

LIVERMORE AREA RECREATION AND PARK DISTRICT

**AD HOC COMMITTEE RE: MEMORIAL &
COMMEMORATIVE PROGRAM**

DRAFT MINUTES

MONDAY, JUNE 29, 2020
1:00 PM

Via Zoom teleconference

Committee Members Present: Philip Pierpont, Beth Wilson

Staff Present: Mat Fuzie, Patricia Lord, Fred
Haldeman, David Weisgerber,
Sandra Kaya

Members of the Public Present: None

1. Call to Order

Director Pierpont called the meeting to order at 1:01 p.m.

2. Public Comment

No public comment.

3. Approval of Minutes of the Ad Hoc Committee meeting of May 5, 2020

Director Wilson moved to approve the minutes, seconded by Chair Pierpont.

4. Amendments to the Memorial and Commemorative Policy

AGM Lord gave a brief background of this issue and that this data for this meeting includes additional details about costs. If the cost changes are approved, it will increase the money given to the LARPD Foundation.

Director Wilson thanked staff for the information.

Director Pierpont asked how we address the money that goes to the Foundation? How do we address future maintenance costs? He wants this to be beneficial to the Foundation, but he wants the District to cover our costs and the proceeds can go to the Foundation.

Director Wilson said that the staff report does not include how much time is included for staff to assemble and install, and maintain the memorial items.

GM Fuzie said that the MOU with the Foundation is the mechanism that they can be the holder of donations for us and the distributor of those funds.

AGM Lord said that although staff time has been included in previous staff reports, staff later eliminated that information and presented only the direct costs.

Based on the Committee's recommendation, staff will make changes to the wording of the "Memorial and Commemorative Policy" to read that "After costs and staff time have been taken into account, remaining proceeds will go to the Foundation..." as well as on the procedures to exclude estimated costs.

Regarding the map, Director Pierpont suggested putting a legend and maintaining a list of potential sites as internal information. AGM Lord said another map that includes which benches in Sycamore Grove Park have plaques/no plaques will be used.

Director Wilson said that on the new "Memorial and Commemorative Gift Form", it should list the Memorial Coordinator by title, not name.

On Attachment E, delete the column specifying "Foundation Would Receive."

Community Services Supervisor David Weisgerber reported that the LARPD Foundation is flexible regarding this program and the proceeds from memorial items allows them to supplement participant fees for many community members through the Community Support Program.

AGM Lord will make the suggested changes to the staff report and attachments and will send the edited version out to the Ad Hoc Committee for final review, before it goes to the full Board.

5. Matters Initiated

Director Wilson asked if we are closing May Nissen Pool permanently. Parks and Facilities Manager Fred Haldeman said that May Nissen Pool needs significant repairs at this time and there is no immediate plan to reopen at this time. Directors Wilson and Pierpont emphasized the importance of that facility and swim lessons.

This matter can be further discussed at the Facilities Committee and/or

the full board.

6. Adjournment

Director Pierpont adjourned the meeting at 1:38 p.m.