



Livermore Area  
Recreation and Park District  
*An independent special district*

## REGULAR MEETING of the BOARD OF DIRECTORS

### DRAFT MINUTES

WEDNESDAY, JUNE 28, 2023

5:00 P.M.

DIRECTORS PRESENT: Directors Maryalice Summers Faltings, Jan Palajac, Philip Pierpont, Vice Chair David Furst, Chair James Boswell

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Jeffrey Schneider, Jill Kirk, Linda VanBuskirk, Michelle Kleman, Pamela Healy

DISTRICT COUNSEL: Rod Attebery and Tom Terpstra, Jr. with Neumiller & Beardslee

OTHERS PRESENT: Heidi Kaseff, Melinda Chinn and husband, Keith Beck, Jack Roach, Robert Nuddleman

#### 1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:

Chair Boswell called the meeting to order at 5:02 p.m. All Directors were present. Chair Boswell led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT: None.

#### 3. RECOGNITION

##### 3.1 RESOLUTIONS OF COMMENDATION FOR THE PERSONNEL COMMISSIONERS

Chair Boswell announced that the Board would adopt a resolution to recognize volunteers Robert Nuddleman, Melinda Chinn, Keith Beck, Jack Roach, and Heidi Kaseff on the occasion of their retirement from the Personnel Commission.

On behalf of LARPD, Business Services Manager (BSM) Jeffrey Schneider expressed his gratitude to the Personnel Commissioners for their support and guidance throughout his time as Administrative Services Manager/HR Manager. He acknowledged their energy, expertise and dedication, emphasizing the valuable contributions they made to the District and its employees.

Board members expressed their appreciation and gratitude for the retiring commissioners' expertise and the knowledge they gained from attending their meetings. The Commissioners were thanked for their invaluable role in keeping the Board focused, for their expertise in guiding decision-making, and for the long years of volunteer service provided to LARPD.

**RESOLUTIONS:**

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2788, commending Robert Nuddleman on the occasion of his retirement from the Personnel Commission, by the following roll call vote:

AYES: *Directors Faltings, Pierpont, Palajac, Furst, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2789, commending Melinda Chinn on the occasion of her retirement from the Personnel Commission, by the following roll call vote:

AYES: *Directors Faltings, Pierpont, Palajac, Furst, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2790, commending Keith Beck on the occasion of his retirement from the Personnel Commission, by the following roll call vote:

AYES: *Directors Faltings, Pierpont, Palajac, Furst, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2791, commending Jack Roach on the occasion of his retirement from the Personnel Commission, by the following roll call vote:

AYES: *Directors Faltings, Pierpont, Palajac, Furst, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

Moved by Director Furst, seconded by Director Palajac, adopted Resolution No. 2792, commending Heidi Kaseff on the occasion of her retirement from the Personnel Commission, by the following roll call vote:

AYES: *Directors Faltings, Pierpont, Palajac, Furst, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

Chair Boswell presented the Resolutions of Commendation to the Personnel Commissioners. The Board then took a brief recess at 5:10 p.m. The meeting was called back to order at 5:26 p.m.

#### 4. CONSENT ITEMS

- 4.1 Approval of the Minutes of the Regular Board Meeting on June 14, 2023;
- 4.2 Approval of the Minutes of the Special Board Meeting/Public Meeting in the Park on June 21, 2023.

**MOTION:**

Moved by Director Faltings, seconded by Director Pierpont, approved the Consent Items, by the following roll call vote:

AYES: *Directors Palajac, Furst, Pierpont, Faltings, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

#### 5. DISCUSSION AND ACTION ITEMS

##### 5.1 REVISION TO 2023 BOARD MEETING SCHEDULE

The Board reviewed and discussed revising its 2023 Board Meeting Schedule regarding the August 30, 2023 meeting.

General Manager Fuzie informed the Board that there would not be enough Board Members present to achieve a quorum for the scheduled August 30th board meeting due to most members attending the California Special Districts Association (CSDA) Annual Conference in Monterey that week. GM Fuzie presented three options: cancel the meeting, reschedule it as a regular meeting by amending the 2023 Board Meeting Schedule, or hold a special meeting if necessary. District Counsel Attebery explained that if the meeting date is changed, it would become a regular meeting. Cancelling the meeting will require calling a special session if any urgent matters arise. A special meeting has a 24-hour notice requirement. Board members discussed different options, including rescheduling the meeting to the fourth Wednesday of the month (August 23rd) and potentially cancelling it if not needed. However, it was noted that this date conflicts with the Volunteer Appreciation celebration which is planned for August 23<sup>rd</sup> from 5:30-7:30 p.m. in the Cresta Blanca Ballroom. Alternative suggestions were made to move the meeting to a Tuesday or Thursday or hold it earlier in the day before the Volunteer Appreciation at 4:00 p.m., allowing board members to segue from the Board meeting to the Volunteer Appreciation event afterward, or cancel the meeting if it is not necessary.

**MOTION:**

Moved by Director Faltings, seconded by Director Palajac, to reschedule the August 30th, 2023 board meeting to **August 23rd at 4:00 p.m.**, prior to the Volunteer Appreciation Event and revise the 2023 Board Meeting Schedule accordingly, by the following roll call vote:

AYES: *Directors Pierpont, Furst, Palajac, Faltings, and Chair Boswell (5)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *None (0)*

**6. COMMITTEE REPORTS**

- a) Director Pierpont reported on his attendance, along with Director Boswell, at the June 20, 2023 Finance Committee meeting. A copy of the committee agenda was included in the Board agenda packet which included the usual monthly financial results plus a discussion on models of Camp Shelly's revenue performance and revenue expectations in light of the flooding and closure of the camp this year.
- b) Chair Boswell reported that the June 15, 2023 Intergovernmental Liaison Committee meeting was cancelled.
- c) Director Pierpont reported on his attendance at the June 20, 2023 Livermore Downtown, Inc. meeting. The meeting mainly focused on discussing the successful outcomes of the Street Fest, with high revenue and no incidents. Vendors and businesses expressed satisfaction, and there were minimal negative experiences or feedback. Overall, the event was considered a success by the Livermore Downtown Association. The meeting also touched upon the upcoming "Salute to the 4<sup>th</sup> of July" community fireworks event at Robertson Park, with some confusion about responsibilities between LARPD and the City of Livermore. The parking situation remains to be seen.
- d) Director Pierpont reported on his attendance at the June 28, 2023 Visit Tri-Valley Destination Strategic Planning Steering Committee meeting. The focus of these discussions is currently on developing a list of events rather than constructing new facilities. The meeting explored various aspects such as events, interconnectivity, transportation, and locations within the Tri-Valley region. We aimed to determine how we can attract both local residents and visitors from outside the area. Today's meeting involved reviewing an evaluation conducted by the team, which analyzed events and facilities across the region. We examined events like the Street Fest, Rodeo, and the Little League World Series to understand where they draw people from and their potential for future growth. It was encouraging to see active participation and increased understanding among participants regarding hotels, tourist activities, shopping, as well as our own parks and events like the Rodeo, Downtown Street Fest, and Sycamore Grove Park. However, there seemed to be limited awareness of the vastness of our regional parks network. This led to a fruitful discussion that expanded beyond shopping and wine-related activities. Although our involvement centered around events such as the rodeo, it was beneficial to the overall goal of creating a comprehensive list to attract more visitors to the area. The goal is to identify the various activities happening in the region and explore how they can contribute to increased visitation and future opportunities.
- e) Director Palajac reported that she was unable to attend the June 24<sup>th</sup> meeting of the Alameda County Agricultural Subcommittee for Trails because the meeting was arranged with short notice. The subcommittee is working on setting a regular schedule, and once

she gets that information, she will pass it along. Additionally, once she receives the minutes from Monday's meeting, she will report on it at the next Board meeting.

**7. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- a) Director Fust welcomed District Counsel Rod Attebery back to the LARPD Board meetings.

**8. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Fuzie made the following announcements:

- a) It is fun to come to work right now with all the little kids in camp and all the issues and non-issues. It's just a blast.
- b) He will be out of the office on Friday, but available by phone. On Saturday, he will leave the country and will return on the 15th. In his absence Jill Kirk will be the Acting General Manager.

**9. OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54957.7**

District Counsel Rod Attebery announced that the LARPD Board of Directors would be convening into Closed Session to discuss the item listed at 10.1 on the agenda. Open Session was adjourned at 5:49 p.m.

**10. CLOSED SESSION:**

**10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957

Title: General Manager

**11. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION 54957.1**

The Board came out of Closed Session at 6:56 p.m. District Counsel Rod Attebery announced that no reportable action had been taken in Closed Session.

**12. ADJOURNMENT:** The meeting was adjourned at 6:56 p.m.

APPROVED,

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James Boswell  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors

/lvb