

LIVERMORE AREA RECREATION AND PARK DISTRICT

FACILITIES COMMITTEE

DRAFT MINUTES

THURSDAY SEPTEMBER 7, 2023

2:30 PM

Committee Members Present: Chair Palajac, Director Furst

Staff Present: Mat Fuzie, Fred Haldeman, Jeff Schneider,
Jill Kirk, Linda VanBuskirk, David Weisgerber, Pamela
Healy

Members of the Public Present: None

1. Call to Order:

Chair Palajac called the meeting to order at 2:33 p.m.

2. Public Comment:

Chair Palajac opened the public comment period. There were no members of the public present and no public comments. Chair Palajac closed the public comment period.

3. Approval of the Minutes of the Facilities Committee Meeting held on August 3, 2023 (Action):

➤ **Action:** The minutes of August 3, 2023 were approved unanimously as submitted.

4. Review Policies re: Naming District Facilities: Copies of the relevant District policies were included in the agenda packet and were reviewed and discussed with the Committee. One of the objectives of this discussion was to determine whether or not there is an existing process for honoring the memory of a previous LARPD Board Member (i.e., Dale Turner, who was also formerly a City of Livermore (COL) Councilmember and former Mayor of Livermore, and who has passed away.)

Committee Comments and Questions:

- The Committee and larger Board need to give guidance with respect to actions to take to honor a former Board Member's passing.
- Should the Facilities Committee initiate an idea of what to do when each Board member passes away? If not Facilities, who makes the initial request?
- Who is going to track this?
- If a facility is named after a Director or other individual, is it in perpetuity?
- The number of our facilities is limited; however, policy says we can name a facility located within a facility or a trail segment.
- Do we want to develop more specific criteria or leave as is? *The committee consensus was, there is no need to make our existing policy criteria more specific.*

- One of the attached policies is unsigned. *Staff will send a signed version out to the committee members.*

➤ **Actions:**

- Specific to Dale Turner, GM Fuzie was asked to discuss with COL City Manager Marianna Marysheva what the City would like to do.

5. Update on Monkey Bars at Robertson Park:

Parks and Facilities Manager (PFM) Haldeman noted the monkey bars were received today and will be installed in the next 2 weeks. Resident Avery Kohn will be contacted to coordinate her attendance once installed.

- **Action:** PFM Haldeman will proceed with coordinating the installation and will work with additional LARPD staff to invite resident Avery Kohn to be present and be provided with the opportunity to be the first to use the bars.

6. Planning for Future Trails and Trail Connectors (Standing Item):

- Arroyo Trail Bridge Trail Connector: GM Fuzie gave an update; there were additional meetings with the City of Livermore (COL) since the last update.
- T6: This is in a holding pattern waiting for the next steps from the developer.
- Patterson Ranch Trail: This is still on hold due to our decision about paying for the fence. GM Fuzie will follow up again with Zone 7 GM Valerie Pryor.
- Vineyard Trail Connector: Preliminary designs were completed.
- Grazing: The COL plans to begin grazing in Doolan Canyon and are happy that we will be doing grazing in upper Sycamore Grove. (Our grazing program will be a 5-year pilot program and will include fire safety and grazing education).
- Harrier Trail: Director Furst commented that at the lower entrance off of the Valley View trail, to the left, is the Crohare pump house. On a long flat area towards the VA hospital, the trail completely disappears. Can we repair this? *Open Space staff will look into this.*

- **Action:** This was a discussion only; no Committee action was taken.

7. CIP Update (Standing Item):

COS Weisgerber reported on Capital Improvement Projects. (see attachment to these Minutes.)

Presentation highlights included the following update on three major sites that were damaged from the storms.

- Damaged pipe at Holdener Park path: Work was completed on 8/24/23.
- Sycamore Flood Damage - Paved Path Erosion between Olivina and Kingfisher Crossing: re-route of path began on 9/5/23, expected to be done by 9/8/23.
- Wetmore path: Work will begin on 9/29/23 and should take about 3 weeks. (Funding will most likely be from FEMA, CAPRI insurance does not cover this.)

Director Furst commented that some of the unpaved Sycamore Grove Creek Trail fell into the creek. Will it be recreated? *This has not yet been determined; staff will take note of it.*

- **Action:** This was a discussion only; no Committee action was taken.

8. Directors' and/or General Manager's Reports or Announcements:

- Director Palajac requested informational updates for the following:
 - Playground replacements and shade structures: PFM Haldeman gave an update on playground replacements at Ida Holm, Jack Williams and Bill Clark parks. He hopes to have proposals in the next 2 weeks, then anticipates we will be 3-9 months out from having new equipment in place. He will be asking for integrated shade structures with the new playground equipment.
 - Community Garden at Mocho: The COL has a hearing scheduled for 9/11/23 to review the cell tower lease approval, which impacts our project costs. PFM Haldeman is following the outcome of the hearing.
 - Best use of LARPD facilities: A review of the best use of LARPD facilities will be shared with the Facilities Committee at the next meeting, to be held in November (the regular October meeting has been canceled).
 - Director Furst shared the following:
 - With regards to Springtown and COL plans, it would be helpful to this committee to get regular monthly updates on what they are doing.
 - What happened to the COL's proposal for an expanded parking lot at Ravenswood? Is there still a need to expand parking there?
 - On the trail segment near Superior towards Ravenswood, the trail dedication sign has been vandalized. The trail dedication sign at the corner of Wetmore and Arroyo Road has also been vandalized. These both need to be fixed.
 - GM Fuzie shared the following:
 - Rotary approached him about redoing the sound system in the Cresta Blanca ballroom. They suggested we get an estimate and apply for a rotary grant.
 - He and CSM Kirk met with the Livermore Aqua Cowboys (LAC) to discuss their help with getting a long course (50 meter) pool. May Nissen swim center was mentioned as a viable possibility. A feasibility study would be needed.
- **Actions:**
- A review of the best use of LARPD facilities will be shared with the Facilities Committee at the next meeting.
 - Bring a discussion of the May Nissen swim center and feasibility study to the next Facilities Committee meeting.

9. Adjournment: Director Palajac adjourned the meeting at 3:42 p.m.

/ph

CIP Project Updates - Facility Committee, 09/07/23

Project Name	Project Update	Tenative Start Date	FINAL FY 23/24	Current Bid
Aquatics Scoreboard	Scoreboard has been ordered. Arriving in 12-24 weeks.	Fall 2023	\$ 92,000	\$ 92,000
Community Garden at Mocho Park	AT&T Project plans were approved by planning commission but their project is being challenged and currently on hold. Project scheduled to go to Council on Monday, September 11, 2023	TBD	\$ 90,000	\$ -
Bike Pump Track	Parking study is underway. Draft of the study is expected next week.	Nov-23	\$ 805,917	\$ 817,000
ESS Buildings Remodel	Completed siding replacement with LARPD staff. Future classroom updates on hold.	TBD	\$ 200,000	\$ -
Patterson Ranch Trail	Project on hold pending futher discussion with Zone 7.		\$ 44,495	\$ -
Restrooms at Sycamore Grove park	Have permit approval for installation of rural water supply for fire mitigation. Alameda County has requested a full topo map and site plan. LARPD has contracted with O'Dell Engineering to complete this work in coordination with ROMTEC.	Fall 2023	\$ 204,760	\$195k
Senior Lobby Flooring at RLCC	Materials approved	Dec-23	\$ -	\$ -
Shade Structure at Mocho park	Bids came in higher than expected. Project postponed.	TBD	\$ 60,000	\$ -
Trevarno Road Water/Sewer Assessment District	Construction expected to be complete by September 2023. (Total project under budget \$536k v \$545k original project budget)	In Progress	\$ 27,000	\$ -
Trevarno Roof	Immediate issues repaired. Replacement postponed.	2024	\$ -	\$ 65,000
Sycamore Flood Damage - Wetmore Path	City of Livermore is managing the project. Equipment staging will begin 9/7. Work is scheduled to begin on 9/29 and should last three weeks. Submitted insurance claim to CAPRI and will seek additional reimbursement from FEMA.	Fall 2023	\$ -	\$ 161,553
Damaged Pipe at Holdener Park Path	Scope of work reduced and quote reduced to 19,875. Work completed 8/24/23	Work Completed 8/24/23		\$ 19,875
Sycamore Flood Damage - Paved Path Erosion between Olivina and Kingfisher Crossing	Received bid for by-pass path at \$38,758 and bid removal of asphalt from stream for \$5,300. Asphalt removed from stream on 8/8. Trail reroute began 9/5 and expected to be completed by 9/8.	9/5/2023	\$ -	\$ 44,058
Playground Replacement Program: Jack Williams Park	Gathering bids for playground replacement.	FY 23/24	\$ 250,000	
Playground Replacement Program: Ida Holm	Gathering bids for playground replacement.	FY 23/24	\$ 250,000	
Playground Replacement Program: Bill Clark	Gathering bids for playground replacement. ADA improvements will also be part of this project.	FY 23/24	\$ 200,000	

Completed Projects	Project Update	Status
HVAC at Trevarno / Little House	HVAC system installed by staff.	Completed
Joe Michell Building	Received final approval from Division of State Architect (DSA)	Completed
Rodeo Stadium Improvements	Work completed week of May 1, 2023	Completed
Syntehcic Turf at Robertson Park	Project Complete	Complete