

LIVERMORE AREA RECREATION AND PARK DISTRICT

FACILITIES COMMITTEE

DRAFT MINUTES

THURSDAY, MAY 4, 2023
2:30 PM

Committee Members Present: Chair Palajac, Director Furst

Staff Present: Mat Fuzie, Jill Kirk, Fred Haldeman, Michelle Kleman, Jeff Schneider, Pamela Healy, David Weisgerber

Members of the Public Present: None

1. Call to Order:

Chair Palajac called the meeting to order at 2:30 p.m.

2. Public Comment:

Chair Palajac opened the public comment period. There were no members of the public present and no public comments. Chair Palajac closed the public comment period.

3. Approval of the Minutes of the Facilities Committee Meeting held on April 6, 2023 (Action):

Action: The minutes of April 6, 2023 were approved unanimously.

4. Advertising Policy: Director Furst commented that the District needs a policy that discusses political and other advertising. More specifically, we need one to address temporary signage at events held on LARPD property, such as the Little League World Series (LLWS), and one that covers permanent naming rights to LARPD facilities.

Public Comment: Chair Palajac opened the Public Comment period. There was no Public Comment. Chair Palajac closed the Public Comment period.

Action: Staff were asked to research to determine if there is an existing policy.

5. Removal of Horseshoe Pits at Robertson Park:

GM Fuzie shared copies of maps of 10 and 25-year flood plain models depicting the current horseshoe pit location. The current location is in the middle of the flood zone, which has a negative impact on the natural environment of the Arroyo Mocho and is subject to flooding. The current location of the pits as well as the proposed re-location area may also have an impact on the future flood plains.

Action: Staff were asked to do further investigation with Cal Water, the City of Livermore (COL) and Zone 7 Water Agency.

6. Preview of CIP Budget Schedules:

Business Services Manager (BSM) Jeff Schneider reviewed the staff report that was included in the agenda packet. The report discussed a preview of what will be presented to the full Board at the May 31, 2023 Board Budget Workshop. Staff have established clear criteria for

designating a project as CIP or Operating Capital. Appendix A discusses these criteria. As a result, changes have been made to the CIP Budget Proposal that was reviewed at the March 8, 2023 Budget Workshop, and several projects will now be treated as Operating Capital (formerly referred to as “Capital Equipment”). BSM Schneider also reviewed identified AB1600 projects and General Fund projects as shown on page 3 of the report.

Committee Comments and Questions:

- Do we have a list of the City of Livermore’s (COL) projected use of AB1600 funds? Staff will be meeting with the COL tomorrow to discuss this.
- It was suggested that staff consider using the verbiage “Minor CIP projects and Major CIP projects” and to change the dollar threshold shown in Appendix A to reflect \$200k.

Action: This was a discussion only; no committee action was taken.

7. Reduction of Turf Areas in our Parks (Discussion):

Community member Amy Berlin made a request at the April 12th Board meeting to expand the use of clover in Livermore parks. GM Fuzie met with her after that meeting to discuss the request.

Committee Questions and Comments:

- The turf at Robertson Park along Robertson Road adjacent to the street has no apparent purpose and should be removed.
- Parks and Facilities Manager (PFM) Fred Haldeman discussed the need to conduct community education first to discuss a possible pilot program. There is potential to use clover in smaller neighborhood parks (i.e., Bothwell) as an environmental pilot program.
- At Ravenswood Park, the COL is removing all of the grass. Can we coordinate with them on their publicity campaign?

Action: This was a discussion only; no committee action was taken.

8. Monkey Bars at Robertson Park (Update): PFM Haldeman shared that Ross Recreation was very helpful. He needs to take accurate measurements to ensure the proper fall zone is accounted for.

Action: Staff were asked to provide an update next month.

9. Planning for Future Trails and Trail Connectors (Standing Item):

GM Fuzie shared there were no new updates. He noted that COL staff member Andy Ross is still participating in these discussions.

Committee Comments and Questions:

- Do we want to use cautionary trail signs on trails that are not quite ready to reopen?
- It was suggested we rent or invest in a SWECO trail building mini dozer, which would make trail repair and trail building much easier.
- In addition to our social media postings, is there another way to get pictures out to the public regarding current trail closures/status? Committee members discussed the merits of putting an article in the paper and posting pictures at the location of closed trails.

- Staff were asked to send photos showing trail closures and status information out to the Board members.

Public Comment: Chair Palajac opened the Public Comment period. There were no public comments. Chair Palajac closed the Public Comment period.

Action: Staff were asked to provide pictures of current trail status to the Board.

10. CIP Updates (Standing Item):

Community Outreach Supervisor (COS) David Weisgerber reported on Capital Improvement Projects as outlined in the attached supplemental presentation material.

Projects reviewed included:

- Aquatics Scoreboard
- Community Garden at Mocho Park
- Bike Pump Track
- ESS Buildings Remodel
- HVAC at Trevarno/Little House
- Joe Michell Building
- Patterson Ranch Trail
- Restrooms at Sycamore Grove Park and Amphitheater
- Rodeo Stadium Improvements
- Trevarno Road Water/Sewer
- Trevarno Road Roof
- Sycamore Flood Damage (Wetmore Path and Paved Path Erosion)
- Holdener Park

Actions:

- A copy of the presentation will be attached to these minutes.
- Staff were asked to add the Amphitheatre as a discussion item for the next Facilities meeting agenda.

11. Directors' and/or General Manager's Reports or Announcements:

- GM Fuzie shared the GM conference room is almost done; we will have the ability to do orientations and projects. It will be available for the Board to use. The room can accommodate meetings of 6 people or less. It will have audio visual capabilities.
- The courtyard outside of the Recreation building will get a cover so we will be able to add classes/activities.
- Cal Water did not get approved by the COL for the well at Mocho Park.
- The tree that fell over at Sunset Park was on Cal Water property. They will remove it.
- We are planning and preparing for a fire drill on May 19th. As a planned learning event, we will notify staff and the alarm company.
- BSM Manager Schneider shared that paging capability has been added to all landlines at the RLCC. Paging can be done campus-wide, within individual buildings or as a local/individual work area broadcast. The test for this system will also be done on May 19th.

12. Adjournment: Director Palajac adjourned the meeting at 3:39 p.m.

/ph