



Livermore Area
Recreation and Park District
An independent special district

4444 East Avenue, Livermore, CA 94550-5053
(925) 373-5700 www.larpd.org

General Manager
Mathew L. Fuzie

2019 – 2020 Final Operating Budget

2019 – 2022 Capital Improvement Program Budget

June 26, 2019

Board of Directors
Maryalice Faltings

David Furst

Jan Palajac

Philip Pierpont

Beth Wilson

TABLE OF CONTENTS

	Pages
General Manager Letter	1
District Mission & Goals	2
Budget Policy	3 - 4
Operating Revenue Trend	5
Operating Results Trend	6
Operating Revenue Chart	7
Operating Expense Chart	8
Operating Revenue Summary	9
Operating Results Summary	10
Fund Balance Reserve Summary	11
01 Administration	12 - 15
02 Recreation Classes	16 - 17
03 Adult Sports & Fitness	18 - 19
05 Building Maintenance	20 - 21
06 Camp Shelly	22 - 24
07 Park Operations	25 - 27
09 Extended Student Services	28 - 30
10 Senior Services	31 - 32
11 Preschool	33 - 34
16 Open Space	35 - 38
17 Marketing & Public Information	39 - 41
18 Technology & Communication	42 - 43
20 Customer & Business Services	44 - 45
25 Facility Use & Rentals	46 - 48
26 Youth Sports & Fitness	49 - 50
27 Field & Gym Rentals	51 - 53
31 Recreation Administration	54 - 55
32 Community Outreach	56 - 57
40 Believes Program	58
41 Middle School Program	59 - 60
42 Building Operations	61 - 62
54 Aquatics	63 - 65
57 Concessions	66 - 67
60 CIP Administration	68 - 69
45 Capital Equipment	70
Unit Spread Budget Summary	71 - 73
Unit Spread By Department	74 - 77
Capital Improvement Program - by Project & Fund	78
Capital Improvement - Unfunded Projects	79
Account ID Guidelines	80 - 82
Unit Supervisors	83 - 84



Livermore Area
Recreation and Park District
An independent special district

4444 East Avenue, Livermore, CA 94550-5053
(925) 373-5700 www.larpd.org

General Manager
Mathew L. Fuzie

The Fiscal Year (FY) 2019-20 Operating Budget and three-year Budget Capital Improvement Program (CIP) Budget for the Livermore Area Recreation and Park District reflects a cautionary view toward the future economy of the area. I have always felt that the budget of a public entity should reflect the best possible use of available funds to meet current and future needs and to provide for continuity of service. I also believe that a good manager is one who views solid budgeting practices as the primary builder of public trust in the institution.

The Final Operating Budget for the Livermore Area Recreation and Park District for the FY 2019-20 is balanced and amounts to \$23,511,913. The budget includes a contingency of \$431,039 to accommodate currently unforeseen events and address deferred maintenance initiatives that have yet to be prioritized.

Cash reserves fluctuate throughout the fiscal year due to timing of property tax inflows and the seasonality of the District's program revenues and expenses, but, on average, they amount to approximately 30% of the annual operating budget. The District will enter FY 2019-20 with approximately \$10.0 million in its general fund cash balance and continues to stand debt-free.

Many factors influenced this year's Operating Budget:

- Revenue growth of 5% versus FY 2018-19; Tax revenues (54% of total operating revenues) and Program revenues (46% of total) are projected to grow at similar rates;
- Increased pension contributions driven largely by decreasing numbers of pension- eligible contributors (retirements) and retiree demographics;
- Annualized increases associated with the deferred compensation and enhanced health benefit contributions for non-pensioned employees that were implemented at the mid-point of FY 2018-19;
- Increased labor costs in response to market and minimum wage considerations, as manifested by the District's move to a minimum wage of \$14.00 per hour (1.5 years before the State's mandate), a cost of living adjustment of 2.5%, and revisions to the District's salary scale to address specific compensation considerations;
- Acting on opportunities to strategically outsource activities to reduce costs;
- Utilizing best management practices to reduce operating costs;
- Increases in liability insurance as the industry responds to recent catastrophic events in California.

The three-year CIP Budget for FY 2019-20 through FY 2021-22 reflects significant capital improvement spending (\$5.6 million) on high priority parks and buildings infrastructure projects, following a very busy and productive FY 018-19. Five major playground renovation projects will be completed in Fiscal 2019-20, a solar energy infrastructure will be built at the Robert Livermore Community Center, shade structures will continue to be deployed at various locations throughout the District, the last of our roof renovation projects will be completed at Ravenswood, the May Nissen Pool infrastructure will be upgraded, and trail maintenance projects, in conjunction with the City of Livermore, will continue.

In summary, the FY 2019-20 Operating Budget places the District ahead of the minimum wage requirement, sets labor costs for the next two years at a reasonable level in comparison to the market for our employees, and allows for refinement to our operating plans and expenses. If there is a downturn in our economy, we have the ability to react without negatively impacting our benefited staff nor our service levels to the community. In short, we are in a healthy fiscal position.


Mathew Fuzie, General Manager

Board of Directors
Maryalice Faltings

David Furst

Jan Palajac

Philip Pierpont

Beth Wilson

LIVERMORE AREA RECREATION and PARK DISTRICT'S MISSION STATEMENT

To provide the people of the Livermore area with outstanding recreation programs and a system of parks, trails, recreation areas, and facilities that promote enjoyment, lifelong learning, and healthy, active lifestyles.

LIVERMORE AREA RECREATION AND PARK DISTRICT GOALS

These goals reflect the District's direction and philosophy as outlined in its Parks, Recreation, and Trails Master Plan.

1. Provide safe and clean park areas, trails and facilities. Capital Improvement projects include the completion of four major park renovation projects that commenced in FY18-19: May Nissen, Big Trees Park, Pleasure Island, and Jane Addams preschool at Max Baer Park. The last of the significant roof renovations will bring to a close the Ravenswood roof and porch renovation project, begun in FY18-19. Shade structures will continue to be deployed at locations throughout the District where the need is greatest.
2. Create opportunities for saving water and energy. Following FY18-19 efforts to upgrade aged equipment and fixtures at the RLCC that are expected to reduce energy consumption and expenses by approximately \$130,000 per year, FY19-20 will see the deployment of solar technology at the RLCC that is expected to achieve zero net energy consumption at the RLCC while reducing its greenhouse gas emissions.
3. Work on high priority Asset Management projects will continue, including: Rodeo Stadium infrastructure stabilization and equipment upgrades at the May Nissen pool, along with improvements to the District's Extended Student Services facilities based upon guidance received from an on-going architectural analysis of these facilities.
4. Implement high quality recreation programs that are cost-effective and promote enjoyment, lifelong learning, and healthy, active lifestyles for all ages.
5. Reach out to underserved populations utilizing various methods, including grant-funded programs, to enhance community engagement.
6. Continue to revisit employee focused policies and practices, with a focus on updating the District's employee handbook and taking advantage of the recently upgraded Payroll/Human Resources application to add value through more efficient and effective processes.
7. A five year Strategic Financial Plan that considers current economic conditions as well as scenarios that could impact the District's ability to manage and/or expand program offerings is near completion. Following on this effort, the District will critically assess its project management practices and strategies along with its reserve guidelines and framework, with an eye toward ensuring the best possible use of available funds to meet current and future needs.
8. Foster community partnerships with the City of Livermore and the Livermore Valley Joint Unified School District to explore potential roles for the District in the provision of additional park land, facilities, and trails for the community.
9. Improve the efficiency and effectiveness of financial processes through the deployment of new planning and reporting tools, with a particular focus on the provision of timely and actionable information to District management and its Board of Directors. Procurement practices and policies will take on an enhanced role in FY19-20.

Livermore Area Recreation and Park District

Budget Policy: Operating and Capital Improvement Program (CIP)

The District operates on a fiscal year basis beginning on July 1st and ending on June 30th. In accordance with the Public Resources Code, Section 5788 – 5788.9, the District is required to adopt a Preliminary Budget by July 1st and a Final Budget not later than August 30th, but on July 12, 2019, the District updated its Budget Policy (FIN-07-2078) as follows: "the District chooses to complete its Final Budget prior to the onset of the Fiscal Year (by June 30th). Exceptions to the June 30th completion date will require approval by the General Manager and Board of Directors."

Preliminary Budget

- 1) An annual Operating Budget and multi-year CIP Budget proposal shall be prepared by the General Manager.
- 2) Salary and Benefits recommendations for the upcoming fiscal year shall be presented to the Personnel Commission, Personnel Committee, and the Finance Committee for their critical review prior to the District's presentation of its Preliminary Budget to the Board of Directors.
- 3) Prior to review by the Board of Directors, the Board's Finance Committee shall meet to review the General Manager's Operating and CIP budget proposals.
- 4) The Preliminary Operating and CIP budgets, as reviewed and amended by Board Committees, shall be reviewed by the Board no later than its first meeting in June.
- 5) On or before July 1 of each year, the Board of Directors shall adopt, by Board resolution, a Final annual Operating Budget and multi-year CIP Budget.
- 6) The Board may direct the General Manager to continue budgeting efforts beyond July 1st if events warrant such a delay, but this will be an exception to the normal, prescribed budget process completion date of June 30th.

Final Budget

- 1) Prior to review by the Board of Directors, the Board's Finance Committee shall meet to review any revisions to the Preliminary Budget that are proposed by the General Manager.
- 2) The proposed Final Budget, as reviewed and amended by the Finance Committee, shall be presented to the Board of Directors for review and adoption no later than June 30th.

Budget Adjustments and Amendments

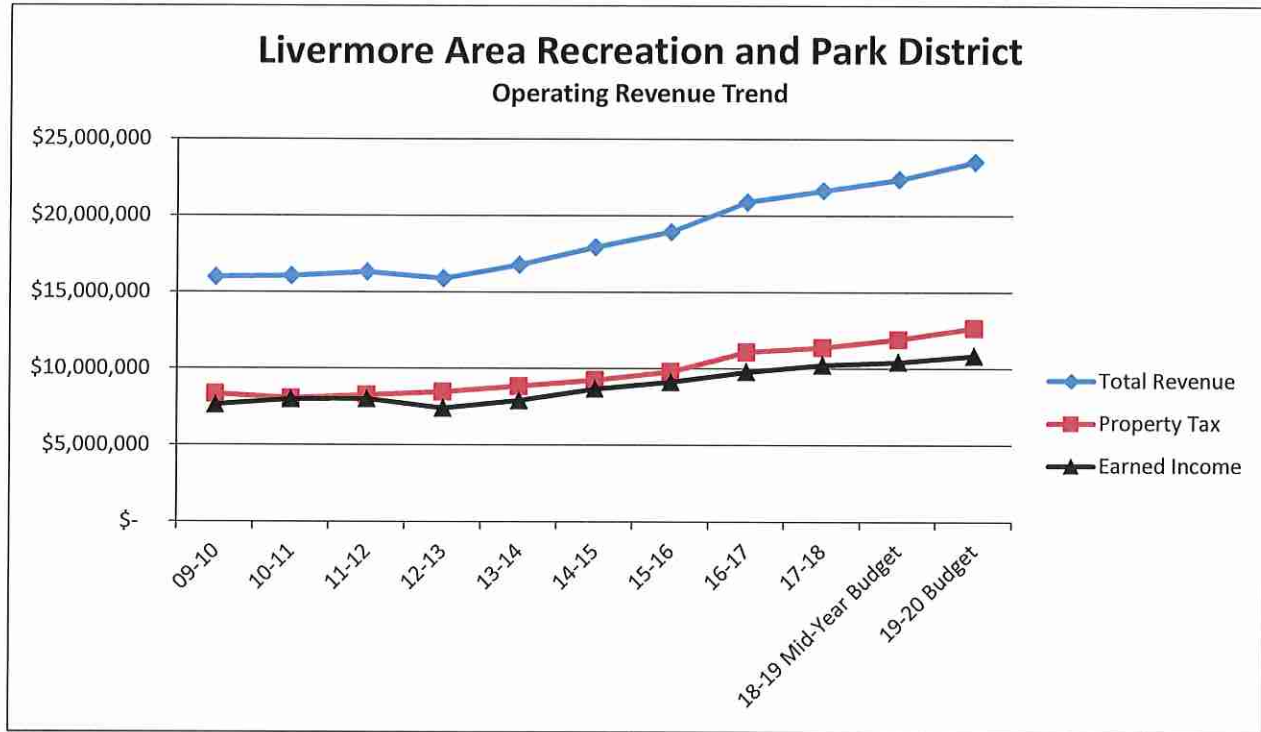
- 1) The District formally revisits its annual Operating and multi-year CIP budgets as necessitated by changes in priorities and/or underlying business conditions during its annual, mid-year Budget Update process, which must be completed by March 31st.
 - a. No action is required by the Board if the District's Mid-Year Budget Update calls for no increase to the annual appropriation and/or the multi-year CIP budget, except for line-item-specific changes that exceed \$250,000 in total initial year commitments (combined capital and annual operating expenses).
- 2) At any point in the Fiscal Year, the General Manager may make adjustments within the Final Operating Budget that do not exceed the total appropriations approved by the Board of Directors.
 - a. Board approval must be obtained for line-item-specific adjustments that exceed \$250,000 in total initial year commitments (combined capital and annual operating expenses).
- 3) Supplemental appropriations of Operating Reserve Funds must be approved by resolution of the Board of Directors throughout the year when the District determines that the Final Budget's total appropriations level will likely be exceeded.
- 4) CIP Budgets are project specific; adjustments to individual project spending plans that exceed the total, final project budget (including contingencies) must receive Board of Directors' approval prior to the onset of such spending. Shifting of project spending from one fiscal year to another that does not reflect a change in a project's total budget must receive Board of Directors' approval as well, if the total amount of spending that would shift from one year to the next exceeds \$250,000 or 25% of the originally approved project spending total, whichever is lower.

Adopted by Board Resolution June 12, 2019

Livermore Area Recreation and Park District

Operating Revenue Trend

FY 09-10 thru FY 19-20

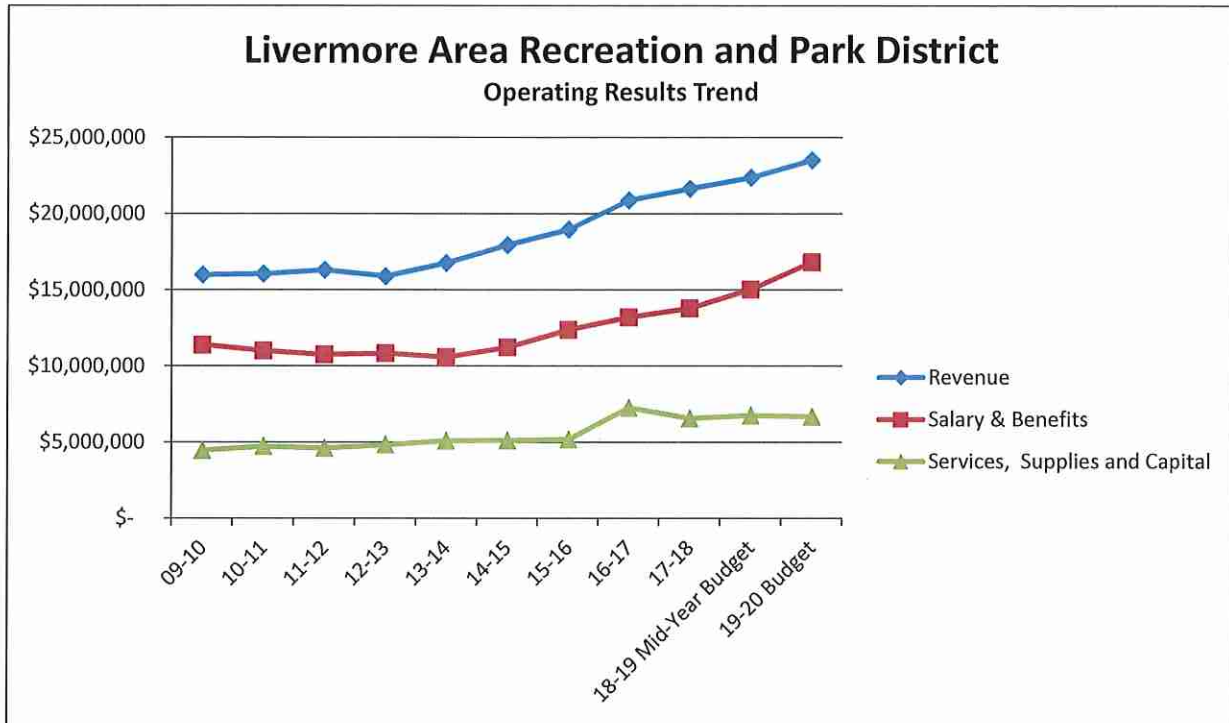


Fiscal Year	Total Revenue	Property Tax	Earned Income
09-10	\$ 15,988,833	\$ 8,352,156	\$ 7,636,677
10-11	\$ 16,052,795	\$ 8,056,098	\$ 7,996,697
11-12	\$ 16,303,802	\$ 8,282,851	\$ 8,020,951
12-13	\$ 15,896,472	\$ 8,480,513	\$ 7,415,959
13-14	\$ 16,778,397	\$ 8,853,216	\$ 7,925,181
14-15	\$ 17,938,908	\$ 9,257,514	\$ 8,681,394
15-16	\$ 18,935,883	\$ 9,809,444	\$ 9,126,439
16-17	\$ 20,885,191	\$ 11,096,725	\$ 9,788,466
17-18	\$ 21,626,591	\$ 11,387,562	\$ 10,239,029
18-19 Mid-Year Budget	\$ 22,365,619	\$ 11,929,432	\$ 10,436,187
19-20 Budget	\$ 23,511,913	\$ 12,660,400	\$ 10,851,513

Livermore Area Recreation and Park District

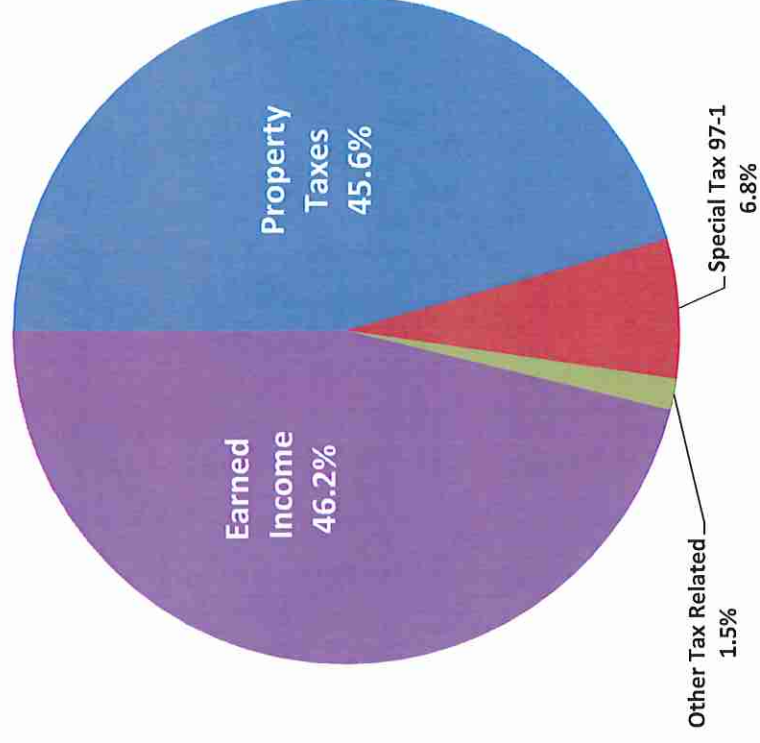
Operating Results Trend

FY 09-10 thru FY 19-20



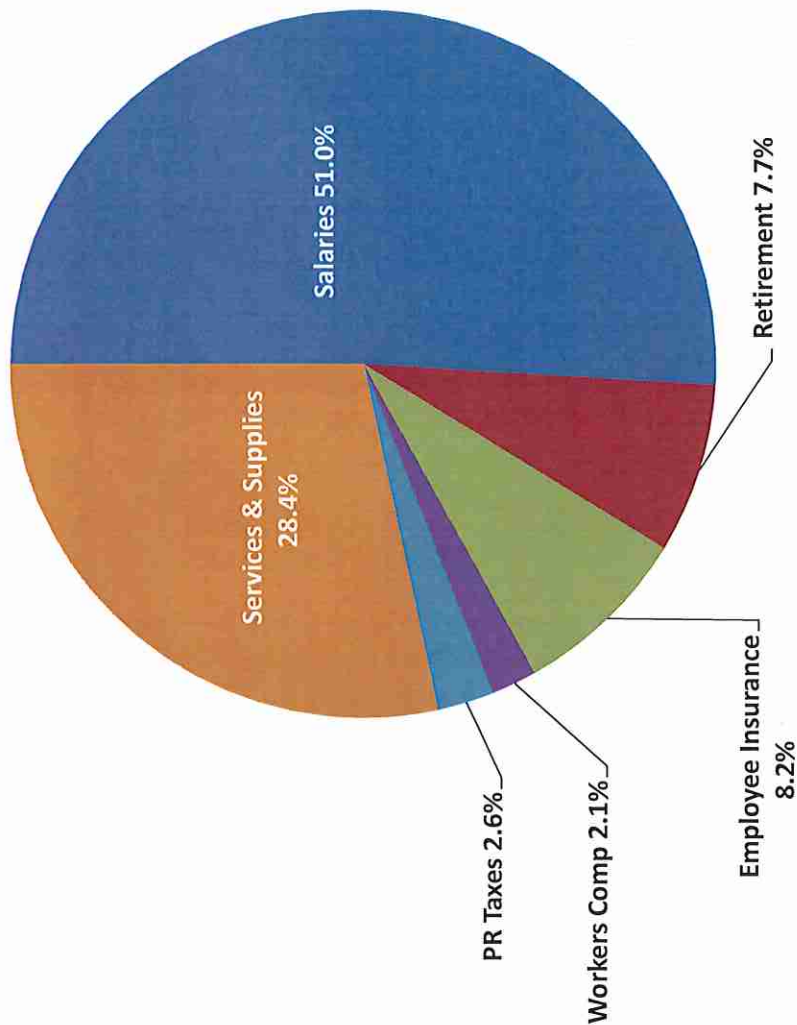
Fiscal Year	Revenue	Salary & Benefits	Services, Supplies and Capital
09-10	\$ 15,988,833	\$ 11,411,524	\$ 4,456,259
10-11	\$ 16,052,795	\$ 11,024,971	\$ 4,727,930
11-12	\$ 16,303,802	\$ 10,765,877	\$ 4,605,675
12-13	\$ 15,896,472	\$ 10,849,959	\$ 4,833,754
13-14	\$ 16,778,397	\$ 10,594,431	\$ 5,093,574
14-15	\$ 17,938,908	\$ 11,234,139	\$ 5,125,036
15-16	\$ 18,955,139	\$ 12,388,958	\$ 5,179,538
16-17	\$ 20,885,191	\$ 13,203,565	\$ 7,264,024
17-18	\$ 21,626,591	\$ 13,796,267	\$ 6,564,884
18-19 Mid-Year Budget	\$ 22,365,619	\$ 15,045,239	\$ 6,760,144
19-20 Budget	\$ 23,511,913	\$ 16,829,024	\$ 6,682,889

FY 19-20 OPERATING REVENUE SUMMARY



Property Taxes	\$10,715,000
Special Tax 97-1	\$1,587,400
Other Tax Related	\$358,000
Earned Income	\$10,851,513
Total Funds for Operation	\$23,511,913

FY19-20 OPERATING EXPENSE SUMMARY



Salaries	\$ 11,982,891
Retirement	\$ 1,821,710
Employee Insurance	\$ 1,922,014
Workers Compensation	\$ 487,989
Payroll Taxes	\$ 614,420
Services & Supplies	\$ 6,682,889
Capital	\$ -
Total Expenses	\$ 23,511,913

LIVERMORE AREA RECREATION & PARK DISTRICT
F/Y 19-20 OPERATING REVENUE SUMMARY

	17/18 ACTUAL	18/19 MID-YEAR BUDGET	19/20 BUDGET
GENERAL FUND			
TAXES			
Property Taxes	9,539,898	9,977,894	10,715,000
Special Tax 97-1	1,517,821	1,552,841	1,587,400
Other Tax Related Revenues	329,843	398,697	358,000
TOTAL TAXES	11,387,562	11,929,432	12,660,400
EARNED INCOME			
Recreation Classes	426,335	433,270	240,000
Adult Sports & Fitness	141,577	159,259	157,734
Camp Shelly	68,949	77,121	79,680
Park Operations	509,186	452,258	408,248
Extended Student Services (ESS)	5,049,472	5,250,910	5,506,476
Senior Services and Volunteers	203,460	186,882	189,798
Preschool	431,854	460,174	468,000
Open Space	535,044	538,357	532,087
Marketing & Public Information	22,954	22,180	23,575
Facility Use & Rentals	813,966	811,498	841,000
Youth Sports & Fitness	221,705	224,166	393,200
Field & Gym Rentals	372,240	463,273	491,725
Recreation Administration	28,423	30,508	24,603
Believes Program	149,317	132,255	149,317
Middle School Program	620,524	605,777	635,970
Aquatics	584,555	527,476	632,100
Concessions	59,468	60,823	78,000
TOTAL EARNED INCOME	10,239,029	10,436,187	10,851,513
Total General Fund Revenue	21,626,591	22,365,619	23,511,913

**LIVERMORE AREA RECREATION & PARK DISTRICT
F/Y 19-20 OPERATING RESULTS SUMMARY**

	17/18 ACTUAL	18/19 MID-YEAR BUDGET	19/20 BUDGET
OPERATING REVENUE			
Earned Revenue	10,239,029	10,436,187	10,851,513
Property Taxes	9,539,898	9,977,894	10,715,000
Special Tax 97-1	1,517,821	1,552,841	1,587,400
Other Tax Related Revenues	329,843	398,697	358,000
	<u>21,626,591</u>	<u>22,365,619</u>	<u>23,511,913</u>
OPERATING EXPENSE			
SALARIES & BENEFITS			
4124 Stipends - Board Members	25,475	27,790	36,305
4120 Salaries - Full-Time	4,253,459	5,758,871	7,577,694
4121 Salaries - Part-Time Benefited	2,848,366	2,436,910	1,758,276
4122 Salaries - Part-Time	3,136,524	2,778,946	2,610,616
4123 Auto Allowance	6,900	0	0
4125 Salary - Retention Bonus	0	0	0
4126 Retirement	1,004,626	1,259,019	1,821,710
4128 Employee Group Insurance	1,380,450	1,645,333	1,922,014
4130 Workers Compensation	625,884	589,096	487,989
4200 Medicare / FICA Payroll Tax	514,583	549,274	614,420
District-Wide Temporary Vacancies	0	0	0
TOTAL SALARIES & BENEFITS	<u>13,796,267</u>	<u>15,045,239</u>	<u>16,829,024</u>
% of total revenue	63.79%	67.27%	71.58%
SERVICES & SUPPLIES			
4403 Agricultural Supplies	123,516	84,774	98,900
4417 Uniforms/Safety Products	41,250	35,035	43,120
4432 Household Supplies	110,141	128,793	110,336
4440 Food	150,794	146,266	146,909
4442 Office Supplies	74,909	74,744	71,865
4444 Medical	27,788	26,737	15,980
4446 Tools & Instruments	39,335	29,307	33,050
4447 Non Capital Equipment	82,886	103,783	55,825
4450 Maintenance - Structures & Grounds	821,485	972,646	869,550
4451 Maintenance - Equipment	127,096	141,303	250,203
4452 Utilities - Water/Sewer	1,231,573	1,298,121	1,344,149
4453 Utilities - Gas/Electric/Other	474,640	483,900	497,352
4454 Communications	131,540	147,730	135,500
4459 Memberships & Subscriptions	33,188	35,263	51,940
4460 Travel	124,046	135,234	144,960
4461 Training and Conferences	39,827	41,704	57,007
4462 Publications & Legal Notices	10,015	4,635	2,100
4463 Legal	131,334	141,592	144,000
4464 Program Services/Supplies	172,806	144,444	167,507
4465 Professional Services	892,614	922,297	717,970
4466 Licensing	26,717	22,196	22,300
4467 Field Trips/Events	145,518	135,210	137,600
4468 Instructors & Sports Officials	378,029	374,522	340,806
4470 Insurance	286,059	331,689	407,100
4476 Rents & Leases - Equipment	102,528	101,899	100,918
4477 Rents & Leases - Structures & Grounds	193,997	160,916	161,964
4699 Miscellaneous Expense	847	(333)	0
4704 Finance Charges/Rec Software Credit Card Fees	72,277	72,648	76,400
4705 Rec Software Transaction Fees	41,756	43,731	46,500
TOTAL SERVICES & SUPPLIES	<u>6,088,511</u>	<u>6,340,786</u>	<u>6,251,810</u>
% of total revenue	28.15%	28.35%	26.59%
OTHER CHARGES			
4750 Contingencies	2,500	0	431,079
4751 BUSINESS DEVELOPMENT	0	0	0
TOTAL OTHER CHARGES	<u>2,500</u>	<u>0</u>	<u>431,079</u>
TOTAL OPERATING EXPENSE	<u>19,887,278</u>	<u>21,386,025</u>	<u>23,511,913</u>
REVENUE LESS EXPENSES	<u>1,739,313</u>	<u>979,594</u>	<u>0</u>
4950 Capital Equipment	473,873	419,358	0
REVENUE LESS EXPENSES after FUND BALANCE TFR	<u>1,265,440</u>	<u>560,236</u>	<u>0</u>

LIVERMORE AREA RECREATION & PARK DISTRICT

FY 19-20 FUND BALANCE RESERVE SUMMARY

Fund Balance Reserve Accounts:			
	Balance @	Balance @	Balance @
	6/30/2018	6/30/2019	6/30/2020 (1)
Restricted Reserves			
Restricted CIP Funds			
Buckley Trust (Ravenswood)	\$ 331,554	\$ 278,102	\$ 278,102
Ponderosa Homes (Ida Holm Park)	30,000	30,000	30,000
Signature Homes (Bill Clark Park)	0	100,000	100,000
Other Restricted Funds	1,044,595	1,044,595	1,044,595
Total Restricted Reserves	\$ 1,406,149	\$ 1,452,697	\$ 1,452,697
Committed Reserves			
Equipment (50% of accum depr)	883,623	883,623	1,114,000
Synthetic Turf	741,797	741,797	741,797
ESS Buildings	680,000	680,000	680,000
CIP - Capital Improvements	2,257,394	2,257,394	2,257,394
Total Committed Reserves	\$ 4,562,814	\$ 4,562,814	\$ 4,793,191
Unassigned Reserves			
Emergency Reserve (2% of Oper Exp)	369,070	369,070	462,000
Budget Stabilization Reserve (8% of Oper Exp)	1,476,278	1,476,278	1,846,000
Total Unassigned Reserves	\$ 1,845,348	\$ 1,845,348	\$ 2,308,000
Total Fund Balance Reserves	\$ 7,814,311	\$ 7,860,859	\$ 8,553,888

Total Operating Expenses and Capital Equipment	\$ 20,361,151	\$ 21,805,383	\$ 23,511,913
Total Unassigned Reserves + Equipment Reserves	\$ 2,728,971	\$ 2,728,971	\$ 3,422,000
Reserve %	13%	13%	15%

(1) the General Manager and Board will be conducting a workshop related to Reserve Policies in Fall, 2019; the numbers presented for the Year-ended June 30, 2020 are placeholders based upon current Reserve Policy and do not reflect formal review of the General Manager and the Board of Directors.

20,361,151 **21,805,383** **23,511,913**

The Administration Unit manages District-Wide functions: District administration, support for Board of Directors and Board Committees, District records, and administrative services that includes finance (budgeting, cash collections, accounts payable, audit, payroll, procurement, conformance with laws, etc.), and human resources (benefits, recruitment and hiring, discipline, training, records, workers compensation, etc.). This unit also manages fund development, coordination of grants and outside resource funding efforts (including liaison to the LARPD Foundation), policy development, coordination of legal and legislative activities, creation of community image and support, volunteer recognition, youth commission, risk and insurance, staff reports, strategic and long range planning, staff training and development, political process implementation including elections, interagency relations, and special projects.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5005	Property Taxes	9,174,059	9,662,953	10,400,000
5009	Property Taxes Supplemental	365,839	314,941	315,000
5011	Special Assessment Tax 97-1	1,517,821	1,552,841	1,587,400
5006	State Subvention (homeowner's exemption)	30,681	61,000	61,000
5014	Redevelopment Agreement - Assisted Housing	57,102	22,800	0
5015	RDA - Residual Property Taxes	140,112	222,389	222,000
5007	In-Lieu City Housing	7,476	29,407	15,000
5067	Special Assessment Tax 97-1 Interest	24,092	17,384	18,000
5073	General Fund Interest	46,577	39,135	42,000
5076	DCAP Interest	9	3	0
5085	Miscellaneous Revenue	23,819	6,588	0
5086	Prompt Payment Discount	(25)	(9)	0
TOTAL REVENUE		11,387,562	11,929,432	12,660,400

SALARIES & BENEFITS

4120	Salaries - Full-Time			1,244,859
	Total Salaries - Full-Time	605,386	963,224	1,244,859
4124	Stipends - Board Members			36,305
	Total Stipends - Board Members	25,475	27,790	36,305
4121	Salaries - Part-Time Benefited			93,865
	Total Salaries - Part-Time Benefited	292,773	201,668	93,865
4122	Salaries - Part-Time			6,096
	Total Salaries - Part-Time	33,224	4,045	6,096
4123	Auto Allowance			
	Total Auto Allowance	6,900	0	0
4125	Salary - Retention Bonus			
	Total Salary - Retention Bonus	0	0	0
4126	Retirement			
	Full Time			320,521
	Part-Time Benefited			2,380
	Total Retirement	146,804	201,704	322,901

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
4128	Employee Group Insurance			
	FT Insurance			193,033
	PTB & ACA Insurance			45,225
	Total Employee Group Insurance	187,452	191,137	238,258
4130	Workers Compensation			
	FT Workers Comp Insurance			8,832
	PTB Workers Comp Insurance			1,343
	PT Workers Comp Insurance			26
	Total Workers Compensation	44,028	(15,915)	10,201
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			41,635
	PTB Medicare / FICA Taxes			9,949
	PT Medicare / FICA Taxes			468
	Total Medicare / FICA	35,028	39,365	52,052
4250	District-Wide Temporary Vacancies			
	TOTAL SALARIES & BENEFITS	1,377,070	1,613,018	2,004,537
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Uniforms & Nametags			240
	Total Uniforms/Safety Products	331	428	240
Household Supplies				
4432				
	Total Household Supplies	12	11	0
Food				
4440	Meeting Provisions			5,040
	Personnel Commission			144
	Panel Interviews			1,020
	Total Food	15,379	9,693	6,204
Office Supplies				
4442	Office Supplies			3,000
	Total Office Supplies	4,773	5,756	3,000
Medical				
4444	Pre-employment Physical Exams			11,280
	Total Medical	22,630	19,794	11,280
Non Capital Equipment				
4447	Ergonomic Equipment			2,400
	Total Non Capital Equipment	1,228	11,929	2,400
Maintenance - Equipment				
4451	CalOpps			3,500
	Applicant Stack			1,140
	Kronos			63,600
	Total Maintenance - Equipment	13,208	25,050	68,240
Communications				
4454	Cell Phone Reimbursements			600
	Total Communications	340	1,140	600

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Memberships & Subscriptions				
4459	Rotary			3,000
	CARPD			2,500
	CPRS			780
	CSDA			6,500
	CSMFO			110
	Costco Wholesale			220
	LAFCO			3,300
	SHRM (HR)			200
	HR Poster Compliance			2,000
	NRPA			600
	HR Employment Law			200
	Payroll Law			200
	Executive Leadership			150
	Manager's Legal Bulletin			160
	Thompson HR			600
	MMANC (HR)			75
	Communication Briefings			140
	Chamber of Commerce			5,000
Total Memberships & Subscriptions		20,689	18,229	25,735
Travel				
4460	Gas & Mileage			1,980
	Travel Expense - Directors			20,000
	Travel Expense - GM & AGM			10,800
Total Travel		33,665	24,321	32,780
Training & Conferences				
4461	Conferences - Directors			7,200
	Conferences - GM & AGM			8,000
	Conferences - Admin			7,996
Total Training & Conferences		14,479	17,086	23,196
Publications & Legal Notices				
4462	Job Postings			1,800
Total Publications & Legal Notices		10,015	4,635	1,800
Legal				
4463	General Counsel			144,000
Total Legal		131,334	141,592	144,000
Program Services/Supplies				
4464	Employee Recognition			10,000
	Election Fees			0
	Job Fair Supplies			1,200
	Miscellaneous Event Supplies			9,000
Total Program Services/Supplies		26,626	10,166	20,200
Professional Services				
4465	Audit			28,500
	AC Special Tax 97-1 Collection Fee			25,400
	AC Property Tax Collection Fee			65,000
	Special Tax 97-1 Roll Preparation			9,750
	Alameda County Medical Admin Fee			27,600
	COBRA Management			1,200
	Flexible Spending Program/HRA (Navia)			7,020

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
	Great Plains Support			35,000
	Insurance Brokerage			10,000
	RGS HR Consultant			18,720
Total Professional Services		356,753	352,768	228,190
Licensing				
4466	Fingerprinting - Employees & Volunteers			11,500
Total Licensing		14,004	11,536	11,500
Insurance				
4470	Liability - General/Auto			383,700
Total Insurance		193,026	237,720	383,700
Rents & Leases - Equipment				
4476				
Total Rents & Leases - Equipment		296	126	0
Rents & Leases - Structures & Grounds				
4477				
Total Rents & Leases - Structures & Grounds		12,021	0	0
Miscellaneous Expense				
4699				
Total Miscellaneous Expense		847	(333)	0
Finance Charges & Fees				
4704	Interest & Fees			
Total Finance Charges & Fees		4,061	1,816	0
TOTAL SERVICES & SUPPLIES		875,717	893,463	963,065
OTHER CHARGES				
Contingencies				
4750	Contingency for Operations			
TOTAL OTHER CHARGES		2,500	0	431,079
TOTAL OPERATING EXPENSES		2,255,287	2,506,481	3,398,681
REVENUE less EXPENSES		9,132,275	9,422,951	9,261,719

This Unit includes a wide range of enrichment classes for age groups ranging from preschool to adults that are offered at multiple facilities.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5097	Contract Classes	385,446	395,044	240,000
5119	Instructional Classes	3,458	1,919	0
5116	Fun in the Sun (Gr K-5)	34,972	36,307	0
5117	Jr Adventure Camp (Gr 6-8)	2,459	0	0
TOTAL REVENUE		426,335	433,270	240,000
SALARIES & BENEFITS				
4120	Salaries - Full-Time			34,879
	Total Salaries - Full-Time	31,268	38,433	34,879
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	1,012	201	0
4122	Salaries - Part-Time			
	Total Salaries - Part-Time	19,430	27,323	0
4126	Retirement			
	Retirement - FT			2,096
	Retirement - PTB			0
	Total Retirement	8,243	10,309	2,096
4128	Employee Group Insurance			
	FT Insurance			6,667
	Total Employee Group Insurance	6,835	7,816	6,667
4130	Workers Compensation			
	FT Workers Comp Insurance			157
	PT Workers Comp Insurance			0
	Total Workers Compensation	1,990	2,571	157
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			2,663
	PT Medicare / FICA Taxes			0
	Total Medicare / FICA	1,993	2,657	2,663
TOTAL SALARIES & BENEFITS		70,771	89,310	46,462

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
SERVICES & SUPPLIES			
Uniforms/Safety Products			
4417 Dogtoberfest Shirts			
Total Uniforms/Safety Products	39	1,040	0
Food			
4440 Special Events			
Total Food	1,399	1,957	0
Office Supplies			
4442 Office Supplies			
Total Office Supplies	596	121	0
Memberships & Subscriptions			
4459			
Total Memberships & Subscriptions	60	0	0
Travel			
4460 Mileage			
Total Travel	44	40	0
Program Services/Supplies			
4464 Special Event Supplies			
Total Program Services/Supplies	16,923	9,305	0
Professional Services			
4465 Special Events (DJ, Photobooth, etc.)			
Total Professional Services	15,059	11,105	0
Field Trips/Events			
4467 Field Trips			
Total Field Trips/Events	460	503	0
Instructors & Sports Officials			
4468 Instructors			150,000
Total Instructors & Sports Officials	246,797	242,642	150,000
TOTAL SERVICES & SUPPLIES	281,377	266,713	150,000
TOTAL OPERATING EXPENSES	352,148	356,023	196,462
REVENUE less EXPENSES	74,187	77,247	43,538

This unit includes leagues as well as drop-in gym programs for adult sports such as softball, soccer, pickle ball, ultimate frisbee and basketball. A wide range of adult fitness programs are offered, including indoor cycling, cardio boot camp, strength training and yoga classes.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5112	Adult Drop-in	12,587	12,000	11,000
5114	Adult Softball	56,281	64,650	64,500
5115	Contract Classes	41,137	46,115	30,000
5116	Adult Soccer	16,056	15,164	16,652
5117	Misc. Sports Revenue	5,970	8,000	8,000
5120	Basketball	6,264	10,108	10,000
5111	Disc Sports	3,282	3,222	3,282
5121	Martial Arts	0	0	14,300
TOTAL REVENUE		141,577	159,259	157,734
SALARIES & BENEFITS				
4120	Salaries - Full-Time			16,979
	Total Salaries - Full-Time	4,288	4,729	16,979
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	3,450	4,130	0
4122	Salaries - Part-Time			30,248
	Total Salaries - Part-Time	39,094	34,263	30,248
4126	Retirement			1,021
	Retirement - FT			1,021
	Total Retirement	845	1,067	1,021
4128	Employee Group Insurance			49
	FT Insurance			49
	Total Employee Group Insurance	880	2,118	49
4130	Workers Compensation			425
	FT Workers Comp Insurance			760
	PT Workers Comp Insurance			760
	Total Workers Compensation	2,116	1,589	1,185
4200	Medicare / FICA Payroll Tax			1,298
	FT Medicare Taxes			2,315
	PT Medicare / FICA Taxes			2,315
	Total Medicare / FICA	3,308	3,004	3,613
TOTAL SALARIES & BENEFITS		53,981	50,900	53,095
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff shirts			500
Total Uniforms/Safety Products		509	500	500

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Food				
4440	Food			200
Total Food		880	198	200
Office Supplies				
4442	Office Supplies			200
Total Office Supplies		247	174	200
Medical				
4444				
Total Medical		0	52	0
Tools & Instruments				
4446	Hand Tools			200
Total Tools & Instruments		55	200	200
Maintenance - Equipment				
4451	Equipment Maintenance			2,000
Total Maintenance - Equipment		280	1,780	2,000
Memberships & Subscriptions				
4459	Amateur Softball Association			1,600
	Team Sideline			600
	Pickleball Central			200
Total Memberships & Subscriptions		1,837	3,301	2,400
Training & Conferences				
4461	Training			200
Total Training & Conferences		0	270	200
Program Services/Supplies				
4464	League Supplies			7,500
Total Program Services/Supplies		7,150	7,723	7,500
Professional Services				
4465				
Total Professional Services		79	0	0
Instructors & Sports Officials				
4468	Sports Officials			20,250
	Instructors			47,956
Total Instructors & Sports Officials		63,803	61,000	68,206
TOTAL SERVICES & SUPPLIES		74,840	75,198	81,406
TOTAL OPERATING EXPENSES		128,821	126,098	134,501
REVENUE less EXPENSES		12,756	33,161	23,233

This unit provides all aspects of building maintenance for the District. Staff in this unit perform repairs and maintenance for RLCC, Veterans Memorial Hall, Carnegie Library Building, Bothwell Arts Center, R.E. Merritt building, Ranger offices, The Barn, Ravenswood Historic site, and all park restroom buildings. Staff also maintain all District fences, parking lots, tennis courts, basketball courts, and lighting. In addition, this Unit manages and completes small to medium-sized new construction projects throughout the District and writes or reviews plans and specifications for larger projects.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		0	0	0
SALARIES & BENEFITS				
4120	Salaries - Full-Time			544,854
	Total Salaries - Full-Time	262,583	330,710	544,854
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	37,720	25,924	0
4122	Salaries - Part-Time			59,402
	Total Salaries - Part-Time	8	0	59,402
4126	Retirement			
	Retirement - FT			170,082
	Retirement - PTB			0
	Total Retirement	56,716	74,918	170,082
4128	Employee Group Insurance			
	FT Insurance			111,948
	PTB & ACA Insurance			0
	Total Employee Group Insurance	66,566	86,426	111,948
4130	Workers Compensation			
	FT Workers Comp Insurance			47,166
	PT Workers Comp Insurance			5,268
	Total Workers Compensation	30,149	36,496	52,434
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			11,302
	PT Medicare / FICA Taxes			4,538
	Total Medicare / FICA	6,547	8,287	15,840
TOTAL SALARIES & BENEFITS		460,289	562,761	954,560
SERVICES & SUPPLIES				
Agricultural Supplies				
4403				
Total Agricultural Supplies		352	101	0
Uniforms/Safety Products				
4417	Uniforms, T-Shirts			1,080
Total Uniforms/Safety Products		569	1,069	1,080
Household Supplies				
4432	Cleaning Supplies, Paper Goods			0

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Total Household Supplies		171	78	0
Food				
4440	Food			180
Total Food		823	90	180
Office Supplies				
4442	Office Supplies			240
Total Office Supplies		614	234	240
Medical				
4444				0
Total Medical		0	278	0
Tools & Instruments				
4446	Tools, Equipment, Locks			6,000
Total Tools & Instruments		8,027	5,747	6,000
Non Capital Equipment				
4447	Shop & Maintenance Equipment			3,000
Total Non Capital Equipment		1,444	3,507	3,000
Maintenance - Structures & Grounds				
4450	General Maintenance			192,000
Total Maintenance - Structures & Grounds		201,767	241,989	192,000
Maintenance - Equipment				
4451	General Repairs			6,000
	ACS Service Contract			10,650
Total Maintenance - Equipment		6,309	7,864	16,650
Utilities - Gas/Electric/Other				
4453	PG&E all facilities			495,932
Total Utilities - Gas/Electric/Other		472,545	482,143	495,932
Memberships & Subscriptions				
4459	IFMA, IFSA			
Total Memberships & Subscriptions		106	0	0
Travel				
4460	Gas & Mileage			2,700
Total Travel		3,004	2,541	2,700
Training & Conferences				
4461	Training			1,800
Total Training & Conferences		937	1,080	1,800
Program Services/Supplies				
4464	Supplies			
Total Program Services/Supplies		149	0	0
Professional Services				
4465	Outside Maintenance Services			25,460
Total Professional Services		34,516	32,407	25,460
Rents & Leases - Equipment				
4476	Tool Rental			900
Total Rents & Leases - Equipment		1,341	450	900
TOTAL SERVICES & SUPPLIES		732,674	779,578	745,942
TOTAL OPERATING EXPENSES		1,192,963	1,342,339	1,700,502
REVENUE less EXPENSES		(1,192,963)	(1,342,339)	(1,700,502)

This unit involves all management and maintenance for the Camp Shelly family campground facility, leased from the U.S. Forest Service and located in South Lake Tahoe. The camp is open from mid-June through Labor Day, and has 25 camp sites, a restroom facility with showers, and offers a variety of recreational/ interpretive activities.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5141	Camp Fees	67,209	77,113	79,260
5145	Miscellaneous/Concessions	1,740	8	420
TOTAL REVENUE		68,949	77,121	79,680
SALARIES & BENEFITS				
4120	Salaries - Full-Time			0
	Total Salaries - Full-Time	3,732	3,973	0
4121	Salaries - Part-Time Benefited			19,843
	Total Salaries - Part-Time Benefited	12,986	14,823	19,843
4122	Salaries - Part-Time			10,184
	Total Salaries - Part-Time	20,321	5,332	10,184
4126	Retirement			0
	Retirement - FT			793
	Retirement - PTB			
	Total Retirement	987	1,391	793
4128	Employee Group Insurance			0
	FT Insurance			4,707
	PTB & ACA Insurance			
	Total Employee Group Insurance	2,046	3,010	4,707
4130	Workers Compensation			0
	FT Workers Comp Insurance			945
	PTB Workers Comp Insurance			485
	PT Workers Comp Insurance			
	Total Workers Compensation	2,363	1,605	1,430
4200	Medicare / FICA Payroll Tax			0
	FT Medicare Taxes			1,518
	PTB Medicare / FICA Taxes			778
	PT Medicare / FICA Taxes			
	Total Medicare / FICA	2,634	1,596	2,296
TOTAL SALARIES & BENEFITS		45,069	31,730	39,253
SERVICES & SUPPLIES				
Agricultural Supplies				
4403	Native Plants/Supplies			50
Total Agricultural Supplies		0	50	50
Household Supplies				
4432	Cleaning Supplies			115

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
	Trailer Supplies			75
Total Household Supplies		161	119	190
Food				
4440	Food for Programs			210
Total Food		215	236	210
Office Supplies				
4442	Office Supplies			50
	Annual PO Box Fee			65
Total Office Supplies		95	201	115
Medical				
4444	First Aid Supplies			50
Total Medical		0	50	50
Tools & Instruments				
4446	Miscellaneous Small Tools			250
Total Tools & Instruments		297	88	250
Non-Capital Equipment				
4447	Miscellaneous Equipment			400
Total Non Capital Equipment		725	150	400
Maintenance - Structures & Grounds				
4450	General Repairs			1,150
Total Maintenance - Structures & Grounds		460	1,200	1,150
Maintenance - Equipment				
4451	General Repairs			75
Total Maintenance - Equipment		0	25	75
Utilities - Water/Sewer				
4452	Water, Sewer			1,224
Total Utilities - Water/Sewer		825	887	1,224
Utilities - Gas/Electric/Other				
4453	Electric, Propane			1,350
Total Utilities - Gas/Electric/Other		2,070	1,697	1,350
Communications				
4454	Cell Phone Fee			100
Total Communications		0	25	100
Travel				
4460	Gas & Mileage			500
Total Travel		646	632	500
Program Services/Supplies				
4464	Program Supplies			50
Total Program Services/Supplies		26	50	50
Professional Services				
4465	Water Samples / Health Permit			200
	Health Permits			1,300
	Trash Removal			6,050
	Printing			200
Total Professional Services		7,870	7,501	7,750
Rents & Leases - Equipment				
4476	Ice Machine			400
Total Rents & Leases - Equipment		509	1,039	400

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Rents & Leases - Structures & Grounds			
4477 Forest Service Lease			7,500
Total Rents & Leases - Structures & Grounds	2,482	6,500	7,500
TOTAL SERVICES & SUPPLIES	16,381	20,450	21,364
TOTAL OPERATING EXPENSES	61,450	52,180	60,617
REVENUE less EXPENSES	7,499	24,941	19,063

This unit involves all aspects of park maintenance for the District and other public agencies, including sports fields, parks, historic buildings, equestrian facilities, picnic sites, dog parks, community gardens, tot lots, bicycle parks, streams and trails. This unit is also responsible for all aspects of repair and maintenance of District vehicles and power equipment, safety and construction inspections, reviewing and assisting in park planning and design, project construction work, and oversight of volunteers in parks, trails and streams.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5147	T-Mobile Lease Robertson Park	32,876	34,254	35,640
5150	T-Mobile Lease Max Baer	30,201	31,464	27,600
5151	MSC Reimbursement from COL	12,569	10,795	10,800
5153	Christensen School Reimbursement	29,054	25,586	34,000
5155	Zone 7 - Living Arroyo	178,448	182,936	213,204
5165	Miscellaneous	3,245	35,291	2,004
5166	Cell Tower at May Nissen	15,212	0	0
5167	CFD on Cayetano	67,440	74,656	80,000
5168	Zone 7 Contract	134,674	52,275	0
5169	Community Gardens	5,467	5,001	5,000
TOTAL REVENUE		509,186	452,258	408,248
SALARIES & BENEFITS				
4120	Salaries - Full-Time			1,721,428
	Total Salaries - Full-Time	872,304	1,254,496	1,721,428
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	613,603	342,816	0
4122	Salaries - Part-Time			47,888
	Total Salaries - Part-Time	181,940	81,934	47,888
4126	Retirement			324,821
	Retirement - FT			0
	Retirement - PTB			0
	Total Retirement	217,887	255,746	324,821
4128	Employee Group Insurance			408,223
	FT Insurance			0
	PTB & ACA Insurance			0
	Total Employee Group Insurance	296,054	341,915	408,223
4130	Workers Compensation			163,670
	FT Workers Comp Insurance			0
	PTB Workers Comp Insurance			5,150
	PT Workers Comp Insurance			0
	Total Workers Compensation	212,537	207,444	168,820
4200	Medicare / FICA Payroll Tax			79,533
	FT Medicare Taxes			0
	PTB Medicare / FICA Taxes			3,667
	PT Medicare / FICA Taxes			0
	Total Medicare / FICA	71,281	75,134	83,200

			F/Y 17-18	F/Y 18-19	F/Y 19-20
			Actual	Mid-Year Budget	Budget
TOTAL SALARIES & BENEFITS			2,465,606	2,559,485	2,754,380
SERVICES & SUPPLIES					
Agricultural Supplies					
4403	Pesticides				50,000
	Landscape Materials/Turf Mix				35,000
Total Agricultural Supplies			119,424	75,109	85,000
Uniforms/Safety Products					
4417	Safety Equipment (gloves, glasses, coveralls, etc)				4,000
	Staff Uniforms				15,000
Total Uniforms/Safety Products			17,734	13,580	19,000
Household Supplies					
4432	Janitorial Supplies				600
	Liners & Scoops				39,400
Total Household Supplies			29,032	39,014	40,000
Food					
4440	Staff Meetings/Department Briefings				4,700
Total Food			4,050	6,529	4,700
Office Supplies					
4442	Office Supplies				6,960
Total Office Supplies			7,506	7,253	6,960
Medical					
4444	First Aid Supplies				400
Total Medical			241	1,240	400
Tools & Instruments					
4446	Replacement Tools				18,000
Total Tools & Instruments			21,996	15,389	18,000
Non Capital Equipment					
4447	Landscape Equipment				5,000
Total Non Capital Equipment			2,945	5,000	5,000
Maintenance - Structures & Grounds					
4450	General Maintenance				60,000
	Contract Work				120,000
	Tree Service				144,000
	Irrigation Repairs				60,000
	Dog Park Improvements				20,000
	Rodeo Prep				6,000
	Playground Repairs				58,000
Total Maintenance - Structures & Grounds			469,792	510,724	468,000
Maintenance - Equipment					
4451	Maintenance Supplies				1,440
	Fleet Management				82,800
	Vehicle Maintenance				24,000
Total Maintenance - Equipment			85,189	65,300	108,240
Utilities - Water/Sewer					
4452	Water				1,339,000
Total Utilities - Water/Sewer			1,226,956	1,293,676	1,339,000
Communications					
4454	Zone 7 Communication				600
	Radio Service				4,000

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
	iPads for eMaint, Daily logs			6,000
Total Communications		(8)	9,900	10,600
Memberships & Subscriptions				
4459	QAC			3,960
	Certified Arborist			500
	CPRS/NRPA			500
Total Memberships & Subscriptions		1,773	3,671	4,960
Travel				
4460	Fleet Services (Fuel)			92,000
	CPRS			1,000
	Park Maintenance School			3,000
Total Travel		76,489	93,185	96,000
Training & Conferences				
4461	Safety Training			2,400
	CPSI			2,000
	QAC			1,000
	Certified Arborist			1,000
	Leadership Training			3,000
	Equipment training			2,000
Total Training & Conferences		13,466	7,110	11,400
Program Services/Supplies				
4464	Supplies			0
Total Program Services/Supplies		230	156	0
Professional Services				
4465	Network Fleet			6,680
	eMaint Management System			10,400
	Mechanics IDS System			850
Total Professional Services		9,759	34,413	17,930
Licensing				
4466	Annual Haz-Mat licensing fee			1,000
Total Licensing		1,155	850	1,000
Rents & Leases - Equipment				
4476	Equipment Rental			9,000
	Portable Toilet Rental			12,000
Total Rents & Leases - Equipment		19,035	20,472	21,000
Rents & Leases - Structures & Grounds				
4477	38% of MSC Operations Paid to COL			110,400
Total Rents & Leases - Structures & Grounds		105,430	110,400	110,400
TOTAL SERVICES & SUPPLIES		2,212,194	2,312,971	2,367,590
TOTAL OPERATING EXPENSES		4,677,800	4,872,456	5,121,970
REVENUE less EXPENSES		(4,168,614)	(4,420,198)	(4,713,722)

ESS (Extended Student Services) is a year-round licensed child development program which serves school age children in centers located at all 11 elementary schools in Livermore. The program supports the students' academic day by providing creative curriculum, based on Content Standards adopted by the California State Board of Education.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5196	Child Care Links	307,108	323,773	290,400
5197	Full Cost Program Fees	3,933,857	4,127,215	4,422,000
5205	Kidango CCTR Sub-Contract	649,792	691,990	691,438
5199	Kidango CCTR Parent Fees	25,811	29,004	36,504
5201	Full Cost Registration Fees	11,775	15,810	8,950
5207	Community Support Program	117,479	59,318	53,584
5209	Contributions/Fund Raisers	50	0	0
5213	Miscellaneous Revenue	0	200	0
5231	Kidango Rent	3,600	3,600	3,600
TOTAL REVENUE		5,049,472	5,250,910	5,506,476
SALARIES & BENEFITS				
4120	Salaries - Full-Time			1,815,012
	Total Salaries - Full-Time	1,267,675	1,499,057	1,815,012
4121	Salaries - Part-Time Benefited			711,310
	Total Salaries - Part-Time Benefited	856,133	846,369	711,310
4122	Salaries - Part-Time			713,705
	Total Salaries - Part-Time	929,279	875,063	713,705
4126	Retirement			
	Retirement - FT			472,469
	Retirement - PTB			3,062
	Total Retirement	303,534	353,062	475,531
4128	Employee Group Insurance			
	FT Insurance			417,162
	PTB & ACA Insurance			165,879
	Total Employee Group Insurance	440,170	518,316	583,041
4130	Workers Compensation			
	FT Workers Comp Insurance			42,888
	PTB Workers Comp Insurance			17,959
	PT Workers Comp Insurance			17,903
	Total Workers Compensation	121,505	123,155	78,750
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			56,436
	PTB Medicare / FICA Taxes			54,434
	PT Medicare / FICA Taxes			54,602
	Total Medicare / FICA	153,444	165,363	165,472
TOTAL SALARIES & BENEFITS		4,071,740	4,380,385	4,542,821

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
SERVICES & SUPPLIES			
Agricultural Supplies			
4403			0
Total Agricultural Supplies	110	0	0
Uniforms/Safety Products			
4417 Uniforms/Name Badges			1,500
Total Uniforms/Safety Products	1,243	754	1,500
Household Supplies			
4432 Miscellaneous Supplies			26,300
Total Household Supplies	31,519	32,951	26,300
Food			
4440 Food/Snacks			60,100
Total Food	56,944	61,719	60,100
Office Supplies			
4442 Office Supplies			18,900
Total Office Supplies	18,094	18,932	18,900
Medical			
4444 First Aid Supplies			1,200
Total Medical	1,658	1,962	1,200
Tools & Instruments			
4446 Facility Equipment			1,700
Total Tools & Instruments	1,835	2,151	1,700
Non Capital Equipment			
4447 Replacement Appliances			4,800
Total Non Capital Equipment	6,169	4,120	4,800
Maintenance - Structures & Grounds			
4450 Misc. Upgrades & Maintenance			112,500
Total Maintenance - Structures & Grounds	41,329	123,776	112,500
Maintenance - Equipment			
4451 Computer and Equipment Maintenance			2,000
Total Maintenance - Equipment	1,007	1,680	2,000
Communications			
4454 Internet Service			16,800
Total Communications	12,752	14,258	16,800
Memberships & Subscriptions			
4459 CPRS, CCDAA			2,000
Total Memberships & Subscriptions	898	1,174	2,000
Travel			
4460 Gas/Mileage/Tolls			900
Total Travel	968	958	900
Training & Conferences			
4461 Training Expense			600
Total Training & Conferences	2,201	710	600
Program Services/Supplies			
4464 Instructional Materials			52,300
Total Program Services/Supplies	44,008	58,535	52,300

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Professional Services				
4465	EZ Care, Child Care Careers			0
Total Professional Services		13,284	10,088	0
Licensing				
4466	Licensing			9,800
Total Licensing		9,922	9,810	9,800
Field Trips/Events				
4467	Field Trips & Events			34,000
Total Field Trips/Events		30,886	33,134	34,000
Insurance				
4470	Liability - General/Auto			0
Total Insurance		54,444	62,765	0
Rents & Leases - Equipment				
4476	Lease Payments			19,452
Total Rents & Leases - Equipment		19,857	19,618	19,452
Rents & Leases - Structures & Grounds				
4477	Facilities Rental			44,064
Total Rents & Leases - Structures & Grounds		74,064	44,016	44,064
TOTAL SERVICES & SUPPLIES		423,192	503,111	408,916
TOTAL OPERATING EXPENSES		4,494,932	4,883,496	4,951,737
REVENUE less EXPENSES		554,540	367,414	554,739

Senior Services offers a variety of recreational, educational and social activities to promote independence, mental and physical fitness, social engagement and community involvement. Extensive information and referral, a senior meal program and many collaborative services create an environment to support the senior or family members who may need information about age related issues. Staff conducts activities and special events, plans and conducts trips, provides support services and offers information and referral.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5233	Senior Activity/Events	2,211	4,602	8,702
5234	Contract Classes	37,589	34,059	36,100
5235	Drop-in Fees	9,798	9,357	10,160
5236	Luncheons	4,851	3,386	0
5240	Newsletter	132	36	96
5253	Trips	145,722	131,932	131,000
5257	Bart/DPHC	1,536	1,524	1,620
5261	Fundraising	411	311	420
5269	Miscellaneous	10	1,075	500
5274	Sponsorship	1,200	600	1,200
TOTAL REVENUE		203,460	186,882	189,798
SALARIES & BENEFITS				
4120	Salaries - Full-Time			61,650
	Total Salaries - Full-Time	89,178	130,741	61,650
4121	Salaries - Part-Time Benefited			29,818
	Total Salaries - Part-Time Benefited	73,898	53,025	29,818
4122	Salaries - Part-Time			52,633
	Total Salaries - Part-Time	47,887	34,119	52,633
4126	Retirement			1,230
	Retirement - FT			1,230
	Total Retirement	23,467	20,986	1,230
4128	Employee Group Insurance			9,414
	FT Insurance			9,414
	PTB & ACA Insurance			9,874
	Total Employee Group Insurance	25,781	25,420	19,289
4130	Workers Compensation			1,549
	FT Workers Comp Insurance			134
	PTB Workers Comp Insurance			1,240
	PT Workers Comp Insurance			1,240
	Total Workers Compensation	7,005	7,016	2,923
4200	Medicare / FICA Payroll Tax			4,715
	FT Medicare Taxes			2,282
	PTB Medicare / FICA Taxes			4,021
	PT Medicare / FICA Taxes			4,021
	Total Medicare / FICA	10,512	10,318	11,018

	F/Y 17-18	F/Y 18-19	F/Y 19-20
	Actual	Mid-Year Budget	Budget
TOTAL SALARIES & BENEFITS	277,728	281,625	178,561
SERVICES & SUPPLIES			
Uniforms/Safety Products			
4417 Uniforms			0
Total Uniforms/Safety Products	232	160	0
Household Supplies			
4432 Cleaning supplies			50
Total Household Supplies	0	28	50
Food			
4440 Programs & Lunches			3,425
Total Food	9,445	8,333	3,425
Office Supplies			
4442 Supplies			500
Total Office Supplies	684	564	500
Non Capital Equipment			
4447 Coffee Carafes			250
Total Non Capital Equipment	225	42	250
Memberships & Subscriptions			
4459 CPRS			300
Total Memberships & Subscriptions	311	245	300
Travel			
4460 Gas & Mileage			360
Total Travel	297	358	360
Training & Conferences			
4461 Training			1,250
Total Training & Conferences	218	70	1,250
Program Services/Supplies			
4464 Program Supplies			6,128
Total Program Services/Supplies	7,965	4,216	6,128
Professional Services			
4465 Miscellaneous			300
Total Professional Services	12	0	300
Field Trips/Events			
4467 Senior Trips			91,700
Total Field Trips/Events	103,635	84,395	91,700
Instructors & Sports Officials			
4468 Instructors			22,800
Total Instructors & Sports Officials	24,452	23,320	22,800
TOTAL SERVICES & SUPPLIES	147,476	121,731	127,063
TOTAL OPERATING EXPENSES	425,204	403,356	305,624
REVENUE less EXPENSES	(221,744)	(216,474)	(115,826)

The preschool program serves children ages 1 month to 6 years. From ages 3 months – 3 years we offer a variety of parent/child classes. When the child turns three we offer part-day preschool classes that are geared towards the developmental needs of each age group, incorporating theme related play, social experiences and opportunities to make choices.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5297	Registration Fees	428,401	460,174	468,000
5299	Preschool Scholarships	0	0	0
5302	First 5 Alameda County	2,750	0	0
5352	Leadership Class	703	0	0
TOTAL REVENUE		431,854	460,174	468,000
SALARIES & BENEFITS				
4120	Salaries - Full-Time			72,528
	Total Salaries - Full-Time	61,998	68,748	72,528
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	0	0	0
4122	Salaries - Part-Time			280,681
	Total Salaries - Part-Time	267,930	279,975	280,681
4126	Retirement			
	Retirement - FT			22,301
	Total Retirement	12,216	15,686	22,301
4128	Employee Group Insurance			
	FT Insurance			18,837
	Total Employee Group Insurance	9,666	17,417	18,837
4130	Workers Compensation			
	FT Workers Comp Insurance			1,820
	PT Workers Comp Insurance			7,040
	Total Workers Compensation	12,339	12,827	8,860
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			1,052
	PT Medicare / FICA Taxes			21,471
	Total Medicare / FICA	21,361	22,407	22,523
TOTAL SALARIES & BENEFITS		385,510	417,060	425,730
SERVICES & SUPPLIES				
Agricultural				
4403				
Total Agricultural		119	646	0
Uniforms/Safety Products				
4417				200
Total Uniforms/Safety Products		0	0	200

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Household Supplies			
4432 Supplies			700
Total Household Supplies	508	1,161	700
Food			
4440 Program & Food Expenses			600
Total Food	881	1,188	600
Office Supplies			
4442 Supplies & Postage			600
Total Office Supplies	669	662	600
Medical			
4444 First Aid Supplies			0
Total Medical	0	67	0
Tools & Instruments			
4446			0
Total Tools & Instruments	0	17	0
Non Capital Equipment			
4447 Replacement Tables/Chairs/Shelving			0
Total Non Capital Equipment	138	1,500	0
Maintenance - Structures & Grounds			
4450 General Maintenance			3,000
Total Maintenance - Structures & Grounds	3,360	6,127	3,000
Training & Conferences			
4461			
Total Training & Conferences	0	420	0
Program Services/Supplies			
4464 Program Supplies			10,600
Total Program Services/Supplies	10,801	10,003	10,600
Professional Services			
4465 Staff Training			0
Total Professional Services	37	0	0
Field Trips/Events			
4467			0
Total Field Trips/Events	348	0	0
TOTAL SERVICES & SUPPLIES	16,861	21,791	15,700
TOTAL OPERATING EXPENSES	402,371	438,851	441,430
REVENUE less EXPENSES	29,483	21,323	26,570

F/Y 19-20**UNIT 16 - Open Space, Outdoor Recreation, & District Security**

This unit includes operation of Sycamore Grove, Holdener Park, Garaventa Wetland Preserve, Brushy Peak Regional Preserve, and open space trails. In addition, this unit works with local, state and federal agencies in regard to environmental, natural resources, mitigation and conservation activities and issues. Staff also provides nature and environmental education, interpretive programs and outdoor nature activities. This unit is also responsible for District wide security and safety services, which includes: limited patrolling of all District facilities and trails; responding to emergencies; enforcing District rules and regulations and assisting other law enforcement agencies in the enforcement of local, state and federal laws and regulations; issuing special use and encroachment permits; training staff in security and safety topics; wildland fire control; and working cooperatively with other public safety agencies on projects and incidents.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5373	OR Programs & Classes	133,994	132,902	142,200
5374	Open Space Photo Permits	2,000	2,200	2,200
5375	Park Rental Fees	14,142	1,500	1,650
5377	OR Junior Rangers	10,670	11,510	14,000
5383	Residence Rental	10,428	9,559	10,428
5384	Parking Fees	60,954	62,532	65,772
5385	Parking Permits	49,651	77,917	69,092
5386	EBRPD Open Space Grant	200,000	200,000	200,000
5388	SG Merchandise Sales	1,383	1,363	200
5390	Grants & Foundation Donations	8,447	1,000	200
5392	Environmental Education (school groups)	38,564	34,628	24,045
5395	Miscellaneous	215	372	300
5396	Sycamore Grove Park - Donations	4,596	2,874	2,000
TOTAL REVENUE		535,044	538,357	532,087
SALARIES & BENEFITS				
4120	Salaries - Full-Time			406,636
	Total Salaries - Full-Time	366,748	378,597	406,636
4121	Salaries - Part-Time Benefited			268,599
	Total Salaries - Part-Time Benefited	203,499	289,668	268,599
4122	Salaries - Part-Time			153,829
	Total Salaries - Part-Time	269,172	198,811	153,829
4126	Retirement			
	Retirement - FT			125,471
	Retirement - PTB			8,920
	Total Retirement	88,605	105,832	134,391
4128	Employee Group Insurance			
	FT Insurance			80,475
	PTB & ACA Insurance			36,288
	Total Employee Group Insurance	104,541	116,558	116,763

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
4130	Workers Compensation			
	FT Workers Comp Insurance			14,068
	PTB Workers Comp Insurance			9,829
	PT Workers Comp Insurance			4,196
	Total Workers Compensation	50,057	46,868	28,093
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			9,907
	PTB Medicare / FICA Taxes			20,546
	PT Medicare / FICA Taxes			11,776
	Total Medicare / FICA	41,076	41,284	42,229
TOTAL SALARIES & BENEFITS		1,123,698	1,177,618	1,150,540
SERVICES & SUPPLIES				
Agricultural Supplies				
4403	Native Plants/Wildflowers			600
	Soil/Mulch			100
	Wasp Control			150
	Total Agricultural Supplies	998	835	850
Uniforms/Safety Products				
4417	Safety Equipment			990
	Uniforms			5,900
	Fire Clothing			150
	Total Uniforms/Safety Products	7,231	8,121	7,040
Household Supplies				
4432	Janitorial Supplies			398
	Kitchen Supplies			348
	Water Filter			250
	Total Household Supplies	1,294	982	996
Food				
4440	Food for Programs, Meetings			8,400
	Total Food	8,476	8,179	8,400
Office Supplies				
4442	Office Supplies			1,200
	Computer Supplies			400
	Parking Machine Printer Paper			600
	Books, Subscriptions			50
	Class Supplies			150
	Total Office Supplies	2,482	1,982	2,400
Medical				
4444	First Aid Supplies			250
	Total Medical	2,317	211	250
Tools & Instruments				
4446	Trail/Fire Tools			500
	Barricades, Safety Cones			300
	Misc. Tools, Instruments			2,100
	LE Tools, Instruments			300
	Total Tools & Instruments	3,891	3,331	3,200

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Non Capital Equipment			
4447 Equipment			7,200
Total Non Capital Equipment	18,646	13,146	7,200
Maintenance - Structures & Grounds			
4450 General Maintenance			9,000
Tree Service			4,000
Fire Breaks			7,800
Fence Repair			2,400
Septic Service			2,700
Total Maintenance - Structures & Grounds	33,044	26,129	25,900
Maintenance - Equipment			
4451 Misc. Repairs			1,500
Bike Repair/Parts			300
Parking Meter Maintenance			1,000
Radio, Fire Pumper Repairs			600
Total Maintenance - Equipment	327	2,101	3,400
Utilities - Water/Sewer			
4452 Zone 7 Water			3,925
Total Utilities - Water/Sewer	3,792	3,558	3,925
Utilities - Gas/Electric/Other			
4453 Utilities			70
Total Utilities - Gas/Electric/Other	25	60	70
Communications			
4454 Emergency Communication System			9,500
Parking Machine Cell Service			700
Total Communications	9,155	19,509	10,200
Memberships & Subscriptions			
4459 PRAC/COSTCO			220
Total Memberships & Subscriptions	280	414	220
Travel			
4460 Gas, Mileage & Tolls			600
Total Travel	4,383	3,400	600
Training/Conferences			
4461 Misc. Training			3,750
Total Training/Conferences	2,369	3,273	3,750
Program Services/Supplies			
4464 Program Supplies			1,200
Camp Craft Supplies			1,400
Jr. Ranger Program Supplies			500
Critter Food and Supplies			444
Total Program Services/Supplies	3,099	3,718	3,544
Professional Services			
4465 Officer Safety Training			4,400
Annual Parking Pass Printing			1,250
Misc. Printing			2,000
Trash Removal			4,500
Credit Card Processing - Parking Meters			1,200
Total Professional Services	16,968	14,967	13,350

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
Licensing				
4466	Fingerprinting, Class B, EMT			0
Total Licensing		1,636	0	0
Field Trips/Events				
4467	Admissions			900
Total Field Trips/Events		65	845	900
Rents & Leases - Equipment				
4476	Portable Restroom Rental			2,750
	Miscellaneous Equipment			600
	Copier Lease			3,984
Total Rents & Leases - Equipment		6,485	7,871	7,334
TOTAL SERVICES & SUPPLIES		126,963	122,632	103,529
TOTAL OPERATING EXPENSES		1,250,661	1,300,250	1,254,069
REVENUE less EXPENSES		(715,617)	(761,893)	(721,982)

District-wide marketing includes production of the LARPD Activity guides three times a year (Winter/Spring, Summer and Fall Guides), maintaining the District website, televising the Board meetings, designing fliers and banners, and promoting community event participation through District press releases and various social media platforms, marketing and branding. This unit also includes the development and execution of all District-wide special events, including Children's Fair, Dogtoberfest, and Parent/Child dances, as well as other seasonal community events

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5100	Dogtoberfest	2,043	3,020	3,000
5109	Children's Fair	8,896	7,888	6,200
5110	Holiday Happenings	2,877	2,918	2,900
5111	Parent & Child Dance	4,866	5,904	5,900
5112	Breakfast with Bunny	1,339	1,650	2,100
5115	Special Events	2,933	800	3,475
TOTAL REVENUE		22,954	22,180	23,575
SALARIES & BENEFITS				
4120	Salaries - Full-Time			196,991
	Total Salaries - Full-Time	17,185	72,355	196,991
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	58,185	27,232	0
4122	Salaries - Part-Time			0
	Total Salaries - Part-Time	880	0	0
4126	Retirement			
	Retirement - FT			34,244
	Retirement - PTB			0
	Total Retirement	3,687	8,293	34,244
4128	Employee Group Insurance			
	FT Insurance			37,597
	PTB & ACA Insurance			0
	Total Employee Group Insurance	12,534	16,397	37,597
4130	Workers Compensation			
	FT Workers Comp Insurance			893
	PTB Workers Comp Insurance			0
	PT Workers Comp Insurance			0
	Total Workers Compensation	1,634	1,487	893
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			8,957
	PTB Medicare / FICA Taxes			0
	PT Medicare / FICA Taxes			0
	Total Medicare / FICA	4,722	5,931	8,957

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
TOTAL SALARIES & BENEFITS		98,827	131,695	278,682
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Shirts			500
Total Uniforms/Safety Products		1,052	79	500
Food				
4440	Special Events			6,000
Total Food		551	155	6,000
Office Supplies				
4442	Office Supplies			700
	Brochure Mailing			8,700
Total Office Supplies		590	6,479	9,400
Tools & Instruments				
4446				0
Total Tools & Instruments		0	21	0
Non Capital Equipment				
4447	Signage			1,200
Total Non Capital Equipment		5,321	3,415	1,200
Maintenance - Equipment				
4451				
Total Maintenance - Equipment		345	0	0
Memberships				
4459	CPRS			515
	LERN			395
	MMANC			75
	Adobe InDesign, Photoshop, Illustrator			3,220
	NRPA			175
Total Memberships		420	474	4,380
Travel				
4460	LERN			1,050
	CPRS			1,750
	NRPA			1,750
Total Travel		847	3,600	4,550
Training & Conferences				
4461	LERN			1,195
	CPRS			2,039
	NRPA			595
Total Training & Conferences		1,588	2,619	3,829
Publications & Legal Notices				
4462				300
Total Publications & Legal Notices		0	0	300
Program Services/Supplies				
4464	Email Blasts (Constant Contact)			2,340
	ISTOCK			1,080
	Dropbox			120
	Banners			5,500

	F/Y 17-18	F/Y 18-19	F/Y 19-20
	Actual	Mid-Year Budget	Budget
Special Events & Supplies			9,920
Total Program Services/Supplies	9,103	1,166	18,960
Professional Services			
4465 Brochure Design/Printing			85,500
Public TV			6,000
ASCAP			350
Special Events			2,670
Sponsorships			2,000
Marketing & Promotional Materials			35,900
Total Professional Services	110,846	131,037	132,420
TOTAL SERVICES & SUPPLIES	130,663	149,045	181,539
TOTAL OPERATING EXPENSES	229,490	280,740	460,221
REVENUE less EXPENSES	(206,536)	(258,560)	(436,646)

This Unit provides District-wide information technology support, from procurement to on-going maintenance. Staff provides basic (tier 1) support of communications, desktop, and infrastructure components, as well as staff training, procurement, and technical advice to District management regarding all technology-oriented projects. Independent contractors are engaged to manage the network infrastructure, provide complex (tier 2) support, and contribute to technology-oriented projects as needed.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		0	0	0
SALARIES & BENEFITS				
4120	Salaries - Full-Time			0
	Total Salaries - Full-Time	30,052	14,127	0
4121	Salaries - Part-Time Benefited			66,191
	Total Salaries - Part-Time Benefited	65,765	74,703	66,191
4122	Salaries - Part-Time			
	Total Salaries - Part-Time	0	0	0
4126	Retirement			
	Retirement - FT			0
	Retirement - PTB			0
	Total Retirement	4,812	5,389	2,648
4128	Employee Group Insurance			
	FT Insurance			0
	PTB & ACA Insurance			13,956
	Total Employee Group Insurance	5,566	8,127	13,956
4130	Workers Compensation			
	FT Workers Comp Insurance			0
	PTB Workers Comp Insurance			300
	Total Workers Compensation	1,196	598	300
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			0
	PTB Medicare / FICA Taxes			5,060
	Total Medicare / FICA	5,453	5,903	5,060
TOTAL SALARIES & BENEFITS		112,844	108,847	88,155
SERVICES & SUPPLIES				
Office Supplies				
4442	Miscellaneous			0
Total Office Supplies		198	0	0
Non Capital Equipment				
4447	Various Equipment			10,900

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Total Non Capital Equipment	11,092	9,862	10,900
Maintenance - Equipment			
4451 General Repairs			11,148
Licensing & Support			2,850
Total Maintenance - Equipment	4,432	14,563	13,998
Communications			
4454 Internet & Phones			90,000
Public Wi-Fi at RLCC			3,600
Total Communications	107,648	100,798	93,600
Training & Conferences			
4461			0
Total Training & Conferences	0	180	0
Professional Services			
4465 Computer System IT Contract			114,000
IT Assessment			25,000
Total Professional Services	119,633	139,280	139,000
TOTAL SERVICES & SUPPLIES	243,003	264,683	257,498
TOTAL OPERATING EXPENSES	355,847	373,530	345,653
REVENUE less EXPENSES	(355,847)	(373,530)	(345,653)

This unit includes staffing, equipment and supply costs associated with customer and business services to support District-wide programs with Recreation Software, copiers, postage, credit card processing, and other bulk mailing.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		0	0	0
SALARIES & BENEFITS				
4120	Salaries - Full-Time			34,879
	Total Salaries - Full-Time	141,159	198,110	34,879
4121	Salaries - Part-Time Benefited			75,868
	Total Salaries - Part-Time Benefited	114,788	95,463	75,868
4122	Salaries - Part-Time			73,960
	Total Salaries - Part-Time	61,241	52,287	73,960
4126	Retirement			2,096
	Retirement - FT			3,041
	Retirement - PTB			5,137
	Total Retirement	31,776	51,954	5,137
4128	Employee Group Insurance			6,667
	FT Insurance			24,048
	PTB & ACA Insurance			30,715
	Total Employee Group Insurance	40,471	52,900	30,715
4130	Workers Compensation			157
	FT Workers Comp Insurance			345
	PTB Workers Comp Insurance			525
	PT Workers Comp Insurance			1,027
	Total Workers Compensation	5,854	5,670	1,027
4200	Medicare / FICA Payroll Tax			2,663
	FT Medicare Taxes			5,800
	PTB Medicare / FICA Taxes			5,639
	PT Medicare / FICA Taxes			14,102
	Total Medicare / FICA	15,322	16,268	14,102
TOTAL SALARIES & BENEFITS		410,611	472,652	235,688
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff Uniforms			500
Total Uniforms/Safety Products		216	204	500
Household Supplies				
4432	Cleaning Supplies			700

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Total Household Supplies	575	607	700
Food			
4440 Staff Meetings & Breakroom Supplies			2,730
Total Food	2,687	1,882	2,730
Office Supplies			
4442 Workroom Supplies, Postage			20,700
Total Office Supplies	31,442	25,707	20,700
Medical			
4444 First Aid Supplies			200
Total Medical	203	302	200
Non Capital Equipment			
4447 Equipment			0
Total Non Capital Equipment	1,189	3,003	0
Communications			
4454 Cell Phone Stipend			600
Total Communications	360	900	600
Memberships & Subscriptions			
4459 LERN, CPRS, MMANC			145
Total Memberships & Subscriptions	470	625	145
Travel			
4460 Mileage & Travel Accommodations			1,220
Total Travel	896	3,501	1,220
Training & Conferences			
4461 LERN Conference			1,100
Total Training & Conferences	591	2,020	1,100
Program Services/Supplies			
4464 Misc. Services/Supplies			9,360
Total Program Services/Supplies	8,274	8,181	9,360
Professional Services			
4465 Interpreting Services			240
Total Professional Services	161	166	240
Rents & Leases - Equipment			
4476 Copier & Postage Machine Leases			43,200
Total Rents & Leases - Equipment	44,477	43,860	43,200
Recreation Software Credit Card Fees			
4704 Activenet Credit Card Fees			76,400
Total Recreation Software Credit Card Fees	68,216	70,832	76,400
Recreation Software Transaction Fees			
4705 Activenet Transaction Fees			46,500
Total Recreation Software Transaction Fees	41,756	43,731	46,500
TOTAL SERVICES & SUPPLIES	201,513	205,521	203,595
TOTAL OPERATING EXPENSES	612,124	678,173	439,283
REVENUE less EXPENSES	(612,124)	(678,173)	(439,283)

Facility use includes the scheduling and rental of all indoor facilities: Robert Livermore Community Center, Recreation Building and Gymnasium, R.E. Merritt building, Veterans Hall, the Barn, Carnegie Building, Ravenswood Historic Site and Bothwell Arts Center. This unit also manages the scheduling and rental of group picnic areas and use of the Equestrian Center (the stadium, one covered arena and two open arenas, fencing, pole barn and parking).

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5457	Veterans Hall	45,352	54,320	55,200
5458	The Barn	44,291	46,943	48,000
5459	Carnegie	9,004	8,011	7,200
5461	LVPAC Bothwell Leases	15,000	15,000	15,000
5462	RE Merritt	30,000	0	0
5463	Ravenswood Rental	114,732	115,940	116,000
5466	RLCC - Room Rentals	344,156	379,789	396,000
5467	Insurance	37,707	65,795	37,200
5468	Cleaning Fee	26,268	26,490	27,000
5471	Equestrian Arenas	11,910	5,135	9,600
5472	Arena Day Use	1,718	1,160	0
5473	Equipment & Amenity Rentals	50,635	25,804	46,800
5474	Security Guards	60,505	52,574	60,000
5476	LLNL Contract	3,600	3,600	3,600
5477	Other Permit Fees	16,113	9,387	15,000
5481	Picnic Area Rental & Fees	2,975	1,550	4,400
TOTAL REVENUE		813,966	811,498	841,000
SALARIES & BENEFITS				
4120	Salaries - Full-Time			154,324
	Total Salaries - Full-Time	82,854	124,088	154,324
4121	Salaries - Part-Time Benefited			106,406
	Total Salaries - Part-Time Benefited	61,100	77,803	106,406
4122	Salaries - Part-Time			43,646
	Total Salaries - Part-Time	86,082	80,146	43,646
4126	Retirement			
	Retirement - FT			34,451
	Retirement - PTB			2,185
	Total Retirement	16,634	24,327	36,636
4128	Employee Group Insurance			
	FT Insurance			41,120
	PTB & ACA Insurance			16,222
	Total Employee Group Insurance	25,994	48,932	57,342
4130	Workers Compensation			
	FT Workers Comp Insurance			9,451
	PTB Workers Comp Insurance			7,153
	PT Workers Comp Insurance			1,442
	Total Workers Compensation	14,878	20,624	18,046

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			5,337
	PTB Medicare / FICA Taxes			8,141
	PT Medicare / FICA Taxes			3,341
	Total Medicare / FICA	12,397	15,725	16,819
TOTAL SALARIES & BENEFITS		299,939	391,645	433,219
SERVICES & SUPPLIES				
Uniforms				
4417	Staff Uniforms			300
Total Uniforms		20	500	300
Household Supplies				
4432	Trash Disposal			0
Total Household Supplies		(679)	0	0
Food				
4440	Food			0
Total Food		513	129	0
Office Supplies				
4442	Office Supplies			1,600
Total Office Supplies		1,147	823	1,600
Small Tools & Instruments				
4446				0
Total Small Tools & Instruments		26	0	0
Non Capital Equipment				
4447	Equipment			1,400
Total Non Capital Equipment		14,511	12,950	1,400
Maintenance - Equipment				
4451				0
Total Maintenance - Equipment		85	0	0
Memberships				
4459	Wedding Wire			4,000
Total Memberships		0	150	4,000
Travel				
4460	Mileage & Conference Travel			0
Total Travel		773	497	0
Training & Conferences				
4461	Training			400
Total Training & Conferences		510	803	400
Program Services/Supplies				
4464	Event Supplies			500
Total Program Services/Supplies		30	103	500
Professional Services				
4465	Security Guards			43,000
	Event Cleaning			46,200
Total Professional Services		57,389	114,070	89,200

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
Insurance				
4470	Insurance			23,400
Total Insurance		25,497	18,049	23,400
TOTAL SERVICES & SUPPLIES		99,822	148,074	120,800
TOTAL OPERATING EXPENSES		399,761	539,719	554,019
REVENUE less EXPENSES		414,205	271,779	286,981

F/Y 19-20

UNIT 26 - Youth Sports & Fitness

This unit provides youth-related, non-aquatic, sports programming including a wide variety of fitness classes, programs, Sports Camps, and Junior Giants Program.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5487	Kidz Love Soccer	42,596	45,822	50,200
5494	Miscellaneous Classes	2,905	3,010	2,200
5481	Summer Sports Camp	101,371	102,200	105,000
5482	Volleyball	7,071	6,693	8,400
5490	Tennis	21,134	19,645	19,150
5502	LARPD Classes	46,628	46,796	46,250
5470	Contract Classes	0	0	39,000
5475	Fun in the Sun	0	0	66,000
5476	Fencing	0	0	57,000
TOTAL REVENUE		221,705	224,166	393,200
SALARIES & BENEFITS				
4120	Salaries - Full-Time			52,311
	Total Salaries - Full-Time	25,726	52,798	52,311
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	45,175	19,956	0
4122	Salaries - Part-Time			113,810
	Total Salaries - Part-Time	45,124	51,173	113,810
4126	Retirement			
	Retirement - FT			3,204
	Retirement - PTB			0
	Total Retirement	5,073	7,868	3,204
4128	Employee Group Insurance			
	FT Insurance			2,042
	PTB & ACA Insurance			0
	Total Employee Group Insurance	8,474	1,732	2,042
4130	Workers Compensation			
	FT Workers Comp Insurance			1,314
	PTB Workers Comp Insurance			0
	PT Workers Comp Insurance			2,853
	Total Workers Compensation	4,387	4,575	4,167
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			4,002
	PTB Medicare / FICA Taxes			0
	PT Medicare / FICA Taxes			8,771
	Total Medicare / FICA	7,250	5,961	12,773
TOTAL SALARIES & BENEFITS		141,209	144,063	188,307

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
SERVICES & SUPPLIES			
Uniforms/Safety Products			
4417 Camp & Staff Shirts			2,000
Total Uniforms/Safety Products	1,467	1,000	2,000
Food			
4440 Food for Camps			1,000
Total Food	176	615	1,000
Office Supplies			
4442 Office Supplies			200
Total Office Supplies	184	171	200
Tools & Instruments			
4446 Tools			200
Total Tools & Instruments	0	200	200
Non Capital Equipment			
4447 Equipment			
Total Non Capital Equipment	90	0	0
Maintenance - Structures & Grounds			
4450			
Total Maintenance - Structures & Grounds	79	0	0
Memberships & Subscriptions			
4459 SANCRA, CPRS			300
Total Memberships & Subscriptions	0	501	300
Travel			
4460 Mileage			200
Total Travel	52	100	200
Training & Conferences			
4461 CPRS Conference			250
Total Training & Conferences	271	600	250
Program Services/Supplies			
4464 Camp Supplies			8,650
Total Program Services/Supplies	5,819	5,472	8,650
Field Trips/Events			
4467 Transportation & Admissions			2,000
Total Field Trips/Events	3,064	1,630	2,000
Instructors & Sports Officials			
4468 Instructors			97,500
Total Instructors & Sports Officials	40,022	45,854	97,500
TOTAL SERVICES & SUPPLIES	51,224	56,143	112,300
TOTAL OPERATING EXPENSES	192,433	200,206	300,607
REVENUE less EXPENSES	29,272	23,960	92,593

F/Y 19-20**UNIT 27 - Field & Gym Rentals**

This unit involves the scheduling and rental of all outdoor sport fields and the gymnasium, and provides liaison and coordination services to various community groups and clubs who utilize these facilities. This unit includes operation of the concessions stands associated with field use and rentals.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5625	Field Rentals	142,242	130,453	130,000
5629	Equipment Rentals & Miscellaneous	5,925	5,550	5,000
5631	Synthetic Field Rentals	74,245	170,295	200,000
5634	Storage Shed Rental	12,450	10,700	10,850
5635	Field Lighting	47,808	52,436	50,850
5640	Snack Shack	17,339	19,234	18,200
5643	Gym Rental - (Sports)	72,231	74,605	76,825
TOTAL REVENUE		372,240	463,273	491,725
SALARIES & BENEFITS				
4120	Salaries - Full-Time			108,145
	Total Salaries - Full-Time	55,740	85,307	108,145
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	49,538	24,114	0
4122	Salaries - Part-Time			64,946
	Total Salaries - Part-Time	68,420	82,087	64,946
4126	Retirement			
	Retirement - FT			6,487
	Retirement - PTB			0
	Total Retirement	10,988	15,301	6,487
4128	Employee Group Insurance			
	FT Insurance			17,339
	PTB & ACA Insurance			0
	Total Employee Group Insurance	3,285	7,762	17,339
4130	Workers Compensation			
	FT Workers Comp Insurance			2,714
	PTB Workers Comp Insurance			0
	PT Workers Comp Insurance			1,626
	Total Workers Compensation	7,384	7,034	4,340
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			8,273
	PTB Medicare / FICA Taxes			0
	PT Medicare / FICA Taxes			4,976
	Total Medicare / FICA	9,778	10,834	13,249
TOTAL SALARIES & BENEFITS		205,133	232,439	214,506

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
SERVICES & SUPPLIES			
Agricultural Supplies			
4403 Field materials			13,000
Total Agricultural Supplies	2,513	8,033	13,000
Uniforms/Safety Products			
4417 Staff Uniforms			1,500
Total Uniforms/Safety Products	1,315	1,032	1,500
Household Supplies			
4432 Misc. Supplies			600
Total Household Supplies	178	984	600
Food			
4440 Ernie Rodrigues Snack Bar			7,400
Total Food	9,153	7,315	7,400
Office Supplies			
4442 Misc. Supplies			500
Total Office Supplies	157	534	500
Tools & Instruments			
4446 Field Prep Tools			1,000
Total Tools & Instruments	417	1,009	1,000
Non Capital Equipment			
4447 Equipment			0
Total Non Capital Equipment	316	1,174	0
Maintenance - Structures & Grounds			
4450 General Maintenance			1,500
Total Maintenance - Structures & Grounds	1,427	2,409	1,500
Maintenance - Equipment			
4451 Sleeves for Fence at Ernie Rodrigues			7,000
Soccer & Tennis Net Replacements			2,800
Pitching Mound, Bases			13,300
Total Maintenance - Equipment	5,881	10,297	23,100
Memberships & Subscriptions			
4459 CPRS, STMS, LERN, SANCRA			750
Total Memberships & Subscriptions	446	950	750
Travel			
4460 Mileage			0
Total Travel	18	200	0
Training & Conferences			
4461 CPRS Conference			100
Total Training & Conferences	190	628	100
Program Services/Supplies			
4464 Misc. Supplies			0
Total Program Services/Supplies	239	95	0
Professional Services			
4465 Soccer Field Painting			6,000
Total Professional Services	13,835	8,050	6,000

	F/Y 17-18	F/Y 18-19	F/Y 19-20
	Actual	Mid-Year Budget	Budget
Rents & Leases - Equipment			
4476 Portable Restrooms			7,300
Total Rents & Leases - Equipment	7,248	7,800	7,300
TOTAL SERVICES & SUPPLIES	43,333	50,510	62,750
TOTAL OPERATING EXPENSES	248,466	282,949	277,256
REVENUE less EXPENSES	123,774	180,324	214,469

The Recreation Administration Unit is comprised of the management team of the Recreation Department (Manager and Supervisors) and its budget contains all salaries and benefits, services and supplies expenses that are associated with this team, along with revenues that are derived from administrative fees that are included in the Recreation program offerings.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5025	Admin Fees	24,740	27,551	21,227
	Activity Refund Fees	3,683	2,957	3,376
	TOTAL REVENUE	28,423	30,508	24,603
SALARIES & BENEFITS				
4120	Salaries - Full-Time			405,531
	Total Salaries - Full-Time	0	0	405,531
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	0	0	0
4122	Salaries - Part-Time			0
	Total Salaries - Part-Time	0	0	0
4126	Retirement			
	Retirement - FT			132,365
	Retirement - PTB			0
	Total Retirement	0	0	132,365
4128	Employee Group Insurance			
	FT Insurance			30,956
	PTB & ACA Insurance			0
	Total Employee Group Insurance	0	0	30,956
4130	Workers Compensation			
	FT Workers Comp Insurance			7,165
	PTB Workers Comp Insurance			0
	PT Workers Comp Insurance			0
	Total Workers Compensation	0	0	7,165
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			5,879
	PTB Medicare / FICA Taxes			0
	PT Medicare / FICA Taxes			0
	Total Medicare / FICA	0	0	5,879
	TOTAL SALARIES & BENEFITS	0	0	581,896
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff Uniforms			1,120
	Total Uniforms/Safety Products	0	0	1,120

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Food				
4440	Staff Trainings			920
Total Food		0	0	920
Office Supplies				
4442	Misc. Supplies			3,150
Total Office Supplies		0	0	3,150
Communications				
4454	Cell Phone Stipends			2,400
Total Communications		0	0	2,400
Memberships & Subscriptions				
4459	CPRS			660
	MMANC			95
	NRPA			525
	AAOP/USAWP/BAPPOA			150
	SANCRA			50
Total Memberships & Subscriptions		0	0	1,480
Travel				
4460	MMANC			1,125
	CPRS			3,300
Total Travel		0	0	4,425
Training & Conferences				
4461	MMANC			550
	CPRS			1,333
	CAMS			500
Total Training & Conferences		0	0	2,383
TOTAL SERVICES & SUPPLIES		0	0	15,878
TOTAL OPERATING EXPENSES		0	0	597,774
REVENUE less EXPENSES		28,423	30,508	(573,171)

Community Outreach includes the District Volunteer Program, along with District wide efforts in community outreach that includes grants, outreach initiatives, the community support program, and social services.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		0	0	0
SALARIES & BENEFITS				
4120	Salaries - Full-Time			95,076
	Total Salaries - Full-Time	0	0	95,076
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	0	0	0
4122	Salaries - Part-Time			
	Total Salaries - Part-Time	0	0	0
4126	Retirement			
	Retirement - FT			36,518
	Retirement - PTB			0
	Total Retirement	0	0	36,518
4128	Employee Group Insurance			
	FT Insurance			20,851
	PTB & ACA Insurance			0
	Total Employee Group Insurance	0	0	20,851
4130	Workers Compensation			
	FT Workers Comp Insurance			2,389
	PTB Workers Comp Insurance			0
	PT Workers Comp Insurance			0
	Total Workers Compensation	0	0	2,389
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			1,378
	PTB Medicare / FICA Taxes			0
	PT Medicare / FICA Taxes			0
	Total Medicare / FICA	0	0	1,378
TOTAL SALARIES & BENEFITS		0	0	156,212
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff Uniforms			240
Total Uniforms/Safety Products		0	0	240
Food				
4440	Volunteer Recognition			2,000
Total Food		0	0	2,000

	F/Y 17-18	F/Y 18-19	F/Y 19-20
	Actual	Mid-Year Budget	Budget
Program Services/Supplies			
4464 Volunteer Recognition			2,500
Misc. Volunteer Program Supplies			300
Total Program Services/Supplies	0	0	2,800
TOTAL SERVICES & SUPPLIES	0	0	5,040
TOTAL OPERATING EXPENSES	0	0	161,252
REVENUE less EXPENSES	0	0	(161,252)

F/Y 19-20**UNIT 40 - Believes Program**

The Believes program is a collaborative program with the Livermore Valley Joint Unified School District. It is a free after-school academic and enrichment program which meets every afternoon when school is in session. Its funding comes through the California Department of Education ASES grant. The program is offered at Marylin Elementary and Junction K-8 schools.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5532	After school Grant	149,317	132,255	149,317
TOTAL REVENUE		149,317	132,255	149,317
SALARIES & BENEFITS				
4120	Salaries - Full-Time			0
	Total Salaries - Full-Time	4,675	4,963	0
4122	Salaries - Part-Time			139,580
	Total Salaries - Part-Time	135,348	114,254	139,580
4126	Retirement			0
	Retirement - FT			0
	Total Retirement	1,232	1,460	0
4128	Employee Group Insurance			0
	FT Insurance			0
	Total Employee Group Insurance	954	918	0
4130	Workers Compensation			0
	FT Workers Comp Insurance			3,500
	PT Workers Comp Insurance			3,500
	Total Workers Compensation	5,211	4,401	3,500
4200	Medicare / FICA Payroll Tax			0
	FT Medicare Taxes			10,680
	PT Medicare / FICA Taxes			10,680
	Total Medicare / FICA	10,423	8,813	10,680
TOTAL SALARIES & BENEFITS		157,843	134,809	153,760
SERVICES & SUPPLIES				
Licensing				
4466	Fingerprinting			
Total Licensing		0	0	0
TOTAL SERVICES & SUPPLIES		0	0	0
TOTAL OPERATING EXPENSES		157,843	134,809	153,760
REVENUE less EXPENSES		(8,526)	(2,554)	(4,443)

F/Y 19-20**UNIT 41 - Middle School Program**

The Middle School Program (aka PAL) is a structured before-school and after-school program for middle school youth, funded by the California Department of Education ASES grant and parent fees. PAL is located on campus at all four middle schools and is open year-round. Activities are led by staff and include homework assistance, games, environmental education, sports, trips and arts and crafts.

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
REVENUE				
5533	Parent Fees	391,808	411,478	427,455
5536	Registration Fees	5,890	2,348	2,100
5540	Community Support Program	19,551	19,499	15,755
5543	After school Grant	203,152	171,314	190,660
5550	Child Care Links	0	1,013	0
5555	Miscellaneous	123	125	0
5559	Donations/Grants	0	0	0
TOTAL REVENUE		620,524	605,777	635,970
SALARIES & BENEFITS				
4120	Salaries - Full-Time			193,778
	Total Salaries - Full-Time	0	95,722	193,778
4121	Salaries - Part-Time Benefited			133,655
	Total Salaries - Part-Time Benefited	147,209	133,245	133,655
4122	Salaries - Part-Time			131,674
	Total Salaries - Part-Time	229,627	185,439	131,674
4126	Retirement			
	Retirement - FT			11,626
	Retirement - PTB DC			2,726
	Total Retirement	0	10,010	14,352
4128	Employee Group Insurance			
	FT Insurance			35,317
	PTB & ACA Insurance			29,063
	Total Employee Group Insurance	28,083	44,952	64,379
4130	Workers Compensation			
	FT Workers Comp Insurance			4,866
	PTB Workers Comp Insurance			3,352
	PT Workers Comp Insurance			3,303
	Total Workers Compensation	14,228	15,375	11,521
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			14,820
	PTB Medicare / FICA Taxes			10,221
	PT Medicare / FICA Taxes			10,078
	Total Medicare / FICA	27,605	30,830	35,119
TOTAL SALARIES & BENEFITS		446,752	515,573	584,478

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
SERVICES & SUPPLIES			
Uniforms/Safety Products			
4417 Staff T-Shirts			800
Total Uniforms/Safety Products	0	800	800
Household Supplies			
4432 Cleaning Supplies/Paper Products			1,500
Total Household Supplies	1,666	2,863	1,500
Food			
4440 Food & Snacks			12,000
Total Food	12,871	13,144	12,000
Office Supplies			
4442 Office Supplies			300
Total Office Supplies	238	274	300
Medical			
4444 First Aid Class/Supplies			0
Total Medical	39	0	0
Memberships & Subscriptions			
4459			0
Total Memberships & Subscriptions	25	180	0
Program Services/Supplies			
4464 Program Supplies			8,160
Total Program Services/Supplies	8,725	9,427	8,160
Licensing			
4466 Fingerprinting			0
Total Licensing	0	0	0
Field Trips/Events			
4467 Field Trip Expenses			9,000
Total Field Trips/Events	7,060	14,703	9,000
Insurance			
4470 Liability - General/Auto			0
Total Insurance	13,092	13,155	0
Rents & Leases - Equipment			
4476			1,332
Total Rents & Leases - Equipment	214	663	1,332
TOTAL SERVICES & SUPPLIES	43,930	55,209	33,092
TOTAL OPERATING EXPENSES	490,682	570,782	617,570
REVENUE less EXPENSES	129,842	34,995	18,400

This unit provides the logistical support and custodial duties for the daily operations of Robert Livermore Community Center, outlying rental facilities, and park restrooms. Outlying rental facilities include Ravenswood Historic Site, The Barn and Veterans Hall. This unit provides daily setup and takedown for classes, programs, activities and facility rentals.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		<u>0</u>	<u>0</u>	<u>0</u>
SALARIES & BENEFITS				
4120	Salaries - Full-Time			<u>147,640</u>
	Total Salaries - Full-Time	79,578	131,081	147,640
4121	Salaries - Part-Time Benefited			<u>159,511</u>
	Total Salaries - Part-Time Benefited	39,934	100,189	159,511
4122	Salaries - Part-Time			<u>114,530</u>
	Total Salaries - Part-Time	189,649	157,173	114,530
4126	Retirement			
	Retirement - FT			15,642
	Retirement - PTB			2,092
	Total Retirement	15,926	19,589	17,734
4128	Employee Group Insurance			
	FT Insurance			38,500
	PTB & ACA Insurance			31,759
	Total Employee Group Insurance	37,925	62,416	70,259
4130	Workers Compensation			
	FT Workers Comp Insurance			15,923
	PTB Workers Comp Insurance			17,213
	PT Workers Comp Insurance			12,359
	Total Workers Compensation	41,246	49,104	45,495
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			9,157
	PTB Medicare / FICA Taxes			12,216
	PT Medicare / FICA Taxes			8,767
	Total Medicare / FICA	18,580	25,544	30,140
TOTAL SALARIES & BENEFITS		<u>422,838</u>	<u>545,096</u>	<u>585,309</u>
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff Uniforms			<u>2,000</u>
Total Uniforms/Safety Products		3,378	1,168	2,000
Household Supplies				
4432	Janitorial Supplies			<u>38,400</u>
Total Household Supplies		44,889	49,325	38,400

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Food				
4440	Food for Staff Trainings			200
Total Food		83	557	200
Office Supplies				
4442	Office Supplies			100
Total Office Supplies		579	209	100
Medical				
4444	First Aid Kits			0
Total Medical		83	0	0
Tools & Instruments				
4446	Misc. Tools			1,500
Total Tools & Instruments		733	0	1,500
Non Capital Equipment				
4447	Replacement Items			6,200
Total Non Capital Equipment		2,156	19,141	6,200
Maintenance - Equipment				
4451				0
Total Maintenance - Equipment		39	0	0
Memberships & Subscriptions				
4459	CPRS, LERN			465
Total Memberships & Subscriptions		408	93	465
Travel				
4460	Mileage			150
Total Travel		125	1,185	150
Training & Conferences				
4461	CPRS Conference			1,649
Total Training & Conferences		156	563	1,649
Program Services/Supplies				
4464	EOC Supplies			2,000
	White Boards			450
	TV Service for Comm. Building			780
Total Program Services/Supplies		654	557	3,230
Professional Services				
4465	Facility Cleaning			51,680
	Garbage Pickup			3,000
Total Professional Services		90,248	61,327	54,680
Rents & Leases - Equipment				
4476				0
Total Rents & Leases - Equipment		3,066	0	0
TOTAL SERVICES & SUPPLIES		146,597	134,125	108,574
TOTAL OPERATING EXPENSES		569,435	679,221	693,883
REVENUE less EXPENSES		(569,435)	(679,221)	(693,883)

This unit includes all aquatic activities at the Robert Livermore Aquatic Center and May Nissen Swim Center. Activities include American Red Cross swim lessons, swim camps, summer swim team, lap swimming, USA Water Polo Teams, water exercise classes, recreational swimming, pool parties, and special events.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5121	MN Lessons & Classes	75,564	70,921	84,000
5125	MN Admissions & Passes	6,342	7,693	7,500
5129	MN Pool Rental/Parties	1,345	2,673	1,650
5580	RLCC Aquatics Lessons & Classes	72,953	71,825	84,150
5581	RLCC Aquatics Admissions & Passes	247,088	229,668	259,500
5582	RLCC Pool Rentals & Events	88,514	77,334	100,500
5587	Competitive Programs	92,749	67,362	94,800
TOTAL REVENUE		584,555	527,476	632,100
SALARIES & BENEFITS				
4120	Salaries - Full-Time			73,138
	Total Salaries - Full-Time	218,766	238,569	73,138
4121	Salaries - Part-Time Benefited			93,210
	Total Salaries - Part-Time Benefited	129,899	81,930	93,210
4122	Salaries - Part-Time			537,597
	Total Salaries - Part-Time	483,133	487,625	537,597
4126	Retirement			
	Retirement - FT			22,497
	Retirement - PTB			3,726
	Total Retirement	46,611	61,209	26,223
4128	Employee Group Insurance			
	FT Insurance			19,047
	PTB & ACA Insurance			19,265
	Total Employee Group Insurance	68,811	73,541	38,313
4130	Workers Compensation			
	FT Workers Comp Insurance			1,835
	PTB Workers Comp Insurance			2,343
	PT Workers Comp Insurance			27,725
	Total Workers Compensation	43,215	54,207	31,903
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			1,061
	PTB Medicare / FICA Taxes			7,131
	PT Medicare / FICA Taxes			41,130
	Total Medicare / FICA	49,996	47,033	49,322
TOTAL SALARIES & BENEFITS		1,040,431	1,044,114	849,706

		F/Y 17-18	F/Y 18-19	F/Y 19-20
		Actual	Mid-Year Budget	Budget
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Uniforms & Cold Weather Gear			4,200
Total Uniforms/Safety Products		5,222	4,200	4,200
Household Supplies				
4432	Janitorial Supplies			400
Total Household Supplies		175	400	400
Food				
4440	Food for Trainings			2,440
Total Food		3,131	2,196	2,440
Office Supplies				
4442	Office Supplies			2,000
Total Office Supplies		3,579	3,256	2,000
Medical				
4444	First Aid Supplies			1,200
	Oxygen			400
	AED Supplies			1,000
Total Medical		617	2,781	2,600
Tools & Instruments				
4446	Misc. Equipment			1,000
Total Tools & Instruments		2,058	1,154	1,000
Non Capital Equipment				
4447	Picnic Tables, Deck Chairs, E-Z Ups			10,000
	Water Polo Equipment			1,000
Total Non Capital Equipment		16,355	14,065	11,000
Maintenance - Structures & Grounds				
4450	Pool Chemicals & Maintenance Supplies			65,500
Total Maintenance - Structures & Grounds		70,227	60,292	65,500
Maintenance - Equipment				
4451	Maintain Pool Equipment			11,500
	EZ-UP Replacements			1,000
Total Maintenance - Equipment		9,452	12,643	12,500
Communications				
4454	Cell Phone Stipend			600
Total Communications		1,293	1,200	600
Memberships & Subscriptions				
4459	CPRS Membership			280
	USA Water Polo Memberships			510
	American Red Cross			650
	Team Unify			299
	Surveymonkey			336
	Team Snap			790
Total Memberships & Subscriptions		4,455	2,816	2,865
Travel				
4460	Mileage & Travel			575
Total Travel		1,839	716	575

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Training & Conferences				
4461	CAMS			500
	American Red Cross			3,600
Total Training & Conferences		2,468	3,474	4,100
Program Services/Supplies				
4464	Books (Lifeguard Trainng/WSI)			4,950
	Teaching Aids			500
	Water Exercise Equipment			500
	Tournament Fees (Water Polo)			5,375
	Water Polo Team Supplies			500
	Special Events			1,700
	Swim Team Supplies			1,500
	Jr Lifeguard			500
Total Program Services/Supplies		22,818	15,526	15,525
Professional Services				
4465	QSI Safety Inspection of Waterslide			2,450
	Staff Auditing			1,000
Total Professional Services		4,515	5,118	3,450
Instructors & Sports Officials				
4468	Water Polo Officials			2,300
Total Instructors & Sports Officials		2,955	1,706	2,300
TOTAL SERVICES & SUPPLIES		151,159	131,543	131,055
TOTAL OPERATING EXPENSES		1,191,590	1,175,657	980,761
REVENUE less EXPENSES		(607,035)	(648,181)	(348,661)

This unit manages the Café and vending contract services at the Recreation Center.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
5784	RLCC Café	59,021	59,754	78,000
5584	Merchandise Sales	0	450	0
5786	Vending contract	447	619	0
TOTAL REVENUE		59,468	60,823	78,000
SALARIES & BENEFITS				
4120	Salaries - Full-Time			
	Total Salaries - Full-Time	4,463	5,830	0
4121	Salaries - Part-Time Benefited			
	Total Salaries - Part-Time Benefited	0	0	0
4122	Salaries - Part-Time			36,207
	Total Salaries - Part-Time	28,733	27,895	36,207
4126	Retirement			0
	Retirement - FT			0
	Total Retirement	1,177	1,557	0
4128	Employee Group Insurance			0
	FT Insurance			0
	Total Employee Group Insurance	954	1,255	0
4130	Workers Compensation			0
	FT Workers Comp Insurance			907
	PT Workers Comp Insurance			907
	Total Workers Compensation	1,325	1,333	907
4200	Medicare / FICA Payroll Tax			0
	FT Medicare Taxes			2,772
	PT Medicare / FICA Taxes			2,772
	Total Medicare / FICA	2,294	2,230	2,772
TOTAL SALARIES & BENEFITS		38,946	40,100	39,886
SERVICES & SUPPLIES				
Uniforms/Safety Products				
4417	Staff Shirts			400
Total Uniforms/Safety Products		692	400	400
Household Supplies				
4432	Cleaning Supplies			350
Total Household Supplies		547	0	350
Food				
4440	Café Food			28,000
Total Food		23,086	21,927	28,000

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Office Supplies			
4442 Receipt Paper & Supplies			300
Total Office Supplies	51	104	300
Non Capital Equipment			
4447 Café Equipment			2,075
Total Non Capital Equipment	0	602	2,075
Program Services/Supplies			
4464 Program Supplies			0
Total Program Services/Supplies	112	45	0
TOTAL SERVICES & SUPPLIES	24,488	23,078	31,125
TOTAL OPERATING EXPENSES	63,434	63,178	71,011
REVENUE less EXPENSES	(3,966)	(2,355)	6,989

This unit oversees the design, construction, renovation and long range planning of the District's trails, neighborhood and open space parks, and related recreational facilities. The work includes applying for grants as well as oversight and implementation of the District's Capital Improvement Program (CIP), including: scoping, conceptual planning, budgeting and scheduling; preparation and review of plans, specifications, and contracts; preparation of procurement documents (request for bids, request for proposals), construction agreements and consultant contracts; administration of competitively bid contracts; and providing construction administration, site inspection services, and overall project management to ensure the successful completion of projects in a timely and cost efficient manner.

		F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
REVENUE				
TOTAL REVENUE		0	0	0
SALARIES & BENEFITS				
4120	Salaries - Full-Time			197,056
	Total Salaries - Full-Time	28,104	63,216	197,056
4121	Salaries - Part-Time Benefited			0
	Total Salaries - Part-Time Benefited	41,698	23,650	0
4122	Salaries - Part-Time			
	Total Salaries - Part-Time	0	0	0
4126	Retirement			
	Retirement - FT			50,995
	Retirement - PTB			0
	Total Retirement	7,406	11,361	50,995
4128	Employee Group Insurance			
	FT Insurance			30,484
	PTB & ACA Insurance			0
	Total Employee Group Insurance	7,408	16,268	30,484
4130	Workers Compensation			
	FT Workers Comp Insurance			3,483
	PTB Workers Comp Insurance			0
	Total Workers Compensation	1,237	1,032	3,483
4200	Medicare / FICA Payroll Tax			
	FT Medicare Taxes			7,264
	PTB Medicare / FICA Taxes			0
	Total Medicare / FICA	3,579	4,787	7,264
TOTAL SALARIES & BENEFITS		89,432	120,314	289,282
SERVICES & SUPPLIES				
Household Supplies				
4432	Misc. Supplies			150
Total Household Supplies		93	270	150
Food				
4440	Food			200
Total Food		51	224	200

	F/Y 17-18 Actual	F/Y 18-19 Mid-Year Budget	F/Y 19-20 Budget
Office Supplies			
4442 Office Supplies			700
Total Office Supplies	984	1,308	700
Non Capital Equipment			
4447 Equipment			0
Total Non Capital Equipment	336	177	0
Maintenance - Equipment			
4451			0
Total Maintenance - Equipment	542	0	0
Memberships & Subscriptions			
4459 CPRS, Dropbox, Fred Pryor, Autocad			1,940
Total Memberships & Subscriptions	1,010	2,440	1,940
Training & Conferences			
4461			1,000
Total Training & Conferences	383	798	1,000
Program Services/Supplies			
4464			
Total Program Services/Supplies	55	0	0
Professional Services			
4465 Project Management Consultant			0
Total Professional Services	41,650	0	0
TOTAL SERVICES & SUPPLIES	45,104	5,217	3,990
TOTAL OPERATING EXPENSES	134,536	125,531	293,272
REVENUE less EXPENSES	(134,536)	(125,531)	(293,272)

Capital Equipment FY 19-20 Budget, with Prior Year Trend

UNIT 45

	FY 17-18 Actual	FY 18-19 Mid-Year Budget	FY 19-20 Budget
Irrigation Controller upgrades for 10 Sports Parks		294,134	
Irrigation Controller Upgrades for 18 Neighborhood Parks		75,770	
Video Storage System		28,359	
Trimark 60" Professional Gas Range, 6 Burner		0	
New filters for May Nissen	1,405		
Replace Two Parking Machines at Sycamore Grove	24,917		
Garton Kubota 72" Tractor/Mower	25,285		
Mower #E-053, Engine Replacement	15,288		
Concrete - Grass Party Area at RLCC	25,965		
2017 Ford Super Duty F250 (V49)	29,949		
2017 Ford Super Duty F250 (V50)	29,949		
2018 Toyota Rav 4 (V48)	32,837		
Rodeo Stadium Enhancement (100th yr)	13,663		
Replacement Pool Vacuum & Cart	8,345		
Garton Tractor Loader (E079)	81,859		
Backhoe	45,947		
Turf Groomer	54,944		
Replacement Trailer for Camp Shelly	33,609		
Water Wagon	7,484		
Cresta Blanca Audio System Upgrade	18,378		
Forklift	10,999		
Website Upgrade	13,050	21,095	
2016 Ford F150 (V46)			
John Deere Utility Vehicle			
Toro Pro-force blower w/trailer			
Turfco Mete-R-Matic XL Spreader			
Billy Goat Leaf Vak/shredder			
2017 Ford F450 (V47)			
Smithco Riding Lawnmower (E078)			
Jacobsen Cab Mower (E080)			
Kubota Utility 4WD Tractor (Open Space)			
Large Carpet Cleaning Unit for RLCC			
Replace Chemical Controller - RLCC Pools			
Aflex Inflatables (RLCC and May Nissen)			
Pool Lane Lines RLCC & May Nissen			
Robertson Storage Container			
Video Security System Upgrade			
RLCC Storage Containers			
Cresta Blanca Audio System Upgrade			
Replace Lifeguard Stands (safety Issue) and Umbrellas - RLCC			
Telephone System Upgrade			
IT Disaster Recovery & Upgrade Servers			
2016 Toyota Tacoma			
200 Gallon Spraytec Sprayer			
Storage Containers at Robertson Park			
2016 Ford F150 (V39)			
2016 Ford F150 (V40)			
Fence and Gate at Bill Payne Park			
Fence at Robertson Park Lower Field			
Carpeting at RLCC			
Engine for 2000 Ford Taurus (V93)			
Irrigation Solarkit			
Sidewalk Grinder			
Public Wi-Fi at RLCC			
Scissor Lift			
2016 Ford F250 (V41)			
2016 Ford F250 (V42)			
2016 Ford Mini-Van (V43)			
2016 Ford Super Duty with Utility Bed (v44)			
2016 Ford F250 (V45)			
Total Capital Equipment Expenditures	473,873	419,358	0

FY 19-20 Unit Budget Summary		Unit 01 Admin	Unit 02 Recreation Classes	Unit 03 Adult Sports & Fitness	Unit 05 Building Maint.	Unit 06 Camp Shelly	Unit 07 Park Operations	Unit 09 Extended Student Services	Unit 10 Senior Services	Unit 11 Preschool	Unit 16 Open Space	Unit 17 Marketing & Public Information	Unit 18 Technology & Communications
REVENUE		12,660,400	240,000	157,734	0	79,680	408,248	5,506,476	189,798	468,000	532,087	23,575	0
SALARIES & BENEFITS		2,004,537	46,462	53,095	954,560	39,253	2,754,380	4,542,821	178,561	425,730	1,150,540	278,682	88,155
SERVICES & SUPPLIES													
4403	Agricultural Supplies	0	0	0	0	50	85,000	0	0	0	0	850	0
4417	Uniforms/Safety Products	240	0	500	1,080	0	19,000	1,500	0	200	7,040	500	0
4432	Household Supplies	0	0	0	0	190	40,000	26,300	50	700	996	0	0
4440	Food	6,204	0	200	180	210	4,700	60,100	3,425	600	8,400	6,000	0
4442	Office Supplies	3,000	0	200	240	115	6,960	18,900	500	600	2,400	9,400	0
4444	Medical	11,280	0	0	0	50	400	1,200	0	0	250	0	0
4446	Tools & Instruments	0	0	200	6,000	250	18,000	1,700	0	0	3,200	0	0
4447	Non-Capital Equipment	2,400	0	0	3,000	400	5,000	4,800	250	0	7,200	1,200	10,900
4450	Maint. - Structures/Grounds	0	0	0	192,000	1,150	468,000	112,500	0	3,000	25,900	0	0
4451	Maintenance of Equipment	68,240	0	2,000	16,650	75	108,240	2,000	0	0	3,400	0	13,998
4452	Utilities - Water/Sewer	0	0	0	0	1,224	1,339,000	0	0	0	3,925	0	0
4453	Utilities - Gas/Electric/Other	0	0	0	495,932	1,350	0	0	0	0	70	0	0
4454	Communications	600	0	0	0	100	10,600	16,800	0	0	10,200	0	93,600
4459	Memberships & Subscriptions	25,735	0	2,400	0	0	4,960	2,000	300	0	220	4,380	0
4460	Travel	32,780	0	0	2,700	500	96,000	900	360	0	600	4,550	0
4461	Training & Conferences	23,196	0	200	1,800	0	11,400	600	1,250	0	3,750	3,829	0
4462	Publications & Legal Notices	1,800	0	0	0	0	0	0	0	0	0	300	0
4463	Legal Services	144,000	0	0	0	0	0	0	0	0	0	0	0
4464	Program Services/Supplies	20,200	0	7,500	0	50	0	52,300	6,128	10,600	3,544	18,960	0
4465	Professional Services	228,190	0	0	25,460	7,750	17,930	0	300	0	13,350	132,420	139,000
4466	Licensing	11,500	0	0	0	0	1,000	9,800	0	0	0	0	0
4467	Field Trips & Events	0	0	0	0	0	0	34,000	91,700	0	900	0	0
4468	Instructors & Sports Officials	0	150,000	68,206	0	0	0	0	22,800	0	0	0	0
4470	Insurance	383,700	0	0	0	0	0	0	0	0	0	0	0
4476	Rent & Lease - Equipment	0	0	0	900	400	21,000	19,452	0	0	7,334	0	0
4477	Rent & Lease - Structures	0	0	0	0	7,500	110,400	44,064	0	0	0	0	0
4699	Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0	0	0
4704	Finance Charges/Rec Software Credit Card Fees	0	0	0	0	0	0	0	0	0	0	0	0
4705	Rec Software Transaction Fees	0	0	0	0	0	0	0	0	0	0	0	0
CAPITAL EQUIPMENT		0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SERVICES & SUPPLIES		963,065	150,000	81,406	745,942	21,364	2,367,590	408,916	127,063	15,700	103,529	181,539	257,498
4750	Contingencies	431,079	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENSES		3,398,681	196,462	134,501	1,700,502	60,617	5,121,970	4,951,737	305,624	441,430	1,254,069	460,221	345,653
Revenue less expense		9,261,719	43,538	23,233	(1,700,502)	19,063	(4,713,722)	554,739	(115,826)	26,570	(721,982)	(436,646)	(345,653)
Cost Recovery Percentage Rev/Exp		373%	122%	117%	N/A	131%	8%	111%	62%	106%	42%	5%	N/A

FY 19-20		Unit 20	Unit 25	Unit 26	Unit 27	Unit 31	Unit 32	Unit 40	Unit 41	Unit 42	Unit 54	Unit 57	Unit 60	Unit 45
Unit Budget Summary		Customer & Business Services	Facility Use & Rentals	Youth Sports & Fitness	Field & Gym Rentals	Recreation Administration	Community Outreach	Believes Program	Middle School Program	Building Operations	Aquatics	Concessions	CIP	Capital Equip
REVENUE		0	841,000	393,200	491,725	24,603	0	149,317	635,970	0	632,100	78,000	0	0
SALARIES & BENEFITS		235,688	433,219	188,307	214,506	581,896	156,212	153,760	584,478	585,309	849,706	39,886	289,282	0
SERVICES & SUPPLIES														
4403	Agricultural Supplies	0	0	0	13,000	0	0	0	0	0	0	0	0	0
4417	Uniforms/Safety Products	500	300	2,000	1,500	1,120	240	0	800	2,000	4,200	400	0	0
4432	Household Supplies	700	0	0	600	0	0	0	1,500	38,400	400	350	150	0
4440	Food	2,730	0	1,000	7,400	920	2,000	0	12,000	200	2,440	28,000	200	0
4442	Office Supplies	20,700	1,600	200	500	3,150	0	0	300	100	2,000	300	700	0
4444	Medical	200	0	0	0	0	0	0	0	0	2,600	0	0	0
4446	Tools & Instruments	0	0	200	1,000	0	0	0	0	1,500	1,000	0	0	0
4447	Non-Capital Equipment	0	1,400	0	0	0	0	0	0	6,200	11,000	2,075	0	0
4450	Maint. - Structures/Grounds	0	0	0	1,500	0	0	0	0	0	65,500	0	0	0
4451	Maintenance of Equipment	0	0	0	23,100	0	0	0	0	0	12,500	0	0	0
4452	Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0	0	0	0	0
4453	Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0	0	0	0	0
4454	Communications	600	0	0	0	2,400	0	0	0	0	600	0	0	0
4459	Memberships & Subscriptions	145	4,000	300	750	1,480	0	0	0	465	2,865	0	1,940	0
4460	Travel	1,220	0	200	0	4,425	0	0	0	150	575	0	0	0
4461	Training & Conferences	1,100	400	250	100	2,383	0	0	0	1,649	4,100	0	1,000	0
4462	Publications & Legal Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
4463	Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0
4464	Program Services/Supplies	9,360	500	8,650	0	0	2,800	0	8,160	3,230	15,525	0	0	0
4465	Professional Services	240	89,200	0	6,000	0	0	0	0	54,680	3,450	0	0	0
4466	Licensing	0	0	0	0	0	0	0	0	0	0	0	0	0
4467	Field Trips & Events	0	0	2,000	0	0	0	0	9,000	0	0	0	0	0
4468	Instructors & Sports Officials	0	0	97,500	0	0	0	0	0	0	2,300	0	0	0
4470	Insurance	0	23,400	0	0	0	0	0	0	0	0	0	0	0
4476	Rent & Lease - Equipment	43,200	0	0	7,300	0	0	0	1,332	0	0	0	0	0
4477	Rent & Lease - Structures	0	0	0	0	0	0	0	0	0	0	0	0	0
4699	Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0	0	0	0
4704	Finance Charges/Rec Software Credit Card Fees	76,400	0	0	0	0	0	0	0	0	0	0	0	0
4705	Rec Software Transaction Fees	46,500	0	0	0	0	0	0	0	0	0	0	0	0
CAPITAL EQUIPMENT														
TOTAL SERVICES & SUPPLIES		203,595	120,800	112,300	62,750	15,878	5,040	0	33,092	108,574	131,055	31,125	3,990	0
4750	Contingencies	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENSES		439,283	554,019	300,607	277,256	597,774	161,252	153,760	617,570	693,883	980,761	71,011	293,272	0
Revenue less expense		(439,283)	286,981	92,593	214,469	(573,171)	(161,252)	(4,443)	18,400	(693,883)	(348,661)	6,989	(293,272)	0
Cost Recovery Percentage Rev/Exp		N/A	152%	131%	177%	4%	N/A	N/A	103%	N/A	64%	110%	N/A	N/A

FY 19-20 Unit Budget Summary		Operating Budget FY 19-20	FY 17-18 Actual	FY 18-19 Mid-Year Budget
REVENUE		23,511,913	21,626,591	22,365,619
SALARIES & BENEFITS		16,829,024	13,796,267	15,045,239
SERVICES & SUPPLIES				
4403	Agricultural Supplies	98,900	123,516	84,774
4417	Uniforms/Safety Products	43,120	41,250	35,035
4432	Household Supplies	110,336	110,141	128,793
4440	Food	146,909	150,794	146,266
4442	Office Supplies	71,865	74,909	74,744
4444	Medical	15,980	27,788	26,737
4446	Tools & Instruments	33,050	39,335	29,307
4447	Non-Capital Equipment	55,825	82,886	103,783
4450	Maint. - Structures/Grounds	869,550	821,485	972,646
4451	Maintenance of Equipment	250,203	127,096	141,303
4452	Utilities - Water/Sewer	1,344,149	1,231,573	1,298,121
4453	Utilities - Gas/Electric/Other	497,352	474,640	483,900
4454	Communications	135,500	131,540	147,730
4459	Memberships & Subscriptions	51,940	33,188	35,263
4460	Travel	144,960	124,046	135,234
4461	Training & Conferences	57,007	39,827	41,704
4462	Publications & Legal Notices	2,100	10,015	4,635
4463	Legal Services	144,000	131,334	141,592
4464	Program Services/Supplies	167,507	172,806	144,444
4465	Professional Services	717,970	892,614	922,297
4466	Licensing	22,300	26,717	22,196
4467	Field Trips & Events	137,600	145,518	135,210
4468	Instructors & Sports Officials	340,806	378,029	374,522
4470	Insurance	407,100	286,059	331,689
4476	Rent & Lease - Equipment	100,918	102,528	101,899
4477	Rent & Lease - Structures	161,964	193,997	160,916
4699	Miscellaneous Expense	0	847	(333)
4704	Finance Charges/Rec Software Credit Card Fees	76,400	72,277	72,648
4705	Rec Software Transaction Fees	46,500	41,756	43,731
CAPITAL EQUIPMENT		0	473,873	419,358
TOTAL SERVICES & SUPPLIES		6,251,810	6,562,384	6,760,144
4750	Contingencies	431,079	2,500	0
TOTAL OPERATING EXPENSES		23,511,913	20,361,151	21,805,383
Revenue less expense		0	1,265,440	560,236
Cost Recovery Percentage Rev/Exp		100%	106%	103%

FY 19-20 Unit Budget Summary ADMINISTRATION	Unit 01 Admin	Unit 17 Marketing & Public Information	Unit 18 Technology & Communications	Unit 45 Capital Equipment	Operating Budget FY 19-20	FY 17-18 ACTUAL	FY 18-19 MID-YEAR BUDGET
REVENUE	12,660,400	23,575	0	0	12,683,975	11,410,516	11,951,612
SALARIES & BENEFITS	2,004,537	278,682	88,155	0	2,371,373	1,588,741	1,853,560
SERVICES & SUPPLIES							
4403 Agricultural Supplies	0	0	0	0	0	0	0
4417 Uniforms/Safety Products	240	500	0	0	740	1,383	507
4432 Household Supplies	0	0	0	0	0	12	11
4440 Food	6,204	6,000	0	0	12,204	15,930	9,848
4442 Office Supplies	3,000	9,400	0	0	12,400	5,561	12,235
4444 Medical	11,280	0	0	0	11,280	22,630	19,794
4446 Tools & Instruments	0	0	0	0	0	0	21
4447 Non-Capital Equipment	2,400	1,200	10,900	0	14,500	17,641	25,206
4450 Maint. - Structures/Grounds	0	0	0	0	0	0	0
4451 Maintenance of Equipment	68,240	0	13,998	0	82,238	17,985	39,613
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0
4454 Communications	600	0	0	0	0	0	0
4459 Memberships & Subscriptions	25,735	4,380	93,600	0	94,200	107,988	101,938
4460 Travel	32,780	4,550	0	0	30,115	21,109	18,703
4461 Training & Conferences	23,196	3,829	0	0	37,330	34,512	27,921
4462 Publications & Legal Notices	1,800	300	0	0	27,025	16,067	19,885
4463 Legal Services	144,000	0	0	0	2,100	10,015	4,635
4464 Program Services/Supplies	20,200	18,960	0	0	144,000	131,334	141,592
4465 Professional Services	228,190	132,420	139,000	0	39,160	35,729	11,332
4466 Licensing	11,500	0	0	0	499,610	587,232	623,085
4467 Field Trips & Events	0	0	0	0	11,500	14,004	11,536
4468 Instructors & Sports Officials	0	0	0	0	0	0	0
4470 Insurance	383,700	0	0	0	0	0	0
4476 Rent & Lease - Equipment	0	0	0	0	383,700	193,026	237,720
4477 Rent & Lease - Structures	0	0	0	0	0	296	126
4699 Miscellaneous Expense	0	0	0	0	0	12,021	0
4704 Finance Charges & Fees	0	0	0	0	0	847	(333)
CAPITAL EQUIPMENT	0	0	0	0	0	4,061	1,816
TOTAL SERVICES & SUPPLIES	963,065	181,539	257,498	0	1,402,102	1,723,256	1,726,549
4750 Contingencies	431,079	0	0	0	431,079	2,500	0
TOTAL OPERATING EXPENSES	3,398,681	460,221	345,653	0	4,204,554	3,314,497	3,580,109
Revenue less expense	9,261,719	(436,646)	(345,653)	0	8,479,421	8,096,019	8,371,503
Cost Recovery Percentage Rev/Exp	373%	5%	N/A	N/A	302%	344%	334%

FY 19-20 Unit Budget Summary PARKS, MAINTENANCE, & OPEN SPACE	Unit 05	Unit 06	Unit 07	Unit 16	Unit 60	Operating	FY 17-18	FY 18-19
	Building Maint.	Camp Shelly	Park Operations	Open Space	CIP	Budget FY 19-20	ACTUAL	MID-YEAR BUDGET
REVENUE	0	79,680	408,248	532,087	0	1,020,015	1,113,179	1,067,736
SALARIES & BENEFITS	954,560	39,253	2,754,380	1,150,540	289,282	5,188,015	4,184,094	4,451,908
SERVICES & SUPPLIES								
4403 Agricultural Supplies	0	50	85,000	850	0	85,900	120,774	76,095
4417 Uniforms/Safety Products	1,080	0	19,000	7,040	0	27,120	25,534	22,770
4432 Household Supplies	0	190	40,000	996	150	41,336	30,751	40,463
4440 Food	180	210	4,700	8,400	200	13,690	13,615	15,258
4442 Office Supplies	240	115	6,960	2,400	700	10,415	11,681	10,978
4444 Medical	0	50	400	250	0	700	2,558	1,779
4446 Tools & Instruments	6,000	250	18,000	3,200	0	27,450	34,211	24,555
4447 Non-Capital Equipment	3,000	400	5,000	7,200	0	15,600	24,096	21,980
4450 Maint. - Structures/Grounds	192,000	1,150	468,000	25,900	0	687,050	705,063	780,042
4451 Maintenance of Equipment	16,650	75	108,240	3,400	0	128,365	92,367	75,290
4452 Utilities - Water/Sewer	0	1,224	1,339,000	3,925	0	1,344,149	1,231,573	1,298,121
4453 Utilities - Gas/Electric/Other	495,932	1,350	0	70	0	497,352	474,640	483,900
4454 Communications	0	100	10,600	10,200	0	20,900	9,147	29,434
4459 Memberships & Subscriptions	0	0	4,960	220	1,940	7,120	3,169	6,525
4460 Travel	2,700	500	96,000	600	0	99,800	84,522	99,758
4461 Training & Conferences	1,800	0	11,400	3,750	1,000	17,950	17,155	12,261
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0
4463 Legal Services	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	0	50	0	3,544	0	3,594	3,559	3,924
4465 Professional Services	25,460	7,750	17,930	13,350	0	64,490	110,763	89,288
4466 Licensing	0	0	1,000	0	0	1,000	2,791	850
4467 Field Trips & Events	0	0	0	900	0	900	65	845
4468 Instructors & Sports Officials	0	0	0	0	0	0	0	0
4470 Insurance	0	0	0	0	0	0	0	0
4476 Rent & Lease - Equipment	900	400	21,000	7,334	0	29,634	27,370	29,832
4477 Rent & Lease - Structures	0	7,500	110,400	0	0	117,900	107,912	116,900
TOTAL SERVICES & SUPPLIES	745,942	21,364	2,367,590	103,529	3,990	3,242,415	3,133,316	3,240,848
TOTAL OPERATING EXPENSES	1,700,502	60,617	5,121,970	1,254,069	293,272	8,430,430	7,317,410	7,692,756
Revenue less expense	(1,700,502)	19,063	(4,713,722)	(721,982)	(293,272)	(7,410,415)	(6,204,231)	(6,625,020)
Cost Recovery Percentage Rev/Exp	N/A	131%	8%	42%	N/A	12%	15%	14%

FY 19-20 Unit Budget Summary COMMUNITY SERVICES	Unit 09 Extended Student Services	Unit 10 Senior Services	Unit 11 Preschool	Unit 32 Community Outreach	Unit 40 Believes Program	Unit 41 Middle School Program	Operating Budget FY 19-20	FY 17-18 ACTUAL	FY 18-19 MID-YEAR BUDGET
REVENUE	5,506,476	189,798	468,000	0	149,317	635,970	6,949,561	6,454,627	6,635,998
SALARIES & BENEFITS	4,542,821	178,561	425,730	156,212	153,760	584,478	6,041,562	5,339,573	5,729,452
SERVICES & SUPPLIES									
4403 Agricultural Supplies	0	0	0	0	0	0	0	229	646
4417 Uniforms/Safety Products	1,500	0	200	240	0	800	2,740	1,475	1,714
4432 Household Supplies	26,300	50	700	0	0	1,500	28,550	33,693	37,003
4440 Food	60,100	3,425	600	2,000	0	12,000	78,125	80,141	84,384
4442 Office Supplies	18,900	500	600	0	0	300	20,300	19,685	20,432
4444 Medical	1,200	0	0	0	0	0	1,200	1,697	2,029
4446 Tools & Instruments	1,700	0	0	0	0	0	1,700	1,835	2,168
4447 Non-Capital Equipment	4,800	250	0	0	0	0	5,050	6,532	5,662
4450 Maint. - Structures/Grounds	112,500	0	3,000	0	0	0	115,500	44,689	129,903
4451 Maintenance of Equipment	2,000	0	0	0	0	0	2,000	1,007	1,680
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0
4454 Communications	16,800	0	0	0	0	0	16,800	12,752	14,258
4459 Memberships & Subscriptions	2,000	300	0	0	0	0	2,300	1,234	1,599
4460 Travel	900	360	0	0	0	0	1,260	1,265	1,316
4461 Training & Conferences	600	1,250	0	0	0	0	1,850	2,419	1,200
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0	0
4463 Legal Services	0	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	52,300	6,128	10,600	2,800	0	8,160	79,988	71,499	82,181
4465 Professional Services	0	300	0	0	0	0	300	13,333	10,088
4466 Licensing	9,800	0	0	0	0	0	9,800	9,922	9,810
4467 Field Trips & Events	34,000	91,700	0	0	0	9,000	134,700	141,929	132,232
4468 Instructors & Sports Officials	0	22,800	0	0	0	0	22,800	24,452	23,320
4470 Insurance	0	0	0	0	0	0	0	67,536	75,920
4476 Rent & Lease - Equipment	19,452	0	0	0	0	1,332	20,784	20,071	20,281
4477 Rent & Lease - Structures	44,064	0	0	0	0	0	44,064	74,064	44,016
TOTAL SERVICES & SUPPLIES	408,916	127,063	15,700	5,040	0	33,092	589,811	631,459	701,842
TOTAL OPERATING EXPENSES	4,951,737	305,624	441,430	161,252	153,760	617,570	6,631,373	5,971,032	6,431,294
Revenue less expense	554,739	(115,826)	26,570	(161,252)	(4,443)	18,400	318,188	483,595	204,704
Cost Recovery Percentage Rev/Exp	111%	62%	106%	N/A	N/A	103%	105%	108%	103%

FY 19-20 Unit Budget Summary RECREATION	Unit 02 Recreation Classes	Unit 03 Adult Sports & Fitness	Unit 20 Customer & Business Services	Unit 25 Facility Use & Rentals	Unit 26 Youth Sports & Fitness	Unit 27 Field & Gym Rentals	Unit 31 Recreation Administration	Unit 42 Building Operations	Unit 54 Aquatics	Unit 57 Concessions	Operating Budget FY 19-20	FY 17-18 ACTUAL	FY 18-19 MID-YEAR BUDGET
REVENUE	240,000	157,734	0	841,000	393,200	491,725	24,603	0	632,100	78,000	2,858,362	2,648,269	2,710,273
SALARIES & BENEFITS	46,462	53,095	235,688	433,219	188,307	214,506	581,896	585,309	849,706	39,886	3,228,074	2,683,859	3,010,319
SERVICES & SUPPLIES													
4403 Agricultural Supplies	0	0	0	0	0	13,000	0	0	0	0	13,000	2,513	8,033
4417 Uniforms/Safety Products	0	500	500	300	2,000	1,500	1,120	2,000	4,200	400	12,520	12,858	10,044
4432 Household Supplies	0	0	700	0	0	600	0	38,400	400	350	40,450	45,685	51,316
4440 Food	0	200	2,730	0	1,000	7,400	920	200	2,440	28,000	42,890	41,108	36,776
4442 Office Supplies	0	200	20,700	1,600	200	500	3,150	100	2,000	300	28,750	37,982	31,099
4444 Medical	0	0	200	0	0	0	0	0	2,600	0	2,800	903	3,135
4446 Tools & Instruments	0	200	0	0	200	1,000	0	1,500	1,000	0	3,900	3,289	2,563
4447 Non-Capital Equipment	0	0	0	1,400	0	0	0	6,200	11,000	2,075	20,675	34,617	50,935
4450 Maint. - Structures/Grounds	0	0	0	0	0	1,500	0	0	65,500	0	67,000	71,733	62,701
4451 Maintenance of Equipment	0	2,000	0	0	0	23,100	0	0	12,500	0	37,600	15,737	24,720
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0	0	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0	0	0	0	0
4454 Communications	0	0	600	0	0	0	2,400	0	600	0	3,600	1,653	2,100
4459 Memberships & Subscriptions	0	2,400	145	4,000	300	750	1,480	465	2,865	0	12,405	7,676	8,436
4460 Travel	0	0	1,220	0	200	0	4,425	150	575	0	6,570	3,747	6,239
4461 Training & Conferences	0	200	1,100	400	250	100	2,383	1,649	4,100	0	10,182	4,186	8,358
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
4463 Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	0	7,500	9,360	500	8,650	0	0	3,230	15,525	0	44,765	62,019	47,007
4465 Professional Services	0	0	240	89,200	0	6,000	0	54,680	3,450	0	153,570	181,286	199,836
4466 Licensing	0	0	0	0	0	0	0	0	0	0	0	0	0
4467 Field Trips & Events	0	0	0	0	2,000	0	0	0	0	0	2,000	3,524	2,133
4468 Instructors & Sports Officials	150,000	68,206	0	0	97,500	0	0	0	2,300	0	318,006	353,577	351,202
4470 Insurance	0	0	0	23,400	0	0	0	0	0	0	23,400	25,497	18,049
4476 Rent & Lease - Equipment	0	0	43,200	0	0	7,300	0	0	0	0	50,500	54,791	51,660
4477 Rent & Lease - Structures	0	0	0	0	0	0	0	0	0	0	0	0	0
4704 Rec Software Credit Card Fees	0	0	76,400	0	0	0	0	0	0	0	76,400	68,216	70,832
4705 Rec Software Transaction Fees	0	0	46,500	0	0	0	0	0	0	0	46,500	41,756	43,731
TOTAL SERVICES & SUPPLIES	150,000	81,406	203,595	120,800	112,300	62,750	15,878	108,574	131,055	31,125	1,017,483	1,074,353	1,090,905
TOTAL OPERATING EXPENSES	196,462	134,501	439,283	554,019	300,607	277,256	597,774	693,883	980,761	71,011	4,245,557	3,758,212	4,101,224
Revenue less expense	43,538	23,233	(439,283)	286,981	92,593	214,469	(573,171)	(693,883)	(348,661)	6,989	(1,387,195)	(1,109,943)	(1,390,951)
Cost Recovery Percentage Rev/Exp	122%	117%	N/A	152%	131%	177%	4%	N/A	64%	110%	67%	70%	66%

CIP Budget for FY19-20 - FY21-22 (Priority A and Priority B Projects)

Item	PID	PRIORITY A Project Name	Proposed FY19-22 CIP Budget					Funding Source							
			Life to date FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	Total Project Budget	General Fund	AB1600	Buckley Trust	PG&E On-bill Financing	Signature Homes	EBRPD	City of Livermore
1	508	May Nissen Playgrounds Renovation	\$216,562	\$2,218,188	\$1,443,538	\$0	\$0	\$3,878,288	\$0	\$3,878,288	\$0	\$0	\$0	\$0	\$0
2	426	Big Trees Park Playground Renovation	\$141,470	970,525	409,322	0	0	\$1,521,317	0	1,521,317	0	0	0	0	0
3	706	Pleasure Island Playground Renovation	\$115,200	831,523	428,445	0	0	\$1,375,168	0	1,375,168	0	0	0	0	0
4	327	Jane Addams Playground Renovation	\$81,640	316,060	466,255	0	0	\$863,955	0	863,955	0	0	0	0	
5	446	SG Extension-Arroyo Del Valle Trail Bridge Connection	\$151,044	0	0	0	0	\$151,044	0	151,044	0	0	0	0	0
6	603	SG - Arroyo Del Valle Trail Renovation (incl EBRPD)	\$308,930	835,518	0	0	0	\$1,144,448	644,448	0	0	0	0	500,000	0
7	209	Ravenswood Upgrade	\$217,036	391,000	150,000	0	0	\$758,036	0	492,745	225,000	0	0	0	40,291
8	432	ADA Projects - ESS Buildings	\$14,373	0	0	0	0	\$14,373	0	14,373	0	0	0	0	0
9	432	ADA Projects - Camp Shelly	\$0	515,000	0	0	0	\$515,000	515,000	0	0	0	0	0	0
10	905	Bill Payne Park Master Plan	\$52,955	97,045	0	0	0	\$150,000	0	150,000	0	0	0	0	0
11	726	RLCC Security and Alarm System	\$3,500	116,500	0	0	0	\$120,000	120,000	0	0	0	0	0	0
12	729	Asset Management High Priority Projects	\$202,561	0	0	0	0	\$202,561	202,561	0	0	0	0	0	0
13	729A	Rodeo Stadium Infrastructure Improvements	\$33,450	50,000	200,000	0	0	\$283,450	0	283,450	0	0	0	0	0
14	729B	May Nissen Pool Renovation	\$0	0	400,000	0	0	\$400,000	0	400,000	0	0	0	0	0
15	729C	Tex Spruiell Park Renovation	\$0	90,000	0	0	0	\$90,000	0	90,000	0	0	0	0	0
16	729D	Energy Efficiency Measures	\$0	2,697,000	0	0	0	\$2,697,000	0	1,369,000	0	1,328,000	0	0	0
17	729E	Max Baer Lighting	\$71,670	35,992	0	0	0	\$107,662	0	107,662	0	0	0	0	0
18	455	Shade Structures at Various Parks	\$0	164,000	200,000	200,000	0	\$564,000	0	564,000	0	0	0	0	0
19	442	RLCC Aquatics Center Renovation	\$47,823	2,278,177	0	0	0	\$2,326,000	100,000	2,226,000	0	0	0	0	0
20	719	Sunset Park Playground	\$122,326	125,000	1,077,674	0	0	\$1,325,000	0	1,325,000	0	0	0	0	0
21	723	Patterson Ranch Trail	\$0	117,000	0	0	0	\$117,000	0	117,000	0	0	0	0	0
22	720	Robertson Park Synthetic Turf (orig budget adj by Board Approval to \$183,366 from \$125k)	\$111,931	171,435	0	0	0	\$183,366	0	183,366	0	0	0	0	0
23	538	Bill Clark Park	\$0	100,000	0	0	0	\$100,000	0	0	0	0	100,000	0	0
24	516	Barn Renovation	\$75,777	124,223	200,000	200,000	0	\$600,000	0	600,000	0	0	0	0	0
25	806	Altamont Creek Park Playground	\$0	200,000	0	0	0	\$200,000	0	200,000	0	0	0	0	0
26	901	Trails Grant (COL)	\$0	0	600,000	0	0	\$600,000	0	0	0	0	0	0	600,000
Sub-Total, Priority A Projects			1,868,248	12,444,186	5,575,234	400,000	0	20,287,668	1,582,009	15,912,368	225,000	1,328,000	100,000	500,000	640,291
PRIORITY B Project Name															
26	526	Ravenswood Winery Renovations-Evaluation Phase	0	0	0	0	0	\$0	0	0	0	0	0	0	0
27	527	Cayetano Park parking lot expansion-Evaluation Phase	0	0	30,000	0	0	\$30,000	0	30,000	0	0	0	0	0
28	013	RLCC Connector Road Between Parking Lots	0	0	0	0	0	\$0	0	0	0	0	0	0	0
29	525	North Livermore Community Gardens	0	0	0	0	0	\$0	0	0	0	0	0	0	0
Sub-Total, Priority B Projects			0	0	30,000	0	0	30,000	0	30,000	0	0	0	0	0
TOTAL SPEND			\$1,868,248	\$12,444,186	\$5,605,234	\$400,000	\$0	\$20,317,668	\$1,582,009	\$15,942,368	\$225,000	\$1,328,000	\$100,000	\$500,000	\$640,291

6/26/2019	THREE YEAR CAPITAL IMPROVEMENT PLAN BUDGET (FY19-22)	UNFUNDED PROJECTS
-----------	--	-------------------

UNFUNDED PROJECTS

Item #	Project #	Project Description	Comments
1	106	Robertson Park Upper Arena Upgrade / Relocation	Refurbish or relocate upper arena at Robertson Park
2	422	Independence Park Field Improvements	Renovate fields; Install new irrigation
3	431	Ernie Rodrigues Field Synthetic Turf	Replace current fields with synthetic turf
4	444	Ida Holm Park Improvements	Miscellaneous park improvements
5	501	Robert Livemore Park Tot Lot	Install a tot lot at Robert Livemore Park
6	628	Spray Park - Scope Design	Feasibility study to scope possible locations for Spray Park in North Livemore
7	650	Upper SG Park Improvement Project (Hetch Hetchy Road relocation)	Relocate Hetch Hetchy road in Upper SG Park per 2002 SG Master Plan
8	721	Max Baer Paving	Pave the path from the parking lot to concession stand to reduce dust and improve traffic flow
9	722	Sycamore Grove Winery Ruins	Removal of collapsed structure
10	727	May Nissen Pool Swim Pool Fence, Benches and Bleachers	Remove concrete bleacher and replace chainlink barbed wire fence with wrought iron type fence
11	807	Robert Livemore Baseball Fields	Add two baseball fields at Robert Livemore as a result of the Master Plan at Bill Payne Park

Removed/Completed Projects

Item #	Project #	Project Description	Comments
1	326	Marlin Pound & Murrieta Meadows - Phase 2	Removed
2	329	Park Monument Name Signs	Removed
3	423	Livemore Downs, Phase II & New Field	Completed
4	434	Altamont Creek Dog Park	Removed
5	440	Robertson Park Field Maintenance Shed	Removed
6	447	Garaventa Wetlands Preserve Enhancements	Removed
7	450	Robert Livemore Park Signage	Removed
8	452	Girls softball fields - locations TBD	Removed
9	455	Shade at Bothwell tot lot and bocce ball courts	Completed
10	516	The Barn Upgrades	Priority A
11	520	Shade at Robertson Park	Completed
12	522	SG Trail - Arroyo Rd at Olivina Gate towards bridge (LARPD T-13)	Removed
13	523	SG Trail - parallel paved driveway & beyond to SG extension	Completed
14	525	Community Gardens (in North Livemore)	Priority B
15	530	Vasco Trail Extension (from A-1 terminus to East Ave)	Removed
16	532	Trevano Road pavement repair	Completed
17	536	Max Baer Park/Little League World Series master plan	Removed
18	538	Bill Clark Park Playground Renovation	Priority A
19	533	Little House building repairs	Removed
20	537	Dog Park Expansion including skills and agility course	Removed
21	617	Oak Trail (T10-B) behind Plotkin property	Removed
22	637	Well Water Exploration	Removed
23	705	Mocho Park Irrigation System Replacement	Completed
24	708	Robertson Park-Road Surface Improvements	Removed
25	718	Sunset Park- Oak Tree Preservation	Completed
26	720	Synthetic Turf Between Fields 1 and 2 at Robertson Park	Removed
27	725	May Nissen Preschool Restroom	Completed
28	803	Holdener Park Dam Restoration	Completed
29	804	Sunken Gardens Park - master plan for bicycle uses	Removed
30	808	T6 Trail Connection	Removed
31	913	Ernie Rodrigues Field Parking Lot	Completed

LIVERMORE AREA RECREATION & PARK DISTRICT ACCOUNT ID GUIDELINES

(Note that the examples listed below are for illustrative purposes and are not meant to be comprehensive)

4403	<i>Items used for Agricultural purposes</i>	
Agricultural Supplies	Fertilizers	Sand
	Herbicides	Seed
	Nursery Stock	Soil Amendments
	Pest Abatement Supplies	
4417	<i>Uniforms & Safety Equipment/Products</i>	
Uniforms/Safety Products	Aprons	Hand Sanitizer
	Boots	Helmets
	Clothing Allowance	Masks
	Eye & Ear Protection	Name Tags
	Gloves	Safety Belts
		Uniforms
4432	<i>Consumable facility household supplies</i>	
Household Supplies	Unit Coding: Standard Supplies (RLCC is Unit 42, ESS is Unit 09); Non-standard are Unit-specific)	
	Janitorial Supplies	Laundry Services
	Kitchen Supplies	Restroom Supplies
4440	<i>Food & refreshments for programs, events, and meetings</i>	
Food	Unit Coding: UNIT-Specific	
	For district events, café supplies, program-specific needs (eg ESS, aquatics tournaments)	
	For volunteer, employee, and board meetings/activities	
	Facility Break Room water, coffee, tea, etc.	
4442	<i>Consumable Office supplies & services</i>	
Office Supplies	Unit Coding: Standard stocked supplies (RLCC is Unit 20); non-standard items are Unit-specific	
	Books, manuals, videos	Paper, pencils, pens, etc.
	Business Cards	Postage
	Computer/printer consumable supplies (such as cartridges)	
4444	<i>Medical Supplies & Services</i>	
Medical	First Aid Supplies	Vaccinations
	Medical exams and testing	
4446	<i>Tools, Instruments & Equipment (excluding IT) with a UNIT Cost under \$5,000</i>	
Tools & Instruments	Unit Coding: generally 05,07, 16; Unit-specific	
	Flashlights	Padlocks & keys
	Hoses, Nozzles	Tools (Fire, landscaping, hand, power)
	Ladders	Wheelbarrows

4447	<i>Furniture, Fixtures & Equipment with a UNIT Cost under \$5,000</i>
Non Capital Equipment	(excluding Tools & Instruments #4446)
	Furniture, decorative fixtures Linens
	Office equipment, appliances & fixtures Program Equipment
	IT Hardware & Software (Unit 18) Signage (Facility & Park)
4450	<i>Expenditures for maintaining the useful life of structures & grounds.</i>
Maintenance -	ADA accessibility improvements Painting supplies & services
Structures & Grounds	Electrical supplies & service Playground surface material
	Fencing & Gates Pool Chemicals & Test Kits
	Grading Rock AB, asphalt, concrete
	Irrigation supplies
4451	<i>Expenditures for keeping equipment, tools, furniture and fixtures in efficient operating condition</i>
Maintenance - Equipment	Auto/Vehicle Supplies & Maintenance Software and hardware maintenance & support agreements
	Maintenance service contracts
4452	<i>Water & Sewer</i>
Utilities - Water/Sewer	
4453	<i>Electricity, natural gas, butane & fuel oil</i>
Utilities - Gas/Electric/Other	
4454	<i>Telephone systems & service, fax, phone lines, Internet Connections</i>
Communications	
4459	<i>Membership Fees & subscriptions</i>
Memberships & Subscriptions	
4460	<i>Travel for LARPD personnel & Board Members (including travel to & from conferences/offsite training, etc.)</i>
Travel	Air Fare Mileage
	Fuel Reimbursement for meals
	Lodging Tolls & parking fees
4461	NEW ACCOUNT <i>as of 3/17: Training for LARPD personnel & Board Members</i>
Training & Conferences	Conference registration fees Training, seminars & workshops
4462	<i>Publication of legally required notices, reports & CEQA documents</i>
Publications & Legal Notices	Election expenses Proposals & Bids
	Employment ads/publicity
4463	<i>Legal counsel (general, HR, other)</i>
Legal	

4464	<i>Unit/Program specific services and supplies (typically consumables)</i>	
Program Services/Supplies	Excludes Household (4432) and Office (4442) supplies and Food (4440)	
	Toys, games, puzzles, sports equipment, photography products & services, playground and classroom supplies, water exercise and play items, teaching aids and aquatics tournament fees	
	Volunteer programs/recognition	
4465	<i>Professional & Contracted services</i>	
Professional Services	Advertising, publicity, and promotion	First Aid Training for classes/programs
	Alarm Monitoring	Insurance Brokerage Services
	Architectural Design	IT Support & Services
	Audit, Security, Consultants	Laundry Services
	Cleaning and Disinfecting Services	Printing Services
	Entertainment Services	Trash Removal
	Exterminating Services	
4466	<i>Licensing/permit-related: required for business operations</i>	
Licensing	Commercial Driver's License Fees	Fingerprinting
	Daycare/Teacher permits	Pesticide Permits
4467	<i>Field trips & events</i>	
Field Trips/Events	Admissions	
	Meals for field trip participants (LARPD staff and public)	
	Meals for LARPD staff attending special events and activities	
	Transportation-related expenses for field trips/events (mileage reimbursement, tolls, vehicle rentals, airfare, train, and bus tickets)	
4468	<i>Instructor payments and sports officials fees</i>	
Instructors & Sports Officials		
4470	<i>Insurance premiums</i>	
Insurance	Auto	General Liability
	Event	Worker's Comp
4476	<i>Rental & lease fees for use of equipment, tools, furniture & fixtures</i>	
Rents & Leases - Equipment		
4477	<i>Rental & lease fees for the use of structures & grounds</i>	
Rents & Leases - Structures & Grounds		
4704	<i>Finance Charges & Credit Card Fees</i>	
Finance Charges & Fees	ACTIVE fees	Finance charges
	Credit card Merchant Fees	Late Fees
4950-45	<i>Purchase of equipment with expected useful life of greater than 1 year</i>	
Capital Equipment	and a UNIT Cost over \$5,000	

LARPD Operating Unit Supervisors - by Unit Number

	Unit	GM/AGM	Manager	Supervisor
01	Administration	Fuzie	Schneider	
02	Recreation Classes	Fuzie	Ikeda	Sermeno
03	Adult Sports & Fitness	Fuzie	Ikeda	Wiedenfeld
05	Building Maintenance	Fuzie	Aizawa	Haldeman
06	Camp Shelly	Fuzie	Aizawa	Sotelo
07	Park Operations	Fuzie	Aizawa	Doyle
09	Extended Student Services	Fuzie	Kirk	Blair
10	Senior Services	Fuzie	Kirk	Weisgerber
11	Preschool	Fuzie	Kirk	
16	Open Space	Fuzie	Aizawa	Sotelo
17	Marketing & Public Information	Lord		Kenison
18	Technology and Communications	Fuzie	Schneider	
20	Customer & Business Services	Fuzie	Ikeda	Sermeno
25	Facility Use & Rentals	Fuzie	Ikeda	Kenison
26	Youth Sports & Fitness	Fuzie	Ikeda	Wiedenfeld
27	Field & Gym Rentals	Fuzie	Ikeda	Wiedenfeld
31	Recreation Administration	Fuzie	Ikeda	
32	Community Outreach	Fuzie	Kirk	Weisgerber
40	Believes Program	Fuzie	Kirk	Blair
41	Middle School Program	Fuzie	Kirk	Blair
42	Building Operations	Fuzie	Ikeda	Kenison
45	Capital Equipment	Fuzie	Schneider	
54	Aquatics	Fuzie	Ikeda	Sermeno
57	Concessions	Fuzie	Ikeda	Sermeno
60	Planning and CIP Administration	Lord	Aizawa	

LARPD Operating Unit Supervisors - by Department

		<u>GM/AGM</u>	<u>Department</u>	<u>Manager</u>	<u>Supervisor</u>
01	Administration	Fuzie	Admin	Schneider	
17	Marketing & Public Information	Lord	Admin		Kenison
18	Technology and Communications	Fuzie	Admin	Schneider	
45	Capital Equipment	Fuzie	Admin	Schneider	
60	Planning and CIP Administration	Lord	CIP	Aizawa	
05	Building Maintenance	Fuzie	Parks	Aizawa	Haldeman
06	Camp Shelly	Fuzie	Parks	Aizawa	Sotelo
07	Park Operations	Fuzie	Parks	Aizawa	Doyle
16	Open Space	Fuzie	Parks	Aizawa	Sotelo
02	Recreation Classes	Fuzie	Recreation	Ikeda	Sermeno
03	Adult Sports & Fitness	Fuzie	Recreation	Ikeda	Wiedenfeld
20	Customer & Business Services	Fuzie	Recreation	Ikeda	Sermeno
25	Facility Use & Rentals	Fuzie	Recreation	Ikeda	Kenison
26	Youth Sports & Fitness	Fuzie	Recreation	Ikeda	Wiedenfeld
27	Field & Gym Rentals	Fuzie	Recreation	Ikeda	Wiedenfeld
31	Recreation Administration	Fuzie	Recreation	Ikeda	
42	Building Operations	Fuzie	Recreation	Ikeda	Kenison
54	Aquatics	Fuzie	Recreation	Ikeda	Sermeno
57	Concessions	Fuzie	Recreation	Ikeda	Sermeno
09	Extended Student Services	Fuzie	Community Services	Kirk	Blair
10	Senior Services	Fuzie	Community Services	Kirk	Weisgerber
11	Preschool	Fuzie	Community Services	Kirk	
32	Community Outreach	Fuzie	Community Services	Kirk	Weisgerber
40	Believes Program	Fuzie	Community Services	Kirk	Blair
41	Middle School Program	Fuzie	Community Services	Kirk	Blair

