



Livermore Area  
Recreation and Park District  
*An independent special district*

**LIVERMORE AREA RECREATION AND PARK DISTRICT  
REGULAR MEETING of the BOARD OF DIRECTORS**

**DRAFT MINUTES**

**WEDNESDAY, AUGUST 25, 2021**

2:00 P.M.

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

**DIRECTORS PRESENT:** Directors James Boswell, David Furst, Jan Palajac, Vice Chair Maryalice Faltings, and Chair Philip Pierpont

**DIRECTORS ABSENT:** None

**STAFF MEMBERS PRESENT:** Mathew Fuzie, Allie Ikeda, Jeffrey Schneider, Jill Kirk, David Weisgerber, Jessie Masingale, Julie Dreher, Linda VanBuskirk, Megan Shannon, Nancy Blair, Pamela Healy, Robert Sanchez

**GENERAL COUNSEL:** Rod Attebery, Allison Felkins with Neumiller & Beardslee

**OTHERS PRESENT:** Stacey Kenison

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Pierpont called the meeting to order at 2:01 p.m. All Directors were present, via Zoom. Chair Pierpont led the Pledge of Allegiance.

**2. PUBLIC COMMENT:** None.

**3. INTRODUCTION:**

**3.1 ADMINISTRATIVE ASSISTANT**

The Board was introduced to new Administrative Assistant Pamela Healy.

**4. PRESENTATIONS:**

General Manager Fuzie commented that Items 4.1 and 4.2 are two presentations that were given at the committee level, and both were recommended to come before the full Board.

**4.1 HUMAN RESOURCES UPDATES:**

Human Resources Officer Megan Shannon gave the Board a presentation on the District's recent recruiting and onboarding staff efforts. Ms. Shannon also provided an update regarding Cal/OSHA'S Emergency Temporary Standards (ETS) now requiring that the District document the vaccination status of all currently active employees.

- Directors Faltings and Palajac inquired about an updated Organization Chart. Human Resources Analyst Robert Sanchez will send the latest version to all Directors.

**4.2 PENSION OBLIGATION BONDS:**

Business Services Manager Jeffrey Schneider gave the Board a presentation on "LARPD Pension Obligation Bonds – Financial Summary", previously shared with the Finance Committee and updated for this meeting. The presentation highlighted the financial impacts expected by the District from the issuance of \$12.875 million in pension obligation bonds to pay down approximately 95% of the District's unfunded pension liability with ACERA. The new, lower contribution rates will take effect in September and will outweigh the costs of servicing the POB debt by hundreds of thousands of dollars each year (given current projections).

**5. CONSENT ITEMS:**

- 5.1** Approval of the Minutes of the Regular Board Meeting of August 11, 2021.

**MOTION:**

Moved by Director Faltings, seconded by Director Furst, approved the Consent Item by the following roll call vote:

AYES: *Directors Boswell, Furst, Palajac, Faltings, and Chair Pierpont*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**6. DISCUSSION AND ACTION ITEMS:** None.

**7. INFORMATIONAL ITEMS (No Action Required)**

**7.1 GENERAL FINANCIAL UPDATE**

GM Fuzie reported that LARPD's summer programs realized good attendance and revenues associated with its camps and other programs. Partnerships, such as that with the Aqua Cowboys, are growing and helping our financial situation. Once May Nissen pools have opened and are operating, this will create more opportunities for lessons and classes at that facility as well. He further reported that it looks preliminarily like the District will have approximately \$1million unallocated in the General Fund for the Fiscal Year. He has directed staff to put that in tentatively as "unrestricted reserve", so we may have the reserve discussion later this year and label that as appropriate to the Board's wishes.

Business Services Manager Jeffrey Schneider reported that the Finance Department has been developing a detailed Budget Book which will be out very soon. This has diverted from the normal close reporting on the July financials. The Board will see these results in September. Staff has made progress in establishing the Delegation of Authority matrix, a process outlining who may approve what. This topic was presented to the Finance Committee on August 16<sup>th</sup>, and at their recommendation and the GM's, staff will bring that same matrix to the Personnel and Facilities Committees and then ultimately to the full Board. He further commented that the solar project went live on August 16<sup>th</sup> and LARPD is already beginning to see the savings as a result!

This was information only and no action was taken.

## 7.2 COVID-19 PROGRAM UPDATES

GM Fuzie reported that staff is watching the COVID numbers closely for any new restrictions, statutes or anything that impacts LARPD's ability to provide services. He highlighted that 1) the school district is not mandating masks outside. LARPD will continue within our programs to require children who are not of vaccination age who cannot get vaccinated to wear masks. Most parents are appreciative of this effort to keep the kids as safe as possible; 2) LARPD has been having difficulty hiring in order to add more students and more locations. As a result, the Board may hear rumblings about the waitlist, employees unable to get time off, or children having to wear masks. Youth Services Administrator Nancy Blair reported that she interviewed an applicant today for an Associate Teacher role at one of the ESS programs and has been able to bring in a few for the grant-funded program (ACES) with the school district.

Director Furst commented that the minutes of the August 11, 2021 Board meeting stated at Item 5.2 COVID-19 Program Updates that LVJUSD was “. . . not going to require masks *indoors* . . . “ which should be corrected to state “. . . not going to require masks [outdoors]”

This was information only and no action was taken.

## 8. COMMITTEE REPORTS:

- a) Director Palajac reported her attendance, along with Director Furst, at the August 19, 2021, Program Committee meeting.
- b) Director Palajac reported her attendance at the August 17, 2021 Livermore Downtown, Inc. meeting.
- c) Chair Pierpont reported his attendance, along with Director Boswell, at the August 16, 2021 Finance Committee meeting. The Committee discussed the Pension Obligation Bonds along with the proposed District Notice regarding Delegation of Authority.
- d) Chair Pierpont reported his attendance, along with Vice Chair Faltings, at the August 19, 2021 Intergovernmental Liaison Committee meeting with the City of Livermore and the Livermore Valley Joint Unified School District.
- e) Director Furst reported his attendance at the August 15, 2021 Livermore Cultural Arts Council (LCAC) Board workshop/retreat.

**9. DIRECTORS' ANNOUNCEMENTS:**

Director Faltings reported on the Ravenswood Old Fashioned Ice Cream Social held on Sunday, August 22, 2021. She commended the volunteers from the local National Charity League who did a wonderful job. Conni Naylor, President of the Ravenswood Progress League (RPL), stated she was very pleased with the public turnout at the event. Director Furst also attended the Ice Cream Social and reported that this successful event was very well-organized, and everyone seemed to enjoy themselves.

**10. ANNOUNCEMENTS BY THE GENERAL MANAGER:**

GM Fuzie made the following announcements:

- a) On August 17, 2021, the California Association of Park and Recreation Indemnification (CAPRI) conducted its 18-month inspection or "District Visit" at LARPD facilities. This program is part of CAPRI's ongoing effort to assist members in running a safe and healthy operation. LARPD facilities toured included The Barn, the undercrossing at Holmes Street, May Nissen, the rodeo grounds and soccer fields at Robertson Park. The group also drove by Ravenswood and toured the RLCC and Aquatics Center to discuss systems and how LARPD runs programs here.
- b) Recreation Manager Alexandra Ikeda attended the COVID Task Force meeting this morning with the City. LARPD was invited at the last minute when City staff realized they had not sent out the invitation. The focus is on messaging – getting more information out to unvaccinated people and answering their questions.
- c) Community Outreach Supervisor David Weisgerber announced that a community member reached out to Mr. Haldeman, wanting to get involved in his community, and ultimately is partnering with the District and the LARPD Foundation to raise funds. As a result, over the weekend they held a successful block party at Bill Clark Park to raise funds to resurface the basketball court, hoop, and backboard.
- d) GM Fuzie announced that the basketball courts at May Nissen are complete. They've been restriped, refurbished, and now include a new fence delineating the parking lot from the basketball hoops.
- e) GM Fuzie announced the May Nissen pool resurfacing work is complete. Also at May Nissen, the striping of the tennis courts/pickleball courts should be done soon. LARPD will consider creating some sort of reservation system and will bring this item to the Program and Facilities Committees for discussion.
- f) GM Fuzie announced that Mr. Haldeman will be on vacation this week and next.

**11. OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54957.7**

District Counsel Rod Attebery announced the Board would adjourn to Closed Session pursuant to Item 12.1 listed below. Open Session was adjourned at 3:20 p.m.

**12. CLOSED SESSION**

- 12.1 CONFERENCE WITH LABOR NEGOTIATOR**  
Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Rod A. Attebery  
Unrepresented Employee: General Manager

**13. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION 54957.1**

The Board came out of Closed Session at 4:17 p.m. and General Counsel Rod Attebery announced that no reportable action had been taken in Closed Session.

**14. ADJOURNMENT:** The meeting was adjourned at 4:18 p.m.

APPROVED,

---

Philip Pierpont  
Chair, Board of Directors

ATTEST:

---

Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors