



Livermore Area  
Recreation & Park District  
*An independent special district*

## Board of Directors

**Beth Wilson**  
Director

**David Furst**  
Vice Chair

**Maryalice Faltings**  
Chair

**Philip Pierpont**  
Director

**Jan Palajac**  
Director

### Welcome to the Board of Directors' Meeting

You are welcome to attend all Board of Directors' meetings. Your interest in the conduct of public business is appreciated. Any citizen desiring to speak on any item not on the agenda may do so under item 2 "Public Comment" when the Chair requests comments from the audience.

If you wish to speak on an item listed on the agenda, please wait until the item is up for discussion, the opening staff or committee presentation has been made, and the Board has concluded its initial discussion. Then, upon receiving recognition from the Chair, please state your name, and tell whether you are speaking as an individual or for an organization. Each speaker is limited to three minutes.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District office, 4444 East Avenue, Livermore, during normal business hours.

Pursuant to Title II of the Americans with Disabilities Act and section 504 of the Rehabilitation Act of 1973, LARPD does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs or activities. To arrange an accommodation in order to participate in this public meeting, please call (925) 373-5725 or e-mail [Lvanbuskirk@larpd.org](mailto:Lvanbuskirk@larpd.org) at least 72 hours in advance of the meeting.

### AGENDA REGULAR MEETING

**WEDNESDAY, AUGUST 29, 2018  
7:00 P.M.**

**ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA  
CRESTA BLANCA ROOM**

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT
3. CONSENT AGENDA (Motion)
  - 3.1 BOARD MINUTES
    - 3.1.1 Regular Meeting of August 8, 2018
  - 3.2 COMMUNICATIONS
    - 3.2.1 None.

4. CONSENT AGENDA RESOLUTIONS

None.

5. BIDS AND PUBLIC HEARINGS

5.1 AWARD CONTRACT – ADD ALTERNATES FOR THE MULTI PARK PLAYGROUND RENOVATION PROJECTS

The Board will consider accepting the bid and awarding the contract for construction of the Multi Park Playground Renovation Projects, LARPD Projects Nos. 327, 426, 706, and 508 (Resolution)

Resolution No. \_\_\_\_\_, accepting the bid and awarding the contract for the construction of the Multi-Park Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park to Goodland Landscape Construction, Inc., in the base amount of \$5,482,614.00 and approved add alternates with total costs not-to-exceed \$799,816.00.

6. OLD BUSINESS

None.

7. NEW BUSINESS

None.

8. COMMITTEE REPORTS

9. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

11. ADJOURNMENT



Livermore Area  
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## LIVERMORE AREA RECREATION AND PARK DISTRICT

### DRAFT MINUTES

**WEDNESDAY, AUGUST 8, 2018**

ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING  
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson and Chair Faltings  
DIRECTORS ABSENT: None.  
STAFF MEMBERS PRESENT: Mathew Fuzie, Patricia Lord, Bruce Aizawa, Jeffrey Schneider, Julie Dreher, Linda VanBuskirk, Monica Streeter

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**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Chair Faltings called the meeting to order at 7:02 p.m. All Directors were present.

**2. PUBLIC COMMENT:** None.

**3. CONSENT AGENDA**

**3.1 BOARD MINUTES**

3.1.1 Regular Meeting of June 25, 2018

**3.2 COMMUNICATIONS**

3.2.1 Acting General Manager's Monthly Report (#72-01)

Moved by Director Wilson, seconded by Chair Faltings, approved the Consent Agenda, with the requested corrections to the AGM Monthly Report as shown on the redlined copy, by the following unanimous voice vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**4. CONSENT AGENDA RESOLUTIONS**

None.

## 5. BIDS AND PUBLIC HEARINGS

### 5.1 CONSIDER BID PROTEST AND AWARD CONTRACT – MULTI PARK PLAYGROUND RENOVATION PROJECTS

Chair Faltings stated that the Board will consider rejecting the bid protest filed by Stockbridge General Contracting, Inc., and awarding the contract for the construction of the Multi Park Playground Renovation Projects, LARPD Project Nos. 327, 426, 706, and 508.

AGM Lord presented the staff report, along with Parks and Facilities Manager Bruce Aizawa who gave a presentation entitled “Multi-Park Playground Renovation Projects.” Administrative Services Manager Jeffrey Schneider discussed the financial summary as of August 8, 2018.

Director comments and questions included: Bids received and the City of Livermore’s role in reviewing the bids, and how bids are deemed qualified or not qualified.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Palajac, seconded by Director Wilson, adopted Resolution No. 2640, rejecting the bid protest filed by Stockbridge General Contracting, Inc., and accepting Staff’s recommendation to reject both Integra Construction Services and Stockbridge’s bids as non-responsive, and accepting the bid and awarding the contract for the construction of the Multi-Park Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park to Goodland Landscape Construction Inc., in the base bid amount of \$5,482,614.00, with award contingent upon evaluation of financially feasible additive bid items, by the following roll call vote:

AYES:	<i>Wilson, Furst, Pierpont, Palajac, and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>None</i>

### 5.2 PUBLIC HEARING: FISCAL YEAR 2018-2019 FINAL OPERATING BUDGET

Chair Faltings stated that the Fiscal Year 2018-2019 Preliminary Operating Budget was adopted on June 13, 2018. Staff will present the recommended Final Operating Budget, and a public hearing will be held to receive public comment.

ASM Schneider presented the proposed final budget, which had been presented to the Finance Committee at its July 26, 2018 meeting. In addition, a special meeting of the Finance Committee meeting was held on August 2, 2018 where Fund Balance Reserves and District Goals and Objectives were vetted in detail. He reported that the budget is balanced, with total revenues and expenditures of \$22,017.048.

Discussion ensued and Mr. Schneider responded to Director questions on revenue, salary and benefits expenses, tax revenue trends, operating revenue by source, operating expenses by type, and reserve fund balance trends.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2641, adopting the Final Operating Budget for Fiscal Year 2018-2019, by the following roll call vote:

AYES: *Furst, Pierpont, Palajac, Wilson, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

5.3 PUBLIC HEARING: FISCAL YEARS 2018-2021 FINAL CAPITAL IMPROVEMENT PLAN BUDGET

Chair Faltings stated that the Fiscal Years 2018-2021 Preliminary Capital Improvement Plan Budget was adopted on June 13, 2018. Staff will present the recommended Final Capital Improvement Plan Budget, and a public hearing will be held to receive public comment.

ASM Schneider reported that the total CIP budget for the three-year planning horizon is \$20,063,124 for Priority A and B projects. The FY2018-19 CIP budget for Priority A and B projects amounts to \$13,722,564.

Chair Faltings opened public comment. No public comment. Closed public comment.

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution No. 2642, adopting the Final Capital Improvement Plan Budget for Fiscal Years 2018-2021, by the following roll call vote:

AYES: *Pierpont, Palajac, Wilson, Furst, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

6. **OLD BUSINESS**

None.

7. **NEW BUSINESS**

None.

8. **COMMITTEE REPORTS**

- 1) Director Palajac reported on the regular Finance Committee meeting of July 26, 2018 and the special meeting of the Finance Committee on August 2, 2018.
- 2) Director Furst reported on the August 1, 2018 Chamber of Commerce Business Alliance meeting.
- 3) Director Wilson reported on the August 1, 2018 Livermore Cultural Arts Council meeting.

9. **MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Palajac thanked staff for placing signs at park restrooms with operating hours and numbers to call in case the public experiences a problem with the restroom.
- 2) Director Wilson followed up on a matter initiated regarding placement of banners with LARPD's mission statement. She thanked staff for the banner hung in the RLCC recreation building, and asked if one could also be placed in the community center building.
- 3) Director Palajac asked for a status on the shade structure to be placed at Bothwell Park. Mr. Aizawa reported that it is in the permitting stage and the shade structures should be installed within a month.
- 4) Director Furst asked for a status on the Patterson Ranch Trail. AGM Lord reported that the District has an executed agreement with WRA Environmental Consultants and a start date has been verified for August 20, 2018. Mr. Aizawa stated the project's estimated completion date is Spring 2019.
- 5) In regard to Tex Spruiell Park, Director Furst asked if design work on needed upgrades could begin during this fiscal year. Mr. Aizawa reported that LARPD is currently working with a design consultant on irrigation and backflow systems and the design plan will be presented before the Facilities Committee within a month or two.
- 6) Director Furst asked for a status on the Bill Payne Sports Park Master Plan. AGM Lord reported that LARPD has been working closely with RRM. The scope is based on changes not only to Bill Payne Sports Park but also includes changes here at the RLCC fields. An update will be presented to the Facilities Committee on August 15<sup>th</sup>, and based on results of that meeting, it is anticipated that a follow-up report will be presented to the full board by October.
- 7) Director Furst suggested that more emphasis be placed on the LARPD Foundation and fundraising aspects. He stated this needs support from Administration. AGM Lord stated that the Foundation did go through a transition recently when several long-standing trustee members retired from the Foundation. A very active core group is now rebuilding the Foundation and has joined membership with the National Association of Park Foundations, so very valuable tools and engaged trustees are coming onboard. Chair Faltings added that shade structures placed around some play structures are currently an appropriate cause for them to espouse, and the Foundation members have been amenable to that.
- 8) Chair Faltings announced that the 2<sup>nd</sup> Sunday in August (August 12<sup>th</sup>) will be the next annual Old Fashioned Ice Cream Social at Ravenswood Historic Site, from noon to 4 p.m.

10. **MATTERS INITIATED/ANNOUNCEMENTS BY THE ACTING GENERAL MANAGER**

AGM Lord made the following announcements:

- 1) Staff would like to welcome the District's new General Manager, Mr. Mathew Fuzie.
- 2) Splash and Movie Night will be on Friday, August 10<sup>th</sup> from 7:00-10:00 p.m. at the Robert Livermore Community Center Aquatic Center. The movie Coco will be shown. Tickets are \$13 for residents of Livermore, and \$18 for non-residents. Refreshments will be available for sale at the pool-side café.
- 3) Sunday, August 19, 2018 will be an opportunity to join Ranger Heather for a 5-mile beginner bike ride into the hills beginning at 2:00 p.m. at Sycamore Grove Park at the Wetmore entrance. Bring your mountain bike and helmet.
- 4) The next board meeting in the park will be held at Altamont Creek Park on Wednesday, August 22, 2018 beginning at 6:00 p.m.

GM Fuzie added the following announcement:

- 1) It has been a very informative and enjoyable first three days. The incredibly engaging Staff has made him feel very welcomed. He expressed confidence that we will be doing very good things here at LARPD!

11. **ADJOURNMENT**

The meeting adjourned at 8:27 p.m.

APPROVED,

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Maryalice Summers Faltings  
Chair, Board of Directors

ATTEST:

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Mathew Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors




# Livermore Area Recreation and Park District

## Staff Report

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TO: Chair Faltings and Board of Directors

FROM: Mathew Fuzie, General Manager 

PREPARED BY: Bruce Aizawa, Parks and Facilities Manager  
Patricia Lord, Assistant General Manager  
Michelle Newbould, CIP Administrative Aide  
Jeffrey Schneider, Administrative Services Manager

DATE: August 29, 2018

SUBJECT: Add Alternates for the Multi Park Playground Renovation Projects

COMMITTEE: Reviewed by Facilities Committee on August 21, 2018

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**RECOMMENDATION:** That the Board adopt Resolution No. \_\_\_\_\_, accepting the bid and awarding the contract for construction of the Multi-Park Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park (LARPD Project Nos. 327,426, 706 and 508) to Goodland Construction Inc. in the base bid amount of \$5,482,614.00 and approved add alternates with total costs not to exceed \$799,816.

**BACKGROUND:** On August 8, 2018, the Board of Directors adopted Resolution 2640 accepting the bid and awarding the contract to Goodland Landscape Construction, Inc., 21080 Mountain House Parkway, in the amount of \$5,482,614 for the base bid (excluding add alternates) for the construction of the Multi Park Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park (LARPD Project Nos. 327,426, 706 and 508). The Board's acceptance was contingent on staff recommendations for the add alternates that can be accommodated within the approved total budget for this project. The financial summary, below, outlines the basis for staff's determination that \$801,000 of add alternates can be accommodated within the approved budget. The Finance Committee reviewed and approved the proposed list of add alternates on August 21, 2018.

**PROPOSED LIST OF ADD ALTERNATES:** Based on discussions with O'Dell Engineering and Tanaka Design, staff weighed a variety of factors, focusing on marginal cost/benefit assessments, in developing its recommendations for add alternates, which are listed by site, and total \$799,816:

1. \$45,398 Jane Addams Preschool:
  - \$5,576 Saddle Spinners
  - \$4,176 Talk Tubes
  - \$9,190 Winder Pump
  - \$11,277 Storage Shed
  - \$2,948 Sand Box Lid

- \$5,248 Upgrade Big Block Set
  - \$3,000 Vertical Play Elements
  - \$3,983 New Irrigation Controller
2. \$74,705 Big Trees:
- \$69,130 Shade Structure
  - \$ 5,575 Additional Arch Swing Bay
3. \$2,250 Pleasure Island:
- \$2,250 Additional Arch Swing Bay
4. \$677,463 May Nissen:
- \$282,000 Flower Shade Structures
  - \$95,750 Musical Equipment, Painted Maze, Custom Game Spinner
  - \$60,480 Seatwalls within Center Plaza
  - \$24,000 Additional Site Furnishings
  - \$85,690 Concrete Seatwalls at North Playground Area
  - \$64,000 Floral Art Sculptures
  - \$63,840 Fencing Upgrade
  - \$1,703 Additional Arch Swing Bay

ADD ALTERNATES TO BE EXCLUDED: In total, the add alternates in the bid from Goodland Landscape total \$1,022,653, so to keep the project plan within the approved total budget, staff identified specific items that are excluded from the recommended list. By park, the items that are not recommended by staff are:

1. \$83,437 Jane Addams Preschool:
- \$73,601 Custom Ornamental Steel Planters and Bench
  - \$ 9,836 Ornamental Fence Panel Themes
2. \$139,400 Big Trees:
- \$56,640 Seatwalls in Playground
  - \$29,760 Additional Modules for Tree Maze
  - \$53,000 Remove/Replace Entire Irrigation System for existing lawn
3. \$0 Pleasure Island:
- \$0 No exclusions for Pleasure Island
4. \$0 May Nissen:
- \$0 No exclusions for May Nissen

FINANCIAL SUMMARY: Following the decision to award the construction contract to Goodland Landscape for \$5,482,614 (base bid, excluding add alternates), staff revisited the overall forecast for expenditures for the Multi-park playground project to determine if there is funding available from the project budget to support any level of investment in the add alternates that have been identified for each of the four playgrounds.

**Conclusion:** \$806,720 is available to invest in add alternates (all from soft cost savings – see below)

**In support of the District’s determination of available funds for add alternates:**

1. Soft costs:

- a. Staff conducted a rigorous assessment of soft costs requirements through the completion of the project.
  - i. Tanaka Design Group: \$159,000 for Project Management (PM) - per executed agreement;
  - ii. O’Dell Engineering: \$79,000 for Construction Administration Services – per 8/13/18 submittal by O’Dell;
  - iii. Tanaka Design Group, or sub: \$98,280 (per quote for inspection services from Tanaka) for regular, detailed inspections, including day-to-day management of sub-contractors at each site, monitoring of soil conditions and temperatures, and daily reporting to the PM and Staff.
- b. Soft Cost Spend to Date (through July): \$664,000 (PM, Design, Engineering)
- c. Total Project Soft Costs:
  - i. Forecast \$1,000,280 (total of items 1a and 1b)
  - ii. Approved Budget \$1,807,000
  - iii. Soft Cost Reduction \$ 806,720

2. Construction Costs and Contingency:

- a. As a result of the over-run in construction costs that is associated with the Goodland Landscape bid versus the costs included in the approved budget, Staff revised the project contingency to exactly offset the over-run. Staff met with O’Dell and Tanaka to assess the reasonableness of remaining contingency and all agreed that what remains is sufficient given the specifics of this project.
- b. Construction Costs:
  - i. Bid: \$5,482,614
  - ii. Approved Budget: \$5,326,959
  - iii. Construction cost increase \$ 155,655
- c. Contingency:
  - i. Revised Forecast \$ 348,817 (5.6% of construction costs \*\*)
  - ii. Approved Budget \$ 504,472 (9.5% of construction costs)
  - iii. Contingency reduction \$ 155,655

\*\* The revised contingency amount is related to the total of the Base Bid PLUS proposed Add Alternates (e.g., \$348,817 / (\$5,482,614 + \$799,816) = 5.6%)