

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Palajac and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Assistant to the General Manager

DATE: February 26, 2020

SUBJECT: Appointment to Personnel Commission

COMMITTEE: Personnel Committee Recommended Approval at its Feb. 11, 2020 meeting

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RECOMMENDATION: That the Board of Directors adopt Resolution No. \_\_\_\_, appointing Sheryl Goodman to the Personnel Commission for the remainder of the January 2020-January 2024 term.

BACKGROUND: Commissioner Paul Lynd's term on the Personnel Commission expired in January 2020 and he decided not to seek re-appointment. Mr. Lynd has been a tremendous asset to the District, serving in a volunteer capacity for five years, and we are very sorry to see him leave.

As Mr. Lynd's term neared completion, the District began advertising to fill the position. Steps taken included posting the vacancy in the Livermore Independent, the Livermore Patch, on the District's website (home page news and the Personnel Commission page), and posting on the District's Facebook page. In advertising for the position on the Commission, we requested a letter of interest and a statement of qualifications, to be sent to ASM Jeffrey Schneider, by end of day January 3, 2020. We received one such submission, from Ms. Sheryl Goodman, and it is attached below.

Ms. Goodman was interviewed by the Personnel Committee at its February 11, 2020 meeting. The Personnel Committee and staff recommend that the Board of Directors appoint Ms. Goodman to the Personnel Commission for the remainder of the January 2020-January 2024 term.

ATTACHMENT: Resume and Letter of Interest from Sheryl Goodman

Sheryl Goodman

Livermore, CA 94550

February 3, 2020

Jeffrey Schneider  
Administrative Services Manager  
Livermore Area Recreation and Park District  
4444 East Avenue  
Livermore, CA 94550

Dear Jeff:

Thank you for taking the time to speak with me about the Personnel Commission. Having just recently learned of the opening on the Commission, I am submitting my letter of interest, along with my resume, for your consideration.

For most of my career, I worked at Lawrence Livermore National Laboratory (LLNL) in various positions of increasing responsibility. Prior to my retirement in September of 2017, I managed the following functions; recruiting, onboarding, retention, engagement, benefits, compensation and various other functions related to the recruitment and retention of a world-class workforce. I am very familiar with the human resource requirements and processes related to a large publicly-funded organization.

I have also served on several boards, including my current role as a director on the boards of Livermore Laboratory Employee Services Association and its taxable subsidiary, Laboratory Family Services. I also previously served as a director on the board for UNCLE Credit Union.

I believe my work experience in the human resources arena, my education, as well as my experiences on various boards; make me a strong candidate for a role on LARPD's Personnel Commission. I appreciate the opportunity to apply, and hope that you will consider me a serious and viable applicant for this role.

Sincerely,



Sheryl Goodman

## Sheryl Goodman

### Professional Experience

2011 - 2017	Lawrence Livermore National Laboratory	Livermore, CA
<b>Division Leader, Staffing &amp; Employee Engagement, Strategic Human Resources</b>		
<ul style="list-style-type: none"><li>▪ Provided leadership and management of all aspects of recruiting, onboarding, retention, engagement, benefits, compensation, immigration, relocation, employee relations and work life programs for LLNL. During FY 16, LLNL hired and on-boarded more than 1,000 new employees</li><li>▪ Provided strategic vision and development opportunities for a division of 40 employees</li><li>▪ Developed new programs; ensured deliverables/goals were met in support of the national security mission</li></ul>		
2009 - 2011	Lawrence Livermore National Laboratory	Livermore, CA
<b>Group Leader, Employee Support Services, Strategic Human Resources</b>		
<ul style="list-style-type: none"><li>▪ Managed all aspects of the group, including supervision of staff in immigration services, change of station/relocation, deaf interpreting services, flexible work options, and work life programs</li><li>▪ Managed the accomplishment of goals; ensured sponsor requirements and deliverables were met</li><li>▪ Worked with cross-functional teams to enhance service delivery models and improve processes</li></ul>		
2007 - 2009	Lawrence Livermore National Laboratory	Livermore, CA
<b>Operations Manager, Strategic Human Resources</b>		
<ul style="list-style-type: none"><li>▪ Managed/supervised the facility management, business analyst, and computer support teams</li><li>▪ Managed all aspects of operations; developed and implemented operational policies and procedures</li><li>▪ Participated in strategic planning as part of the Senior Management team</li></ul>		
2001 - 2007	Lawrence Livermore National Laboratory	Livermore, CA
<b>Senior Financial/Facility Manager, Strategic Human Resources</b>		
<ul style="list-style-type: none"><li>▪ Responsible for strategic planning, budget development, execution, variance reporting and forecasting</li><li>▪ Developed and implemented financial management policies, procedures and standards</li><li>▪ Managed financial, procurement, and facility staff</li></ul>		
1990 - 2001	Lawrence Livermore National Laboratory	Livermore, CA
<b>Senior Financial Manager, Biology &amp; Biotechnology Research Program and Joint Genome Institute</b>		
<ul style="list-style-type: none"><li>▪ Responsible for \$130M multi-lab budget, including development, management, execution, variance reporting and forecasting</li><li>▪ Developed and implemented financial management policies, procedures and standards</li><li>▪ Participated in strategic planning as part of the Senior Management team</li></ul>		
1984 - 1990	Lawrence Livermore National Laboratory	Livermore, CA
<b>Senior Accountant, Finance Department</b>		
<ul style="list-style-type: none"><li>▪ Responsible for annual financial statements and monthly/yearly closing processes</li><li>▪ Created, developed and produced inaugural LLNL financial statements</li><li>▪ Trained and supervised accounting staff</li></ul>		
1975 - 1984	Home Savings of America	Various
<b>Operations Officer</b>		
<ul style="list-style-type: none"><li>▪ Various positions of increasing responsibility within the savings and loan industry</li></ul>		

## **Board Experience**

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**2017 – present**      **Livermore Laboratory Employee Services Association, Inc. (LLESA)  
and Laboratory Family Services, Inc. (LFS)**

### **Director**

- Board member for two companies – LLESA, Inc., and its taxable subsidiary, LFS, Inc.
- Full responsibility for policy formulation and implementation, including personnel policy
- Provide oversight of the Laboratory Children's Center (LFS)
- Provide oversight of employee services for LLNL employees, including fitness programs, classes, special events and work life programs (LLESA)

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**2016 – 2018**                      **Measure G Citizens' Oversight Committee**  
**Committee Member**

- Ensured that proceeds of the tax were spent wisely and only for the purposes named in Measure G
- Assisted in preparation of annual report presented to Board of Trustees, LVJUSD

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**2010 – 2016**      **University of California Livermore Employees Credit Union (UNCLE)**

### **Director**

- Provided strategic direction and established goals for UNCLE, a not-for-profit financial cooperative
- Supervised the activities of the CEO, including performance management
- Conducted a national recruitment for a new CEO

## **Education**

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**B.S., Business Administration/Finance, San Jose State University, 1980**  
**M.B.A., St. Mary's College, 2007**