



Livermore Area
Recreation & Park District
An independent special district

Board of Directors

Beth Wilson
Director

David Furst
Vice Chair

Maryalice Faltings
Chair

Philip Pierpont
Director

Jan Palajac
Director

Welcome to the Board of Directors' Meeting

You are welcome to attend all Board of Directors' meetings. Your interest in the conduct of public business is appreciated. Any citizen desiring to speak on any item not on the agenda may do so under item 2 "Public Comment" when the Chair requests comments from the audience.

If you wish to speak on an item listed on the agenda, please wait until the item is up for discussion, the opening staff or committee presentation has been made, and the Board has concluded its initial discussion. Then, upon receiving recognition from the Chair, please state your name, and tell whether you are speaking as an individual or for an organization. Each speaker is limited to three minutes.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District office, 4444 East Avenue, Livermore, during normal business hours.

Pursuant to Title II of the Americans with Disabilities Act and section 504 of the Rehabilitation Act of 1973, LARPD does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs or activities. To arrange an accommodation in order to participate in this public meeting, please call (925) 373-5725 or e-mail Lvanbuskirk@larpd.org at least 72 hours in advance of the meeting.

AGENDA REGULAR MEETING

**WEDNESDAY, JULY 25, 2018
7:00 P.M.**

**ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA
CRESTA BLANCA ROOM**

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT
3. PRESENTATION
 - 3.1 LARPD CELEBRATES JULY AS PARKS AND RECREATION MONTH

The Board will receive a presentation on Parks and Recreation Month by Marketing and Operations Supervisor Stacey Kenison, and Recreation Department Manager Alexandra Ikeda (Information)

Livermore Area Recreation and Park District
Agenda – Regular Meeting of the Board of Directors - July 25, 2018

4. CONSENT AGENDA (Motion)

4.1 BOARD MINUTES

- 4.1.1 Special Meeting of June 16, 2018
- 4.1.2 Special Meeting of June 29, 2018
- 4.1.3 Regular Meeting of July 11, 2018

4.2 COMMUNICATIONS

None.

5. CONSENT AGENDA RESOLUTIONS

- 5.1 Resolution No. ____, declaring July 2018 as “Parks Make Life Better!®” Month.
- 5.2 Resolution No. ____, approving a single modification to the Salary and Benefits Resolution for FY 2018-19 for the position of Assistant to the General Manager.

6. BIDS AND PUBLIC HEARINGS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 APPOINTMENT OF NEW GENERAL MANAGER

The Board will consider appointment of a new General Manager and authorize entering into an employment contract. (Motion)

8.2 ARROYO DEL VALLE BRIDGE NAMING PROPOSAL

The Board will consider adopting a resolution approving the naming proposal from Tri-Valley Conservancy to name the Arroyo del Valle Bridge the “Edward R. Campbell Bridge.”
(Resolution)

Resolution No. ____, approving the naming proposal from Tri-Valley Conservancy to name the Arroyo del Valle Bridge the “Edward R. Campbell Bridge.”

8.3 ESTABLISHING THE FISCAL YEAR 2018-19 ANNUAL APPROPRIATIONS LIMIT

The Board will consider approving a resolution establishing the FY 18-19 Annual Appropriations Limit at \$22,035,595. (Resolution)

Resolution No. ____, establishing the FY 18-19 Annual Appropriations Limit at \$22,035,595.

9. COMMITTEE REPORTS

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

11. MATTERS INITIATED/ANNOUNCEMENTS BY THE ACTING GENERAL MANAGER

12. ADJOURNMENT



LIVERMORE AREA RECREATION AND PARK DISTRICT

DRAFT MINUTES

SATURDAY, JUNE 16, 2018

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

SPECIAL MEETING

9:00 A.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson
and Chair Faltings

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Rod Attebery

FACILITATOR: Gary Phillips, Bob Murray & Associates

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**
Chair Faltings called the meeting to order at 9:00 a.m. All Directors were present.
2. **PUBLIC COMMENT**
Chair Faltings opened public comment. No public comment. Closed public comment.
3. **CLOSED SESSION**
(a) PUBLIC EMPLOYEE APPOINTMENT – Pursuant to Government Code §54957
Title: General Manager
4. **OPEN SESSION AND REPORT OUT OF CLOSED SESSION**
The Board came out of Closed Session at 4:42 p.m. and District Legal Counsel Attebery announced that no reportable actions had been taken in Closed Session.
5. **ADJOURNMENT**
Chair Faltings adjourned the meeting at 4:42 p.m.

APPROVED,

Maryalice Summers Faltings
Chair, Board of Directors

ATTEST:

Patricia Lord
Acting General Manager and
Ex-officio Clerk to the Board of Directors



LIVERMORE AREA RECREATION AND PARK DISTRICT

DRAFT MINUTES

FRIDAY, JUNE 29, 2018

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

SPECIAL MEETING

5:45 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson
and Chair Faltings

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Rod Attebery

FACILITATOR: Gary Phillips, Bob Murray & Associates

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**
Chair Faltings called the meeting to order at 5:45 p.m. All Directors were present.
2. **PUBLIC COMMENT**
Chair Faltings opened public comment. No public comment. Closed public comment.
3. **CLOSED SESSION**
(a) PUBLIC EMPLOYEE APPOINTMENT – Pursuant to Government Code §54957
Title: General Manager
4. **OPEN SESSION AND REPORT OUT OF CLOSED SESSION**
The Board came out of Closed Session at 10:15 p.m. and District Legal Counsel Attebery announced that no reportable actions had been taken in Closed Session.
5. **ADJOURNMENT**
Chair Faltings adjourned the meeting at 10:15 p.m.

APPROVED,

Maryalice Summers Faltings
Chair, Board of Directors

ATTEST:

Patricia Lord
Acting General Manager and
Ex-officio Clerk to the Board of Directors



LIVERMORE AREA RECREATION AND PARK DISTRICT

DRAFT MINUTES

WEDNESDAY, JULY 11, 2018

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING
7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Palajac, Pierpont, Wilson and Chair Faltings
DIRECTORS ABSENT: None.
STAFF MEMBERS PRESENT: Patricia Lord, Jill Kirk, Jeffrey Schneider, Linda VanBuskirk, Rod Attebery

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chair Faltings called the meeting to order at 7:06 p.m. All Directors were present.

2. PUBLIC COMMENT: None.

3. PRESENTATION

3.1 LITTLE LEAGUE INTERMEDIATE WORLD SERIES

The Board received a presentation on the 2018 Little League Intermediate World Series (LLIWS), the 6th annual event, hosted in Livermore at LARPD's Max Baer Park. AGM Lord was pleased to introduce the host team for the LLIWS, Livermore's own baseball team, and winners of the District 57 Intermediate Tournament.

The Board recognized the following members of the Livermore Baseball team: Tanner Griffith, Tyler Trudeau, Denny Derham, Drew Kardy, Colin Johnston, Ben Johnston, Nate Keaney, Jack Davis, Andrew McKeever, AJ Arante, Jason Krakoski, Carter March, Bobby Alvear, plus Manager Steve Griffith, Coach Mike Trudeau, and Coach Dan Johnston.

AGM Lord recognized volunteers Dave Wetmore, Kathleen Minser and Bill Aboumrad. Mr. Wetmore thanked the Board and LARPD for its role in providing the ball field at Max Baer Park, complete with new lighting, and putting Livermore on the map. He stated an opening ceremony will be held on Saturday, July 28th at 4:00 p.m. at the Bankhead Square. Games will be held beginning on Sunday, July 29th through Sunday, August 5th, and will be televised via ESPN and ABC Sports. Detailed information can be found on their website at www.lliws.org. Ms. Minser presented the Board with the "Play Ball – Welcome to Livermore" flag.

4. **CONSENT AGENDA**

4.1 **BOARD MINUTES**

4.1.1 Regular Meeting of June 27, 2018.

4.2 **COMMUNICATIONS**

4.2.1 Acting General Manager's Monthly Report (#71/12)

Director Pierpont pointed out a typo in the Acting General Manager's Monthly Report, at the bottom of the first page, and suggested a correction to the spelling of William (Bill) Nebo's last name.

Moved by Director Furst, seconded by Director Pierpont, approved the Consent Agenda, with the requested correction, by the following unanimous voice vote:

AYES: *Wilson, Furst, Pierpont, Palajac, and Chair Faltings*

NOES: *None*

ABSTENTIONS: *None*

ABSENT: *None*

5. **CONSENT AGENDA RESOLUTIONS**

None.

6. **BIDS AND PUBLIC HEARINGS**

None.

7. **OLD BUSINESS**

None.

8. **NEW BUSINESS**

8.1 **TEMPORARY ASSIGNMENT OF HIGHER DUTIES**

Chair Faltings stated that the Board would consider approving a Temporary Assignment of Higher Duties for Assistant General Manager Patricia Lord, to serve as Acting General Manager.

Administrative Services Manager Jeffrey Schneider reported that, following review by the Personnel Commission and Personnel Committee, staff recommends the Board approve this action. Since the retirement of General Manager Tim Barry on July 5th, AGM Lord has been serving as Acting General Manager, and the assignment will extend through the arrival of GM Barry's replacement. According to the District's Personnel Rules and Regulations, as well as prior practice, a 10% increase in AGM Lord's salary will accompany the temporary assignment and will be effective with the pay period beginning July 16, 2018.

Director Wilson moved to approve the Temporary Assignment of Higher Duties for Assistant General Manager Patricia Lord, to serve as Acting General Manager, seconded by Chair Faltings. The motion carried unanimously.

8.2 IRREVOCABLE OFFER OF DONATION

Chair Faltings stated that the Board would consider accepting an irrevocable offer of dedication for a public art mural from Anne Giancola with the Bothwell Arts Center. AGM Lord gave a brief background on the proposal LARPD received from Anne Giancola, Arts Manager at the Bothwell Arts Center. AGM Lord introduced Anne Giancola as well as Sierra Randel, the Girl Scout who proposed the project. Miss Randel is seeking Gold Award status from the Girl Scouts of Northern California. The proposed art work meets the requirements of LARPD's Public Art Policy No. FAC-02-01758, and was reviewed by the Facilities Committee on June 19th. Public art is also reviewed by the City of Livermore's Commission of Arts. Both entities unanimously approved the proposal. The mural will be funded by the Bothwell Arts Center and through donations sought as part of Miss Randel's requirements for the Gold Award Project. No funding is required from the District.

Director comments and questions included: Placement of the artwork on the back of the Bothwell building, facing the park; the role of Sierra Randel as leader in coordinating volunteers and funding for the project, and Anne Giancola as artistic designer of the sketch; the affect of graffiti on the mural and responsibilities for maintenance.

Moved by Director Wilson, seconded by Director Palajac, adopted Resolution No. 2635, accepting an irrevocable offer of dedication for a public art mural from Anne Giancola with the Bothwell Arts Center, by the following roll call vote:

AYES:	<i>Wilson, Furst, Pierpont, Palajac, and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>None</i>

9. COMMITTEE REPORTS

- 1) Chair Faltings reported on the July 11, 2018 meeting of the Alameda County Special Districts Association (ACSDA) at the Sorensdale Recreation Center in Hayward. AGM Lord was also in attendance. The Independent Special District Selection Committee chose a special district representative, Paul Sethy from Alameda County Water District, to sit on the Alameda Countywide Redevelopment Oversight Board.

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

- 1) Director Furst attended the CSDA's Special District Leadership Academy (SDLA) in Napa. Topics ranged from building a foundation for good governance, fulfilling your district's mission, defining board and staff roles and relationships, best practices for communication and outreach, and what board members need to know about district finances (presented by David Becker from James Marta, who conducted LARPD's audit.) Once the LARPD General Manager and Board completes the required SDLA training, a special award of distinction will be earned.
- 2) Director Wilson suggested that the District's Mission Statement be posted in a more prominent place at the community center. AGM Lord gave an update in response. With the revision and update of the Mission Statement, a new silk banner has been ordered to be placed in the Recreation Building and additionally, signage in the front lobby of the Community Center will be posted. It will also be posted in various conference rooms.

- 3) Chair Faltings announced that the 2nd Sunday in August (August 12th) will be the next annual Old Fashioned Ice Cream Social at Ravenswood Historic Site, from noon to 4 p.m. The theme this year will be “Toy Land.”
 - 4) Chair Faltings reported that the Board members attended a fabulous retirement party for former General Manager Tim Barry, complete with Scottish theme, at Ravenswood on June 28th.
11. **MATTERS INITIATED/ANNOUNCEMENTS BY THE ACTING GENERAL MANAGER**
AGM Lord made the following announcements:
- 1) As part of ongoing training in Emergency Preparedness, Staff participated in a Disaster Shelter Fundamentals training conducted by the American Red Cross at the Robert Livermore Community Center. The District is one of the community partners that will be participating with the City of Livermore in a mass care in shelter regional exercise that will take place on September 6th.
 - 2) LARPD will be hosting a Walk and Talk event with Congressman Eric Swalwell at Sycamore Grove Park on Saturday, July 14 beginning at 8:30 a.m. near the Wetmore park entrance.
 - 3) Also on Saturday, July 14th, the Robert Livermore Aquatic Center will be hosting its first Cardboard Regatta event. Boats must be made before the race, built from cardboard and duct tape only, and will be judged on creativity. Check-in time begins at noon.
 - 4) LARPD will host a public meeting in Tex Spruiell Park located at 5411 Felicia Avenue beginning at 6:00 p.m. on Wednesday, July 18th. The theme will be “How Can Our Parks Serve You Better?”
12. **OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54957.7**
Chair Faltings announced the Board would adjourn to Closed Session pursuant to Item 13.1 listed below. Open Session was adjourned at 7:47 p.m.
13. **CLOSED SESSION**
13.1 PUBLIC EMPLOYEE APPOINTMENT – Pursuant to Government Code Section 54957
Title: General Manager
14. **OPEN SESSION REPORT ON CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1**
The Board came out of Closed Session at 8:38 p.m. and District Legal Counsel Attebery announced that no reportable actions had been taken in Closed Session.
15. **ADJOURNMENT**
The meeting adjourned at 8:38 p.m.

APPROVED,

Maryalice Summers Faltings
Chair, Board of Directors


ATTEST:

Patricia Lord
Acting General Manager and
Ex-officio Clerk to the Board of Directors

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Patricia Lord, Acting General Manager 

PREPARED BY: Angie Solbeck, Administrative Assistant

DATE: July 25, 2018

SUBJECT: Resolution Declaring July 2018 as "Parks Make Life Better!®" Month

RECOMMENDATION: That the Board of Directors approve Resolution No. ____, declaring July 2018 as "Parks Make Life Better!®" Month.

BACKGROUND: The California Park and Recreation Society has long promoted July as a special parks and recreation month in all communities throughout the state, to bring recognition to our citizens of the values of parks and recreation and encourage them to use their local parks and recreation programs and facilities.

The attached resolution declares July 2018 as "Parks Make Life Better!®" Month and encourages our Livermore area citizens to take stock of the numerous recreation activities available to them through LARPD and the many parks and facilities they can visit for their family's enjoyment. Staff recommends approval.

Attachment: Draft Resolution

PL/s

IN THE BOARD OF DIRECTORS
OF THE
LIVERMORE AREA RECREATION AND PARK DISTRICT

RESOLUTION NO.

A RESOLUTION DECLARING JULY 2018 AS
"PARKS MAKE LIFE BETTER!®" MONTH

WHEREAS, Parks and Recreation makes lives and communities better now and in the future;
and

WHEREAS, it is established through statewide public opinion research that 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

WHEREAS, local residents value recreation, as it provides positive alternatives for children and youth to reduce crime and mischief, especially during non-school hours; it promotes the arts; increases social connections; aids in therapy; and promotes lifelong learning; and

WHEREAS, residents value their parks for access to outdoor spaces for children and adults to play and be active, exercise and participate in group sports; and

WHEREAS, parks provide access to the serenity and inspiration of nature and outdoor spaces, as well as preserve and protect the historic, natural and cultural resources in our community; and

WHEREAS, the residents of the Livermore area, including children, youth, families, adults, seniors, businesses, community organizations and visitors benefit from the wide range of parks, trails, open spaces, sports fields, tennis courts, facilities and programs, including swimming pools, community centers, Extended Student Services (ESS), Sycamore Grove Park, Robertson Park, Ravenswood Historic Site, etc. provided by LARPD; and

WHEREAS, the Board of Directors urges all of its residents to recognize that parks and recreation enrich the lives of its residents and visitors, as well as adding value to the community's homes and neighborhoods; and

WHEREAS, July is celebrated across the nation as Parks and Recreation Month.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors, as the governing body of the Livermore Area Recreation and Park District, does hereby proclaim July 2018 as "Parks Make Life Better!®" Month and, in so doing, urges all of its citizens to use and enjoy its parks, trails, open spaces, facilities and recreation opportunities.

ON MOTION of Director _____, seconded by Director _____ the foregoing resolution was passed and adopted this ____ day of _____, by the following roll call vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Approved this ____ day of _____, 2018,

Maryalice Summers Faltings
Chair, Board of Directors


ATTEST:

Patricia Lord
Acting General Manager and ex-officio Clerk
to the Board of Directors

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Jeffrey Schneider, Administrative Services Manager 

DATE: July 25, 2018

SUBJECT: Adjustment to Salary and Benefit Recommendations for Fiscal Year 2018-19

COMMITTEE: Personnel Committee recommended approval on July 12, 2018

RECOMMENDATION: That the Board of Directors approve a single modification to the District's Salary Schedule for FY 2018-19 for the job classification, "Assistant to the General Manager", effective with the first pay period in July, 2018.

Personnel Committee: Recommended approval at its July 12, 2018 meeting
Personnel Commission: Recommended approval at its July 17, 2018 meeting

BACKGROUND: The District's preliminary Operating Budget for FY 2018-19, approved by the Board on June 13, 2018, reflects salary adjustments supported by findings from the District's recently concluded compensation study, which identified several benchmark and related job classifications that are materially below market, defined as the median compensation levels for similar roles in agencies that were surveyed. Recommendations for salary adjustments considered internal equity between related job classifications (essentially, the relationships between salary levels that have been established by the District in recent years). One such relationship, that between the Assistant to the General Manager and certain full-time roles in Administrative Services (Accounting Supervisor, HR Analyst, and Financial Analyst), was overlooked in the Salary Schedule that was approved by the Board June 13, 2018.

To remedy the oversight associated with the Salary Schedule for the Assistant to the General Manager job classification, staff recommends applying the same five percent (5%) market adjustment that was approved for the aforementioned Administrative Services roles to the Assistant to the General Manager job classification, effective with the first pay period in July, 2018.

FISCAL IMPACT: The total, annual impact for FY 2018-19 of the above recommendation is estimated to be \$5,429 for FY 2018-19, which includes salary plus related ACERA, workers' compensation, and taxes. Upon receiving Board approval, staff will reflect this adjustment in its recommended, final FY 2018-19 Operating Budget that will be presented to the Board on August 8, 2018.

DATA:


Assistant to the General Manager

	Step 1	Step 2	Step 3	Step 4	Step 5
Approved 6/13/18	\$ 37.07	\$ 39.10	\$ 41.14	\$ 43.17	\$ 45.21
Approved - per annum	\$77,106	\$81,328	\$85,571	\$89,794	\$94,037
Proposed	\$ 38.92	\$ 41.06	\$ 43.20	\$ 45.33	\$ 47.47
Proposed - per annum	\$80,961	\$85,394	\$89,850	\$94,283	\$98,739

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Patricia A. Lord, Acting General Manager 

DATE: July 25, 2018

SUBJECT: Arroyo del Valle Bridge Naming Proposal

COMMITTEE: Reviewed by Facilities Committee on July 17, 2018

RECOMMENDATION: That the Board of Directors adopt Resolution No. ____, approving the Naming Proposal from Tri-Valley Conservancy to name the Arroyo del Valle Bridge, the “Edward R. Campbell Bridge.”

BACKGROUND: As part of the ongoing and successful partnership between LARPD and Tri-Valley Conservancy (TVC), both agencies have worked toward expanding Sycamore Grove Park and constructing a bridge over the Arroyo del Valle within the park. The proposed bridge in Sycamore Grove Park will provide year-round passage over the arroyo for equestrians, bicyclists, and pedestrians, and will also be capable of accommodating light utility vehicles. The proposed project would also improve trails near the bridge approaches on both sides of the creek, relocate an existing outdoor campfire area, and provide additional public amenities.

The TVC Executive Director, Laura Mercier, presented a proposal to the Facilities Committee on July 17, 2018 to name the bridge in honor of Supervisor Edward R. Campbell. Supervisor Campbell was a dedicated public servant to Alameda County and was instrumental in the South Livermore Valley Area Plan. (Please see Attachment A, Tri-Valley Conservancy “Juan Bautista de Anza Historic Trail Shadow Cliffs to Del Valle Regional Trail: Arroyo del Valle Bridge”). After review of the proposal, the Facilities Committee recommended approval of the proposed naming of the Arroyo del Valle Bridge to the “Edward R. Campbell Bridge.”

FISCAL IMPACT: There is no fiscal impact at this time for LARPD associated with the proposed naming of the Arroyo del Valle Bridge.

ATTACHMENT:

- A. Tri-Valley Conservancy - Juan Bautista de Anza Historic Trail Shadow Cliffs to Del Valle Regional Trail: Arroyo del Valle Bridge

Juan Batista de Anza Historic Trail Shadow Cliffs to Del Valle Regional Trail: Arroyo del Valle Bridge



Partners and Stakeholders



FEMA

1

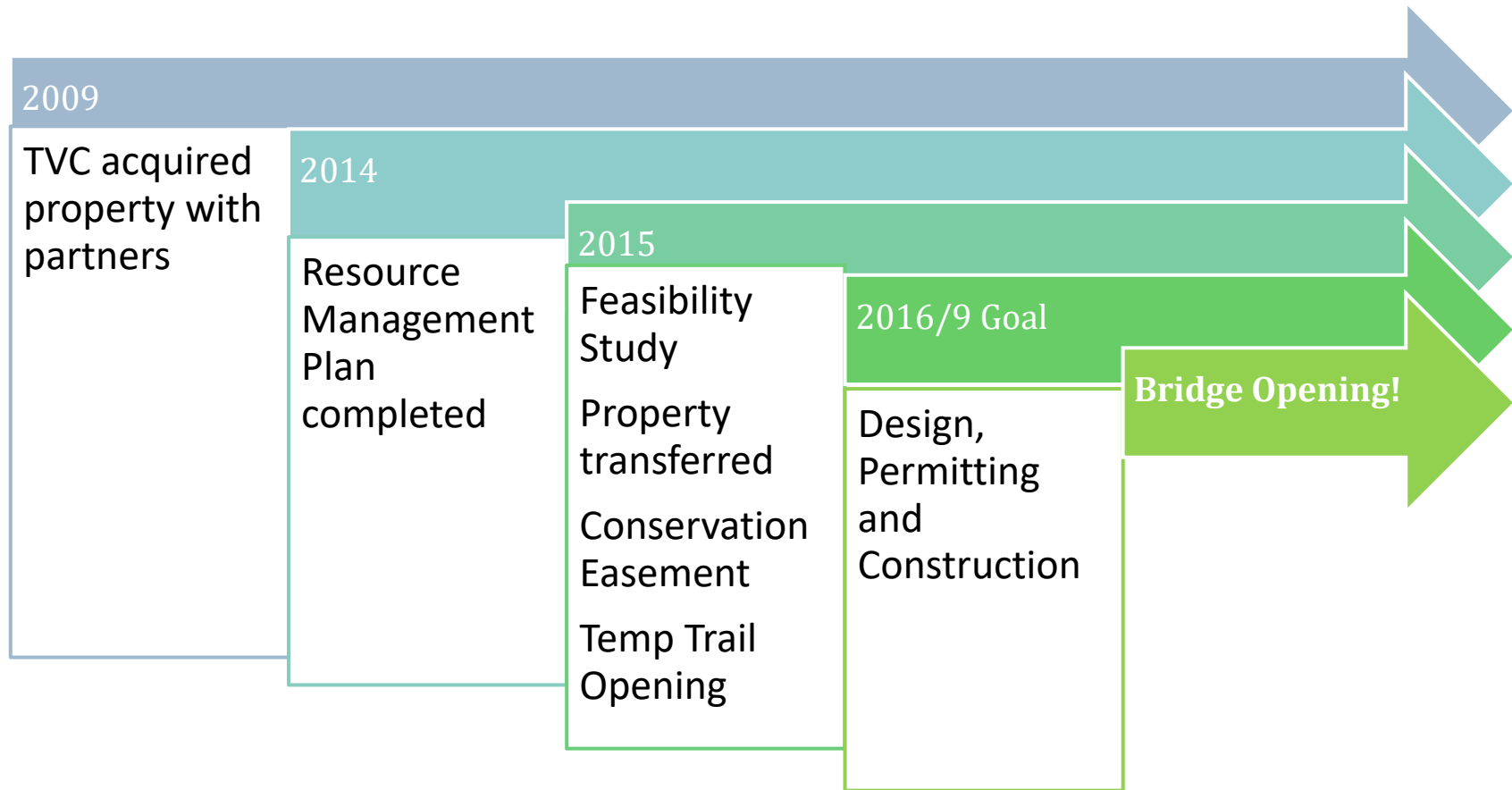


US Army Corps
of Engineers®



VTC Bridge Status

2



Financial Update

3

Preliminary Cost Estimates

- Plan, Des & Perm: \$260,000
- Construction: \$740,000
- Contingency \$290,000
- Total: \$1,290,000

Current status and next steps

- **Current**
 - ▣ Income \$429,800
 - ▣ Balance: \$860,200
- **Pledge/Pending**
 - ▣ AC \$610,000
 - ▣ ACTC Funds: \$110,000
 - ▣ Altamont Open Space \$250,000
 - ▣ Supervisor: \$250,000
 - ▣ City of Livermore: \$50,000
 - ▣ EBRPD: \$150,000
 - ▣ Other: \$50,200

VTC Bridge Naming Rights

4

Supervisor Edward R. Campbell




- Supervisor Campbell was a dedicated public servant to Alameda County
- Instrumental in the South Livermore Valley Area Plan

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Patricia Lord, Acting General Manager 

PREPARED BY: Julie Dreher, Financial Analyst

DATE: July 25, 2018

SUBJECT: Resolution establishing the Fiscal Year 2018–19 Annual Appropriations Limit

RECOMMENDATION: That the Board of Directors approve Resolution No. ____, establishing the FY 18-19 Annual Appropriations Limit at \$22,035,595.

BACKGROUND: On November 6, 1979, California voters approved Proposition 4, commonly known as the Gann Spending Limitation Initiative, establishing Article XIII B of the California Constitution. This proposition mandates an appropriations (spending) limit on the amount of tax proceeds that State and most local government jurisdictions may appropriate within a fiscal year. Charges for services, fees, grants, loans, donations and other non-tax proceeds are excluded. The Appropriations Limit for any year is the Appropriations Limit from the previous fiscal year adjusted for inflation and population growth as provided by State Department of Finance. Notice of Board of Directors meeting to review and approve the new Appropriations Limit is required to be published in a local newspaper at least 15 days prior to Board meeting. Said notice was published in the Valley Times owned by Bay Area News Group newspaper on June 26, 2018.

Attached are the Annual Appropriations Limit Calculation worksheet (Attachment A) and the Department of Finance Price and Population Information (Attachment B) used to calculate the limit. Our auditor, James Marta & Company, reviewed the annual adjustment factors stating our Appropriations Limit was calculated correctly. They recomputed our calculations and agreed with the Per Capita Income and County Population factors.

The FY 18-19 Appropriations Limit is \$22,035,595. This is an increase of \$957,137 over FY 17-18 Appropriations Limit of \$21,078,458. The approved, Preliminary FY 18-19 budget includes \$11,544,900 in tax proceeds, which is \$10,490,695 less than the appropriation limit of \$22,035,595.

Staff recommends approval.

Attachments:

- A - Appropriations Limit Calculation Worksheet
- B - Department of Finance Price and Population Information
- C - Audit Report on FY 2018-2019 Appropriations Limit

Livermore Area Recreation & Park District

Fiscal Year 2018/19 Appropriations Limit Calculator

	Year	1/1/2017	1/1/2018	% Change
Total County Population		1,643,219	1,656,996	0.84%

	FY 2017/18	FY 2018/19
Per Capita Income (CA)	1.0369	1.0367
Population (County)	1.0099	1.0084
Ratio of Change	1.0472	1.0454

FY 17/18 Appropriation Limit \$21,078,458

x 1.0454

New Appropriation Limit

\$22,035,595 FY 18/19 Limit

\$957,137 Annual Increase



**DEPARTMENT OF
FINANCE**
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2018

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2018, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2018-19. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2018-19 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2018.**

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN

Director

By:

AMY M. COSTA

Chief Deputy Director

Attachment

Attachment B

May 2018

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2018-19 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2018-19	3.67

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2018-19 appropriation limit.

2018-19:

Per Capita Cost of Living Change = 3.67 percent
Population Change = 0.78 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.67 + 100}{100} = 1.0367$

Population converted to a ratio: $\frac{0.78 + 100}{100} = 1.0078$

Calculation of factor for FY 2018-19: $1.0367 \times 1.0078 = 1.0448$

Fiscal Year 2018-19

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2017 to January 1, 2018 and Total Population, January 1, 2018

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2017-2018	1-1-17	1-1-18	1-1-2018
Alameda				
Alameda	0.37	77,173	77,456	78,863
Albany	2.18	18,646	19,053	19,053
Berkeley	0.97	120,700	121,874	121,874
Dublin	4.66	58,777	61,514	63,241
Emeryville	-0.01	11,995	11,994	11,994
Fremont	0.66	233,893	235,439	235,439
Hayward	0.36	161,455	162,030	162,030
Livermore	1.06	90,454	91,411	91,411
Newark	3.94	45,668	47,467	47,467
Oakland	0.31	427,503	428,827	428,827
Piedmont	0.08	11,309	11,318	11,318
Pleasanton	3.20	76,748	79,201	79,201
San Leandro	0.25	87,376	87,598	87,598
Union City	0.02	72,975	72,991	72,991
Unincorporated	0.19	148,547	148,823	148,895
County Total	0.84	1,643,219	1,656,996	1,660,202

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



James Marta & Company LLP
Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

**INDEPENDENT ACCOUNTANT'S
AGREED UPON PROCEDURES REPORT ON
COMPLIANCE WITH THE PROPOSITION 111
2018 - 2019 APPROPRIATIONS LIMIT CALCULATION**

To the Board of Directors
Livermore Area Recreation and Park District
Livermore, California

We have performed the procedures enumerated below, which were agreed to by the governing board of Livermore Area Recreation and Park District (District) solely to assist the District in evaluating the 2018-2019 annual calculation of the appropriations limit in order to meet the requirements of Section 1.5 of Article XIII B of the California Constitution. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Livermore Area Recreation and Park District. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures you requested us to perform and our findings were as follows:

- A. We obtained the Appropriations Limitation Worksheet and determined that the 2018 - 2019 Appropriations Limit of \$ 22,035,595 and annual adjustment factors were calculated correctly.
- B. We recomputed the 2018 - 2019 Current Appropriations Limit by multiplying the – Prior Year Appropriations Limit by the annual adjustment factors.
- C. For the Appropriations Limitation Worksheet, we agreed the Per Capita Income and County Population Factors to the letter dated May 2018 from the California Department of Finance.

We were not engaged to, and did not conduct an examination, the objective of which would be the expression of an opinion, on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of management and the Board of Livermore Area Recreation and Park District and is not intended to be and should not be used by anyone other than the specified party.

James Marta & Company LLP

James Marta & Company LLP
Certified Public Accountants
June 29, 2018