

LIVERMORE AREA RECREATION AND PARK DISTRICT

**FACILITIES COMMITTEE**

**DRAFT MEETING NOTES**

**THURSDAY, MAY 6, 2021  
2:30 P.M.**

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Facilities Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

Committee Members Present: Maryalice Faltings, Jan Palajac

LARPD Staff Present: Mat Fuzie, Allie Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, Joseph Benjamin, Julie Dreher, Linda VanBuskirk, Lynn Loucks, Michelle Newbould, Nancy Blair, Patrick Lucky, Vicki Wiedenfeld

Public Members Present: Denica Bellucci, Minhnha Kawamura, Heather Mackey, Dan Slavec

**1. Call to Order:**

Committee Chair Faltings called the meeting to order at 2:31 p.m.

**2. Public Comment:** None.

**3. Approval of the Minutes of the Facilities Committee Meeting held on April 1, 2021:**

The meeting minutes of April 1, 2021 were approved unanimously as submitted.

**4. Request for Additional Recycling Containers at the Robert Livermore Community Center Tennis Courts:**

General Manager Fuzie advised the Committee members that a letter dated May 4, 2021 was received from the Livermore Area Youth Advisory Committee (LAYAC) in favor of recycling and suggesting two recycling bins added inside the tennis courts at the RLCC. (See attached letter.) He recommended that the Committee turn this item over to the Parks and Facilities Manager Fred Haldeman for review.

Ms. Heather Mackey, a commissioner from LAYAC, addressed the Facilities Committee in support of adding recycling bins inside the tennis courts at RLCC.

Minhnha Kawamura, a member of LAYAC's Climate Change Subcommittee addressed the Facilities Committee to clarify placement of recycling bins in a safe area. She added that LAYAC has also considered signage to help educate the public.

- Mr. Haldeman recommended replacing these where the existing trash can is, in between the two courts on both halves, replacing the single receptacle with a dual receptacle.

Member Palajac commended the youth/member of the Climate Change Sub-Committee who initiated bringing this topic to LARPD's attention. She is in favor of the General Manager's recommendation.

Member Faltings expressed concern over the expense to the District. Parks and Facilities Manager Fred Haldeman addressed the cost issue by advising that the city of Livermore does have grant money available for the dual type receptacles with a recycling component and stated there is funding available to offset the cost of adding two receptacles. Existing receptacles are included in the contract with Terra Care, so this would not be a significant change to the contract.

- Mr. Haldeman to contact Judy at COL to confirm reimbursement of the cost of new receptacles and will report back to the Facilities Committee.
- GM Fuzie directed Mr. Haldeman to also research if a different placement or strategy may solve the issue.

Committee members were in support of the General Manager's recommendations. No further Committee action was taken.

**5. Gravel on the Arroyo Mocho Trail under the Holmes Street Bridge [Per the public comment from Dave Lunn at the April 14, 2021 Board meeting, whose responsibility is it to clean this up, and what is the status of that project?]:**

GM Fuzie reported that Mr. Lunn was not able to attend the Facilities Committee meeting. However, both LARPD and the City of Livermore have been addressing this issue. GM Fuzie reported that the underlying agreements referenced in the facility maintenance exchange with the City of Livermore, including the 3.1 mile stretch of the Arroyo Mocho Trail are missing in action, and staff are in the process of verifying who is responsible for this specific area under the bridge and if the work is permitted.

- GM Fuzie will continue to work with the City Manager's office to clarify responsibilities.

This item was discussion only and no committee recommendations were made nor action taken.

**6. Iron Horse Trail in Livermore & EBRPD's federal grant. Is there a role for LARPD?**

GM Fuzie reported that no headway has been made between LARPD and East Bay Regional Park District (EBRPD) on this topic yet.

No Committee action was taken; however, the following was suggested:

- At the upcoming ACSDA Membership Meeting set for Wednesday, May 12<sup>th</sup>, the General Manager of EBRPD will be there and they are looking for questions. This would be an appropriate item to discuss there.

## 7. Disc Golf:

GM Fuzie reported that this has been turned over to Parks and Facilities Manager Fred Haldeman to discuss with our liaison. There has been a growing interest within the U.S. As with pickleball, there are avid players, but LARPD only has one course. There has been interest in placing another disc golf course in the Springtown area, but that land is not owned by LARPD. Member Palajac added that the disc golf course at Robertson Park has been well-used this past year.

No Committee action was taken; however, the following was suggested:

- Member Faltings suggested an internal map of Robertson Park that shows the disc golf course. GM Fuzie shared his screen to show the disc golf course at Robertson Park. [[See Disc Golf Course on LARPD website.](#)]
- They even have their own website at <https://www.discgolfscore.com/>
- Member Faltings asked Mr. Haldeman for a field trip to see the site.

## 8. Progress report on the new method of initiating and tracking capital outlay projects:

Member Faltings asked to have this item on the agenda to discuss the Project Evaluation Form (PEF) submissions. GM Fuzie shared his screen to show the PEF DocuSign version and led the group in a discussion on the process, using the Winery Ruins submittal as an example. There are currently nine projects in the queue.

ASM Schneider added that there is a tracking method for this process. He explained that the completed forms will flow to Administrative Assistant Michelle Newbould, and there will be a repository of each submission.

No Committee action was taken; however, the following was suggested:

- Member Palajac asked for clarification regarding how to begin the process, as she had submitted a request for a walking path. GM Fuzie stated Board members may either email him or ask for a form which will be emailed to them.
- Staff to establish accounts for each Board member, then have a brief tutorial to walk them through the application.

## 9. Review of CIP Plan for FY21-23:

Member Faltings asked how the project numbers are decided upon? Ms. Newbould explained that they had been based upon year ending, but that will be changing to a sequential format, with no priority given to any number.

ASM Schneider shared his screen and provided an in-depth report regarding a review of the Capital Improvement Program (CIP) FY20-21 through FY22-23.

No Committee action was taken; however, the following was suggested:

- Member Palajac would like to get a copy of the COL Trail Grant if/when it becomes available to the public. Mr. Haldeman will follow-up on this.
- ASM Schneider and Mr. Haldeman will add a section to the Property Matrix regarding information on trails. The information will be available as maintained by staff.
- Item 15, Project #901 COL Trails Grant to be removed from the budget schedule list as the COL will be managing this project moving forward.

#### **10. CIP Updates – Current and Future Projects:**

The Committee received a status update from ASM Schneider on the current CIP Project Updates list as included in the agenda packet.

No Committee action was taken.

#### **11. Matters Initiated:**

- a) Member Palajac asked that the Board members be updated on the status of Camp Shelly.
- b) Community Services Manager Jill Kirk provided an update regarding the use of the double wide trailer as a facility/program space at Sycamore Grove Park such as Junior Ranger base camp, family camping, or renting it out for special events.
- c) GM Fuzie announced that the federal government is putting through a bill to feed lunch to every student, up to 18-years-old, every day beginning next school year. The LVJUSD currently provides approximately 4000 meals/day but will now need to produce between 9,000 to 11,000 meals/day. LVJUSD has reached out to LARPD to inquire about renting out the commercial kitchen for the year to meet their needs for production. Staff is conducting initial review and estimates.

**12. Adjournment:** The meeting was adjourned at 3:33 p.m.

