

LIVERMORE AREA RECREATION AND PARK DISTRICT

PROGRAM COMMITTEE

DRAFT MINUTES

TUESDAY, AUGUST 8, 2023

10:00 A.M.

Committee Members Present: Maryalice Faltings, David Furst

Staff Present: Mat Fuzie, Fred Haldeman, Jill Kirk, David Weisgerber, Pamela Healy

Members of the Public Present: None

1. **Call to Order:** Chair Faltings called the meeting to order at 10:02 a.m.
2. **Public Comment:** There was no public comment. Chair Faltings closed the public comment period.

3. Approval of the Minutes of the Program Committee on June 13, 2023 (Action):

The following corrections to the minutes were requested by Director Faltings:

- Item 5, page 2, first correction:
Original:
" Director Faltings noted she has been strongly advocating for District staff members to be assigned to Ravenswood 2-3 days a week."
Revision:
"Director Faltings noted she has been strongly advocating for District staff members to be assigned **on days that the Ravenswood Progress League volunteers are doing docent tours.**
- Item 5, page 2, second correction:
Original:
All Livermore schools participated in Ravenswood Day. (Nov-Feb)
Revision:
All-Some Livermore **elementary** schools participated in Ravenswood Day. (Nov-Feb)

Action: The Minutes from June 13, 2023, were approved with the above changes.

4. **Future Uses of Camp Shelly (Discussion):** GM Fuzie commented that statistics from this year showed more non-Livermore resident use than resident. Overall group use is declining, most are weekend reservations.
Community Services Manager (CSM) Jill Kirk added, this was discussed at the 8/3 Facilities Committee meeting. Beginning next season, staff propose to keep Camp Shelly open for individual reservations on the weekends, and for programming during the week (M-Th) for middle school, HS camps, etc. There was also discussion of raising the non-resident rate. The next step is to price out options and bring the discussion back to the Committee.

Committee Comments and Questions:

- Has the flooding situation at Camp Shelly been rectified? Yes
- Were the big trees removed? Yes
- Director Furst commented that at the 8/3 Facilities Committee meeting, Director Palajac had mentioned she would like to see low-income kids given the opportunity to go to camp; this could be funded by the LARPD Foundation.
- How will Camp Shelly be staffed? *That is still being worked out. A volunteer Camp Host is a possibility for the weekends.*

Action: Staff will update the committee again at a future meeting.

5. Update on ESS for the 23/24 School Year:

Altamont Creek ESS reopened in January; Rancho ESS reopened last week. Slowly but surely our enrollment numbers are increasing. The biggest challenge right now is staff. Financially we are doing well, we are recovering costs, but we also have fewer staff, and we have waitlists.

Committee Comments and Questions:

- With regards to recruiting eligible staff, teaching standards and certification requirements have historically been high, because we were required to follow Title 5, which is more stringent. We are no longer in these programs, and now follow the less restrictive Title 22.
- During Covid we subsidized ESS, we are no longer positioned to do so.
- How actively are we recruiting staff? *HR is actively recruiting at colleges, job fairs, and is using Cal Opps, etc. Teachers are harder to recruit, as not as many are entering the field. More expansive recruiting will require more recruitment staff.*

Action:

- This was a discussion only; no Committee action was taken.

6. Update on the Community Garden Program: The following updates were discussed:

- The City of Livermore (COL) intends to install a community garden in Springtown. If so, they would install it, we would operate it.
- Parks and Facilities Manager (PFM) Fred Haldeman commented, the City of Livermore has a hearing scheduled for September 11, 2023 re: appeal of the conditional use permit for the proposed wireless tower at Mocho Park. As a result, our planned community garden at that site is on hold.
- Our existing community garden still has 38 individuals on the waitlist.

Action: This was a discussion only; no Committee action was taken.

7. Communications Overview: Community Outreach Supervisor (COS) David Weisgerber reviewed the staff report that was included in the agenda packet, that outlined the District's communications strategy.

Committee Comments and Questions:

- COS Weisgerber encouraged Board Member attendance at events such as the weekly Farmer's Market.

Action: This was a discussion only; no Committee action was taken.

8. Directors' Reports and/or GM Reports and Announcements:

- GM Fuzie shared the following:
 - Last week there was a kickoff meeting with the Livermore Valley Joint Unified School District (LVJUSD) to develop a Master Property Agreement for our use of their facilities (such as middle school gyms, fields etc.).
 - Polling results on the Bond measure will be available Thursday.

9. Adjournment: The meeting was adjourned at 10:50 a.m.

/ph

LIVERMORE AREA RECREATION AND PARK DISTRICT

PROGRAM COMMITTEE

DRAFT MINUTES

TUESDAY, SEPTEMBER 12, 2023

10:00 A.M.

Committee Members Present: David Furst

Committee Members Not Present: Maryalice Faltings

Staff Present: Mat Fuzie, Fred Haldeman, Jill Kirk, David Weisgerber, Pamela Healy

Members of the Public Present: Michelle Bourland

1. **Call to Order:** Chair Faltings was absent from the meeting. Director Furst called the meeting to order at 10:08 a.m.
2. **Public Comment:** Member of the public Michelle Bourland had questions about ESS program costs. She asked if we have considered increasing costs to be on par with other after school programs?

GM Fuzie explained that the Committee cannot respond to questions or comments from the public unless they are specific to a matter already on the agenda. Director Furst asked her to provide her name and contact information to Community Services Manager (CSM) Jill Kirk and she would follow up with her.

There were no other public comments. The public comment period was concluded,

3. **Approval of the Minutes of the Program Committee on August 8, 2023 (Action):** Due to the lack of a Committee quorum, approval of the Minutes from August 8, 2023 meeting was deferred to the next meeting.

Action: Approval of the Minutes from August 8, 2023, was deferred to the next meeting.

4. **Summer Recap:** CSM Jill Kirk and COS Weisgerber shared a presentation entitled “Summer Programs 2023” (copy of presentation attached). Highlights were as follows:

- Summer Participation:
 - There were a total of 7,365 participants, a (17%) increase over 2022 enrollment.
- Sports Programs:
 - 2,303 total participants, with the biggest growth in programs for 3–5-year-olds. Kids Night Out was very popular.
- Aquatics:
 - 1,383 swim lesson participants.

- Community feedback from last year was taken to heart and incorporated this year.
- 121 scholarships were given (approx. double from last year) due to the generosity of Rotary and the LARPD Foundation.
- Currently 60 kids throughout the school district are receiving swimming lessons.*
- Staff went from 44 to 75 this year. We brought on 17 new swim instructors.
- We have a great crew!
- Open Space:
 - 1,413 participants. Summer Nature Camps, Ranger Programs, Counselor in Training (CIT) program doubled this year; with a total of 41 CIT's. **
- Contract Classes:
 - 668 Contract Camp participants across 8-10 programs***. We hired a program coordinator this year, which greatly helped with communication between instructors and families.
- Youth Services:
 - 108 preschool camp participants.
 - Rancho ESS returned and re-opened on August 1st.
- Seniors:
 - 1,106 pop up trips, fitness classes, socials, activities. 149 pop-up trip goers. Our trips fill up within minutes! ****
- Summer Teen Volunteers: 4,172 hours volunteered, 61 volunteers.
- Community Support Scholarship Program:
 - 205 families served; 121 swim lessons, 87 camps, classes and drop-in programs. Funded by the LARPD Foundation and the Rotary Foundation.
- What went well: Collaboration, summer hiring, quality staff.
- Opportunities for Improvement:
 - Need more class space – some families were frustrated that spaces filled up so quickly in summer camps and swim lessons.
 - Need clearer class descriptions

Committee Comments and Questions:

- Great presentation!
- Please share this presentation with the full Board.

Action: This was a discussion only; no Committee action was taken.

5. Directors' Reports and/or GM Reports and Announcements:

- Director Furst had the following questions about the draft minutes from the August 8th meeting (as noted previously, these minutes were deferred for approval to the next meeting):
 - i. On page 2, item 6- Update on Community Gardens: The minutes state that "...the COL has a hearing scheduled for September 11, 2023 re: conditional use permit for the proposed wireless tower at Mocho Park..."

What do we know about this? PFM Haldeman explained the September 11th hearing was cancelled. The City was dissatisfied with the draft lease agreement for the proposed wireless tower and has rescinded consent for the project application. He will research the status and share back at the next Program Committee meeting.

Director Furst asked to add this to the next agenda.

- ii. Regarding page 3, Item 8, Directors and/or General Manager’s Reports or Announcements: “Last week there was a kickoff meeting with the Livermore Valley Joint Unified School District (LVJUSD) to develop a Master Property Agreement for our use of their facilities (such as middle school gyms, fields etc.)”

Has there been any movement on this item? Yes, they are meeting this week.

- iii. Regarding page 3, Item 8, Directors and/or General Manager’s Reports or Announcements: “Polling results on the Bond measure will be available Thursday”.

Has there been any update on Polling Results? Yes, they were unfavorable.

Director Furst asked GM Fuzie to report on this at tomorrow’s Board meeting.

- GM Fuzie shared that Assembly Constitutional Amendment (ACA) 1 and ACA13 go to the full senate on Wednesday.
- **Actions:**
 - A status update on the COL’s hearing for the conditional use permit for the proposed wireless tower at Mocho Park will be added to the next meeting agenda.
 - GM Fuzie was asked to report on polling results re: the Bond measure at tomorrow’s Board Meeting.

6. Adjournment: The meeting was adjourned at 10:45 a.m.

/ph



Livermore Area Recreation
and Park District

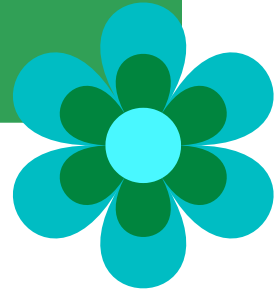
Summer Programs 2023

Program Committee

Tuesday, September 12, 2023

Summer ◆◆◆ Participation

7,365



Participants Enrolled in Summer
2023 Programs
(6,273 in 2022)

17%



Increase over 2022

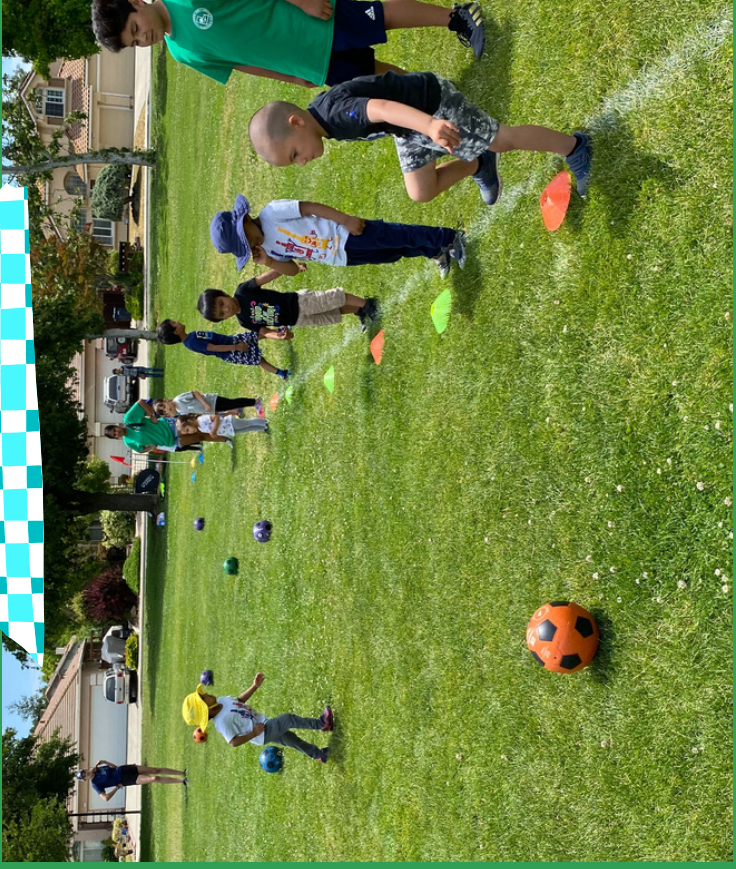


Sports Programs

2,303

LARPD Sports Camps
Pee Wee Camps
Craft Camps
Dance Camps
Summer Sports Classes

Kids Night
Out @ The
Pool
new

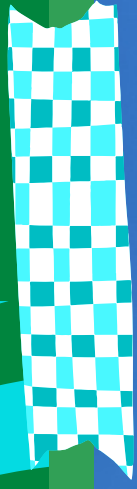


“

Pee Wee Sports camp continues to increase enrollment with 23% more participants this summer vs. last summer. This camp gets our littles (3-5-year-olds) outside running, playing, and learning new games while socializing and making new friends.

-Vicki Wiedenfeld, Sports Supervisor





Aquatics

1,383

Swim Lesson
Participants

121

Scholarships

Thanks to Generosity from Rotary
and LARPD Foundations



“

Our staff has done an amazing job. We went from 44 staff last year to about 75 this year. We brought on 17 new swim instructors we trained from the ground up. It has been a blast working with all of them and watching our staff enhance our programs.”

-Patrick Lucky, Aquatics Supervisor

Swim Lessons
Recreation Swim
Hot Nights
Tot Time
Water Polo Camp
Jr. Lifeguard



Open Space

1,413

41

CITs

Summer Nature Camp
Ranger Programs
Counselor In Training
Applefest

The summer nature camps were absolutely wonderful! Also the staff and management of the programs themselves seemed to be handled really well.

-Summer Nature Camp Parent Survey

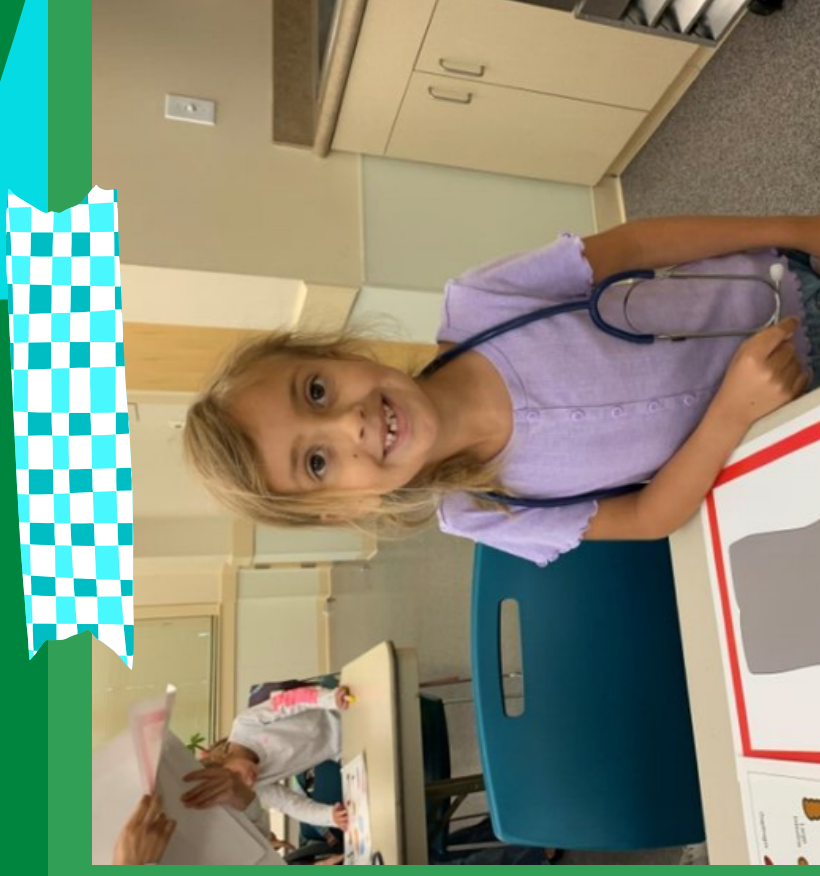


Contract Classes

668

Contract Camp
Participants

Updated
Expectations for
Instructors **new**



“

We worked closely with our contract instructors in setting expectations prior to the start of summer. We also hired a Program Coordinator to help communicate with the instructors and families to address any concerns throughout the summer. Both changes were extremely helpful program additions for 2023.

Joseph Benjamin, Recreation Supervisor



Youth Services

108

Preschool Camp
Participants

Rancho
ESS

Returned 8/1/23



“

The return of Rancho ESS has been quite successful and eventful! The staff are grateful that new and returning families trust their children in our care. On August 1st, we were able to re-open our Rancho ESS doors. Our field-trip-filled summer included May Nissen Park and Pool, Livermore Cinemas, 1st Treat Yogurt, Robert Livermore Community Center, Croce ESS, Michell ESS, and Mountain Mikes Pizza.

-Brenda Rios, ESS Youth Services Coordinator



Seniors

1,106

Pop-Up Trips
Fitness Classes
Socials
Activities

149

POP-UP TRIP GOERS

“

People are so anxious to get out and go somewhere that our trips sell out in minutes. They seem to enjoy the pop-up trips because the seniors feel safe, they are fairly priced, and the destinations strike a chord.

-Kathy Lake, Recreation Coordinator



Summer Teen Volunteers

4,172

Hours Volunteered
This Summer

61

Volunteers



“

I've just learned how to deal with kids better
and feel more comfortable in my own skin.

-Isabel Kowal, Summer Teen Volunteer



Item 3



COMMUNITY SUPPORT PROGRAM

The Community Support Scholarship Program is funded by the LARPD Foundation and the Rotary Foundation of Livermore to provide access to LARPD's recreation programs to everyone.

205

Families Served

121

Swim Lessons

87

**Camps, Classes, and
Drop-In Programs**



What Went Well

✓ Collaboration

✓ Summer Hiring

✓ Quality Staff



Opportunities For Improvement



Need Addition Space in Most Popular Camps/Classes:

Some parents expressed frustration with how quickly summer camps and swim lessons filled up.



Clearer Class Descriptions:

We received feedback the camps didn't always match the description on the website.



Questions?

