as we work towards a path to recovery from the COVID-19 pandemic.

**10. Matters Initiated:** None.

**11. Adjournment:** Chair Palajac adjourned the meeting at 4:25 p.m.