Livermore Area
Recreation and Park District
An independent special district

REGULAR MEETING OF THE BOARD OF DIRECTORS

MINUTES

WEDNESDAY, NOVEMBER 13, 2024

5:00 P.M.

Robert Livermore Community Center
4444 East Avenue, Livermore, California
Sycamore Room

DIRECTORS PRESENT:	Directors Philip Pierpont, Maryalice Faltings, James Boswell, Vice Chair Jan Palajac, Chair David Furst
DIRECTORS ABSENT:	None.
STAFF MEMBERS PRESENT:	Jill Kirk, Community Services Manager (CSM) Linda VanBuskirk, Executive Assistant Julie Dreher, Finance Officer (FO) Kendahl Hettick, Financial Analyst
DISTRICT COUNSEL:	Andrew Shen, Esq. with Renne Public Law Group (DC)
OTHERS PRESENT:	Spencer Blanda, Staff Accountant with James Marta & Company LLP

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**
   Chair Furst called the meeting to order at 5:00 p.m. All Directors were present. Chair Furst led the Pledge of Allegiance.

2. **PUBLIC COMMENT:** Chair Furst opened the public comment period. There were no speakers, and the public comment period was closed.

3. **CONSENT ITEMS:**
   3.1 Approval of the Minutes of the Regular Board Meeting on October 30, 2024.
   3.2 General Manager's Monthly Update to the Board on Issues and Projects – November 2024.

   Public Comment: Chair Furst opened the public comment period. There were no speakers, and the public comment period was closed.

   MOTION:
   Moved by Director Palajac, seconded by Director Faltings, approved the Consent Agenda Items 3.1 and 3.2, by the following voice vote:

AYES:	*Directors Boswell, Faltings, Pierpont, Palajac, and Furst (5)*
NOES:	*None (0)*
ABSTENTIONS:	*None (0)*
ABSENT:	*None (0)*

4. DISCUSSION AND ACTION ITEMS:

4.1 District Audit for Fiscal Year 2023-2024

FO Dreher presented the staff report on the completed District Audit for Fiscal Year 2023-2024. She noted that the audit was completed in September which was in record time. Furthermore, the District received a clean, unmodified audit opinion which is the best opinion an auditor can give. She introduced Spencer Blanda, Staff Accountant with James Marta & Company LLP, District auditors, who conducted the annual audit of the District's financial reporting and control processes for FY 2023-2024. Mr. Blanda gave a detailed presentation to the Board which provided an overview of Communications with Those Charged with Governance, District Financial Information and Auditor's Report, and Independent Auditor's Report on Internal Control and Compliance. He concluded there were no significant deficiencies, material weaknesses, and instances of noncompliance identified. He recognized FO Dreher and District staff for their hard work during the audit process.

Board Questions/Comments:

a) Where does the District stand regarding Net Pension OPEB Liabilities? *[Good standing as of December 2023].*

b) Did ACERA report other liabilities? *[No].*

c) Provide details regarding total Liabilities. *[There were a few material outstanding invoices as of June 30th, such as the $985k invoice for the Cayetano Synthetic Turf and the invoices for the three playground replacements, which caused an increase in the liabilities].*

d) It was noted that the Finance Committee reviewed and discussed the audit process and presentation.

e) Will the software changes streamline the audit process? *[No, the new software will only be used as a planning tool].*

Public Comment: Chair Furst opened the public comment period. There were no speakers, and the public comment period was closed.

This presentation was initially discussed and reviewed at the Finance Committee on November 18, 2024. The Committee members had no objections and suggested this item be brought before the full Board.

MOTION:
Moved by Director Pierpont, seconded by Director Boswell, accepted the District Audit for Fiscal Year 2023-2024 as presented, by the following voice vote:

AYES:	*Directors Boswell, Pierpont, Faltings, Palajac, and Furst (5)*
NOES:	*None (0)*
ABSTENTIONS:	*None (0)*
ABSENT:	*None (0)*

4.2 **Naming of Park in Springtown Open Space**
Chair Furst pulled Item 4.2 from the agenda, citing a change in the request made by the City. The item will be rescheduled for consideration at a future meeting.

5. COMMITTEE REPORTS:

a) Director Boswell reported on his attendance, along with Director Faltings, at the November 13, 2024 Facilities Committee meeting. Its agenda was included in the Board agenda packet. The items discussed were trails, the Bothwell Center, and R.E. Merritt Building updates.

b) Director Palajac reported on her attendance, along with Director Furst, at the November 12, 2024 Personnel Committee meeting. Its agenda was included in the Board agenda packet. The Committee discussed employee reviews changes, management training, and benefits survey.

c) Director Furst reported on his attendance at the November 13, 2024 Alameda County Special Districts Association meeting. A presentation was given regarding rising sea level and horizontal sea walls.

d) Director Furst reported on his attendance at the November 6, 2024 Chamber of Commerce Business Alliance meeting. Livermore Police Chief Jeramy Young gave a Livermore Police Department update.

e) Director Palajac reported on her attendance at the November 4, 2024 LARPD Foundation meeting. Its agenda was included in the Board agenda packet. Foundation President, Connie Campbell, gave a presentation on the LARPD Foundation Annual Report. The Foundation also discussed membership efforts and events.

6. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS
None.

7. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER
None.

8. OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS 9.1 AND 9.2, PURSUANT TO GOVERNMENT CODE SECTION 54957.7
Chair Furst announced that the LARPD Board of Directors would be convening into Closed Session to discuss the items listed at 9.1 and 9.2 on the agenda. Open Session was adjourned at 5:40 p.m.

9. CLOSED SESSION

9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: General Manager

9.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property: Quint Property, Assessor Parcel Nos. 99B-5300-2-13 & 99B5450-10-3 (approximately 1/2 mile east of N. Vasco Road and 1/2 mile west of Laughlin Road, North of Altamont Creek.)
Agency Negotiators: Mathew Fuzie, General Manager and Marc Roberts, Land Agent/Planner
Negotiating Party: City of Livermore
Under Negotiation: Terms of Acquisition and Maintenance

10. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION 54957.1
The Board of Directors returned from Closed Session at 6:30 p.m. and Chair Furst announced that there was no reportable action. Chair Furst then adjourned the meeting without a vote and by unanimous consent.

11. ADJOURNMENT: The meeting was adjourned at 6:30 p.m.

APPROVED,

David Furst
Chair, Board of Directors

ATTEST:

Mathew L. Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors

Lvb/rvd