

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant to the General Manager
Pamela Healy, Administrative Assistant

DATE: December 14, 2022

SUBJECT: Board Meeting Schedule for 2023

RECOMMENDATION: That the Board of Directors review and discuss the attached draft 2023 Board Meeting Schedule.

BACKGROUND: LARPD Board Policy No. 5010-Board Meetings #4b states: “At this meeting (annual organizational meeting) the date, time and place of regular Board meetings shall be set by the Board.” Policy No. 5010 #4c states: “The meeting calendar for the Board of Directors for the upcoming year shall be adopted at the annual December organizational meeting.”

Prior to the COVID-19 pandemic, LARPD Board meetings were normally conducted on the second and last Wednesday of each month at 7:00 p.m. at the Robert Livermore Community Center. In recent years, there has been one Board meeting in the months of November and December. In 2020, due to the COVID-19 pandemic, the Board approved a revised schedule as of June 9, 2020 in order to hold meetings at 2:00 p.m. using teleconferencing. Such remote meetings were allowed under an existing Executive Order that sunset on September 30, 2021. AB 361 was subsequently enacted, taking effect on October 2, 2021. AB361 established updated requirements for continuing remote meetings, (including hybrid meetings, where some may attend in person, others electronically). On September 13, 2022, AB2449 was passed, revising and recasting teleconferencing provisions for meetings. Teleconferencing provisions under AB361 are allowed to continue until January 1, 2024, provided there is an existing State of Emergency. However, California’s State of Emergency ends in February 2023, requiring the LARPD to follow AB2449 meeting requirements at that time. Under AB2449, at least a quorum of Board Members must participate in meetings at an identified, posted in-person location within the boundaries of LARPD’s jurisdiction and must be open to the public. Remote participation at any meeting under AB2449 may only be allowed for “just cause” or as a result of “emergency circumstances”. It is important to note that each of these remote participation exceptions have mandated provisions that must be followed prior to using. In light of these pending changes to meeting requirements, start times for 2023 meetings will also need to be decided.

For the draft schedule, industry trainings, holidays and community events have been taken into consideration, so there are some exceptions to the regular schedule because of date conflicts (notated in red).

In addition to dates for the regular Board meetings, the draft schedule includes dates for Special Board Meeting sessions, as well as optional dates to consider for public meetings held in various parks during the summer of 2023.

ATTACHMENT:

Draft 2023 Board Meeting Schedule



Livermore Area Recreation and Park District

DRAFT 2023 Board Meeting Schedule

To be adopted December 14, 2022

***NOTICE: Coronavirus COVID-19**

In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), the Livermore Area Recreation and Park District Board Members and staff will be participating in these meetings via teleconference. In the interest of maintaining appropriate social distancing, members of the public may participate in the meeting by teleconference. Call in numbers will also be provided, as identified on the Agenda.

The Board meets the second and last **Wednesday** of each month, except in November and December. Meetings are currently being held virtually.

<u>Regular Board Meetings</u>	<u>2023</u>
Jan. 11. TIME TBD	July 12. TIME TBD
Jan. 25.	July 26.
Feb. 8.	Aug 9.
Feb. 22.	Aug. 30.
March 8.	Sept. 13.
March 29.	Sept. 27.
April 12.	Oct. 11.
April 26.	Oct. 25.
May 10.	Nov. 8.
May 31.	Dec. 13.
June 14.	
June 28.	

Special Board Meetings

TBD	Budget Workshop	TBD
TBD	Board Retreat	TBD
TBD	CIP Workshop	TBD

Public Meetings in Parks

Wed., June ____ or July ____	_____ p.m.	Location TBD
Wed., July ____ or Aug. ____	_____ p.m.	Location TBD
Wed., Aug. ____ or Sept. ____	_____ p.m.	Location TBD