



Livermore Area
Recreation and Park District
An independent special district

LIVERMORE AREA RECREATION AND PARK DISTRICT

SPECIAL MEETING of the BOARD OF DIRECTORS

BOARD RETREAT

DRAFT MINUTES

WEDNESDAY, FEBRUARY 1, 2023

9:00 a.m.

**ROBERT LIVERMORE COMMUNITY CENTER
4444 East Avenue, Livermore, California**

DIRECTORS PRESENT: Directors Maryalice Faltings, Jan Palajac, Philip Pierpont,
Vice Chair David Furst, Chair James Boswell

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Fred Haldeman, Jeffrey Schneider,
Jill Kirk, David Weisgerber, Linda VanBuskirk,
Michelle Kleman, Pamela Healy

OTHERS PRESENT: Martin Rauch, Rauch Communication Consultants, Inc.

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:

Chair Boswell called the meeting to order at 9:08 a.m. All Directors were present. Chair Boswell led the Pledge of Allegiance.

2. PUBLIC COMMENT: None.

3. BOARD RETREAT: Workshop on District Planning for the Future

Consultant and facilitator Martin Rauch welcomed everyone and began the retreat with a discussion of the strategic planning process, including a work plan plus a plan for monitoring progress. This will set the stage for achieving the Board's direction as background to identifying areas that should be adjusted looking forward to the future.

The Board reviewed LARPD's Mission, and a first draft of its Values developed by staff.

General Manager Mathew Fuzie gave a brief overview of the 2016 Master Plan, which is still a viable document, even though some things such as the District Logo and Mission Statement have changed since it was published.

Mr. Rauch provided the Board with a summary of the interviews that took place prior to the Board Retreat. He commented there is a great deal of pride in how LARPD serves the community; a desire to understand our customers and customer engagement; and a need to define the roles of Board members, the role of staff, and the General Manager. It is important to understand what the responsibilities and reporting avenues are of each respective group.

Detailed discussions took place to gather input on the following topics:

Rating the District Today

Why does our District exist and What is its role in the community? (Mission)

What is Coming Down the Road

Creating a Shared Vision of the Future

What should our District be like in 5/10 years? (Vision)

What goals must we achieve to accomplish our mission? (Board goals and objectives)

First Pass at Identifying the Highest Priority Issues (both importance and urgency)

The resulting top items included the following:

- 1) Adequate Funding.
- 2) Resolve East Bay Agreement.
- 3) Governance Roles & Relationships, Board/GM, Board/Staff, Chair of the Board, power/authority, and how to initiate action.
- 4) Optimize facilities use, fixed asset repurposing or sale.
- 5) Interagency cooperation – maximize collaborative opportunities.
- 6) Identify and implement tools and services to understand wants and needs of public.
- 7) What is our Vision?
- 8) Staff education and satisfaction.

Next Steps:

Review the Mission Statement and get feedback on Board Values.

Mr. Rauch will gather all the pages of notes and commentary captured from this Board Retreat on the District's Mission, Vision and Values, goals and objectives, and strategic challenges and will prepare a report for the next Board Retreat. During the second Board Retreat a firmer consensus on key issues and refinement of direction for the staff will be key deliverables.

4. ADJOURNMENT: Chair Boswell adjourned the meeting at 3:30 p.m.

APPROVED,

James E. Boswell
Chair, Board of Directors

ATTEST:

Mathew L. Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors

/LVB