

<b>COMMITTEES SINCE BOARD MEETING OF SEPTEMBER 8, 2021</b>		
<b><i>STANDING COMMITTEES</i></b>		
<b>Date</b>	<b>Committee</b>	<b>Chair &amp; Member</b>
	Facilities	Faltings/Palajac
9/20	Finance	Pierpont/Boswell
	Intergovernmental-EBRPD/LARPD	Pierpont/Faltings
	Intergovernmental-LVJUSD/COL/LARPD	Pierpont/Faltings
9/14	Personnel	Furst/Boswell
9/16	Program	Furst/Faltings (alt for Pala
<b><i>AD HOC COMMITTEES</i></b>		
<b>Date</b>	<b>Committee</b>	<b>Chair &amp; Member</b>
	Ad Hoc: Master Lease Agreement	Furst/Pierpont
<b><i>COMMUNITY OUTREACH LIAISON</i></b>		
<b>Date</b>	<b>Committee</b>	<b>Member</b>
	Ala. Co. Special Districts Assn.	Pierpont
	Chamber of Commerce Business Alliance	Furst
	Community Gardens	Faltings
	ESS Parent Advisory Commission	Boswell
9/13	LARPD Foundation	Faltings
	Livermore Cultural Arts Council	Furst
9/21	Livermore Downtown, Inc.	Boswell (alt for Palajac)
	Ravenswood Progress League	Boswell
		<b>ITEM NO. 6</b>

# LIVERMORE AREA RECREATION AND PARK DISTRICT

## FINANCE COMMITTEE

### AGENDA

**MONDAY, SEPTEMBER 20, 2021**

**1:30 p.m.**

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, the Livermore Area Recreation and Park District Committee Members and staff will be participating in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may participate in the meeting electronically and shall have the right to observe and offer public comment at the appropriate time during this committee meeting.*

*We have also provided a call-in number, as identified on this Agenda, and encourage you to attend by telephone.*

**PARTICIPATION:**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81500465433>

Or Telephone: US: +1 253 215 8782

Webinar ID: 815 0046 5433

COMMITTEE CHAIR: PIERPONT  
COMMITTEE MEMBER: BOSWELL

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the Finance Committee Meeting held on August 16, 2021
4. Financial Update – results through August
5. FY20-21 Audit Status
6. Work Plans
  - a) Policies and procedures – focus
    - i. Delegation of Authority – to Board 9/29
    - ii. Reserve Policy
    - iii. Purchasing Procedures
    - iv. Employee Discounts
    - v. FA Disposal and capitalization policy

6. Work Plans (continued)
  - b) Cash Flow forecast
  - c) Systems – MS Dynamics reports, FA and Purch modules activated
  - d) Systems – RFP for Registration Software
7. Other Finance Business
8. Directors' Reports and Announcements
9. Adjournment

LIVERMORE AREA RECREATION AND PARK DISTRICT

**PERSONNEL COMMITTEE**

**AGENDA**

**TUESDAY, SEPTEMBER 14, 2021  
2:00 pm**

*NOTICE: Coronavirus COVID-19*

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*We have also provided a call-in number, as identified on this Agenda, and encourage you to attend by telephone.*

**PARTICIPATION:**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86310561608>

Or Telephone: (253) 215 8782

Webinar ID: 863 1056 1608

COMMITTEE CHAIR: FURST  
COMMITTEE MEMBER: BOSWELL

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the Personnel Committee Meeting held on August 10, 2021
4. Proposed District Notice 0008 – Delegation of Authority
5. Directors' Reports or Announcements
6. Adjournment

LIVERMORE AREA RECREATION AND PARK DISTRICT

**DRAFT Minutes PROGRAM COMMITTEE**

**THURSDAY, SEPTEMBER 16, 2021  
2:00 PM**

*NOTICE: Coronavirus COVID-19*

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*We have also provided a call-in number, as identified on this Agenda, and encourage you to attend by telephone.*

Committee Members Present: David Furst (Chair) Maryalice Faltings (Alternate),  
Jan Palajac (Vacation)

LARPD Staff Present: Mathew Fuzie, Jeffrey Schneider, Linda VanBuskirk,  
Alexandra Ikeda, Patrick Lucky, Fred Haldeman. David  
Weisgerber, Jill Kirk, Julie Dreher, Vicki Wiedenfield,  
Pamela Healy, Joseph Benjamin

Others Present: None

COMMITTEE CHAIR: FURST (Palajac on vacation)

COMMITTEE MEMBER: FALTINGS (Alternate)

**1. Call to Order:** Committee Chair Furst called the meeting to order at 2:00 pm

**2. Public Comment:** There was no public comment.

**3. Approval of the Minutes of the Program Committee on August 19, 2021:**

The minutes were approved unanimously.

**4. Picnic Rentals: (This Item was originally listed on the Agenda as Item 5)**

Recreation Department Manager Alexandra Ikeda shared her screen and gave a presentation on the park/picnic rentals process (see attachment). Member Faltings complimented staff on the work done on this project. There was further discussion about Ordinance 8 and the need for clarifying language regarding permits. Member Furst suggested that staff review the ordinance and bring back any updates. He added his appreciation for the visual presentation.

**Action Items:** Staff were asked to review Ordinance 8 with respect to permits and bring suggested revisions to the next Program Meeting.

**5. Multi-use Court Rental and Use Process: (This item was originally listed on the Agenda as Item 4)**

General Manager Fuzie opened the discussion by stating this was a new process. Recreation Department Manager Ikeda then shared her screen and gave a presentation on the Multi-use Court Rental and Use Process (see attachment). Discussion ensued regarding the proposed LARPD court reservation process and fees as compared to other districts. Member Furst asked how other communities were handling the fees and was informed that other districts had similar processes. GM Fuzie suggested there should be a full Board decision on allowing reservations and charging fees. Member Furst agreed, adding that at some point this discussion should come before the full Board because it involves a change in fees. He requested of GM Fuzie that staff come before Board with several options. GM Fuzie instructed staff to bring these options back to both the Program and the Facilities Committees first for more discussion prior to presenting to the full Board, and to use the existing process for facility use in the interim.

**Action Items:** Staff will review options to the process and will bring them to the next Facilities and Program Committee Meetings.

**6. COVID-19 Program Updates:**

GM Fuzie shared an update from CAPRI regarding the recent Federal requirement mandating vaccination or weekly testing for all staff working in facilities with 100 or more employees. CAPRI anticipates direction from OSHA will be available within the next 60 days. GM Fuzie stated that we can anticipate issues for our programs as a result, with potentially a very significant change on the horizon. There were questions raised as to who pays for the required testing and where it would be done. GM Fuzie indicated that the rules around this issue were unclear at this time.

**7. Directors' Reports and Announcements:**

No announcements

**8. Adjournment:**

The meeting was adjourned at 3:00 pm

DF/ph