

LIVERMORE AREA RECREATION AND PARK DISTRICT

**FACILITIES COMMITTEE**

**DRAFT MEETING NOTES**

**THURSDAY, AUGUST 5, 2021  
2:30 P.M.**

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Facilities Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

Committee Members Present: Maryalice Faltings, Jan Palajac

LARPD Staff Present: Mat Fuzie, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Jane Andraccio, Julie Dreher, Linda VanBuskirk, Nancy Blair, Natalie Kaaiawahia, Patrick Lucky, Vicki Wiedenfeld

Public Members Present: None

**1. Call to Order:**

Committee Chair Faltings called the meeting to order at 2:31 p.m.

**2. Public Comment:** None.

**3. Approval of the Minutes of the Facilities Committee Meeting held on June 10, 2021:**

The meeting minutes of June 10, 2021 were approved unanimously as submitted.

**4. Criteria for Community Gardens:**

General Manager Fuzie led the Committee and staff on a discussion about criteria for future community gardens.

No Committee action was taken; however, the following was suggested:

- The District should develop a prioritized list of sites where mini gardens may be installed.
- Create standards for community gardens to address how to implement them.
- Director Palajac offered to find the standards for community gardens from her former employer and forward to LARPD Staff.
- GM Fuzie will bring this item back to Facilities Committee with a recommendation for sites.

## 5. AB 1600 Prioritization:

GM Fuzie provided an update to the Committee on five projects considered for AB 1600 prioritization which staff would like to move forward. Those projects are:

- a) Restrooms at Sycamore Grove Park Picnic Area
- b) Jack Williams Tennis Courts
- c) Park Fitness Areas
- d) Walking Path at Altamont Creek
- e) Community Gardens

The Committee agreed with the staff recommendation to prioritize the above five AB 1600 project concepts. GM Fuzie advised that no money would be expended until the refined projects come back before the Facilities Committee with budgets and recommendations.

- Chair Faltings would like to receive more information regarding the walking path at Altamont Creek, such as a drawing, when available. Member Palajac stated she submitted the project concept to the GM after receiving a plan drawn up by a resident and emailed to her.

## 6. CIP/PEF (Project Evaluation Form) Updates:

GM Fuzie provided an update on current Capital Improvement Projects as of August 2021 as well as a verbal report on the proposed Project Concepts submitted via the Project Evaluation Forms.

No Committee action was taken; however, the following was suggested:

- Parks and Facilities Manager Fred Haldeman will obtain a schedule from Samir Khanna with O'Dell Engineering regarding the Bike Pump Track Project. This item will come back to Facilities once the design phase is complete.
- Due to technical difficulties with the audio during this Zoom webinar, Chair Faltings asked GM Fuzie to call her to discuss Project Concept No. 14: Ravenswood Winery Ruins. This concept is still in process.
- In response to a question from Member Palajac, GM Fuzie explained that by the September Facilities Committee meeting, there will be a newly created process for reporting on the project concepts listed on the Project Evaluation Forms, and that Committee members will receive a printed staff report by Parks and Facilities Manager Haldeman.

## 7. Update on Camp Shelly:

Community Services Manager Jill Kirk provided a verbal update regarding Camp Shelly. Two rangers split the week for coverage with both working together during busy weekends. The smoke has not been as bad as expected, and campers have

been compliant of the new rules about no campfires in the Tahoe basin. There are currently no ranger programs there due to COVID-19 restrictions such as the need for social distancing and not mixing families. The group discussed camper safety due to the presence of bears.

No committee action taken.

**8. Update on Trail Connectors:**

Parks and Facilities Manager Fred Haldeman along with Community Services Manager Jill Kirk have made a list of the trail connectors identified in the latest Master Plan and submitted those to Administrative Assistant Michelle Newbould. Ms. Newbould will be researching what has been done and what is yet to be done on these trail connectors.

- Committee members would like to receive a list of the trail connectors and their status when the item is brought back to Facilities Committee for an update.

No Committee action was taken.

**9. Directors' Reports or Announcements:** None.

**10. Adjournment:** The meeting was adjourned at 3:24 p.m.